केरल केंद्रीय विश्वविद्यालय
CENTRAL UNIVERSITY OF KERALA
(संसद के अधिनियम / द्वारा स्थापित 2009 वर्ष ,*Established under the Act of Parliament in 2009*)

No.CUK/ADM/CONTRACT/TYPIST&TRANSLATOR/2025/347 Dated, 11th November 2026

अधिसूचना/NOTIFICATION

The Central University of Kerala invites applications from the eligible candidates for the post of Hindi Translator (UR) - 01 and Hindi Typist (UR)-01 on purely temporary contractual basis. The details are described below:

Name of the Post & No. of Vacancy	**No. of days of engagement & Monthly Pay**	**Reserved for**	**Qualifications and Experiences**
Hindi Translator -01	89 days, Rs.35,400/-	UR (01)	Master's Degree of a recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; **OR** Master's Degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; **OR** Master's degree of a recognised University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; **OR** Master's degree of a recognised University in any subject other than Hindi or English. With English Medium and Hindi as a compulsory or elective subject or as a medium of a examination at the degree level; **OR** Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level **AND** Recognized Diploma or Certificate course

			in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking. 1. **Desirable:** Studied one of the languages other than Hindi included in the 8th schedule of the Constitution at 10th level from a recognised board.
Hindi Typist -01	89 days Rs.19,900/-	UR(01)	i. Pass in 12th Standard from recognized Board. ii. 30 words per minute in Hindi Typing Speed. iii. Knowledge of Computer Applications

The upper age limit is 35 years for Hindi Translator and 30 years for Hindi Typist.

Age relaxation is applicable as per Govt. of India Rules.

Important Dates

Submission of Application – Start Date	12.11.2026
Submission of Application- Closing Date	21.11.2026
Date of Walk In Interview	To be intimated later

Terms & Conditions

1. Eligibility of a candidate and satisfaction of any other criteria shall be considered as on last date of submission of application.
2. Preference will be given to candidates who have prior experience
3. The candidate will not be entitled to any other benefits, which are admissible to the regular employees of the Central University of Kerala.
4. The persons appointed on contract basis shall be entitled for a maximum of one day leave for every completed month of service in addition to Govt. Holidays.

5. This engagement will not vest any right to claim for regular appointment in the University or for continued services in the University.
6. The University reserves the right to terminate this engagement any time even before the stipulated period in case of unsatisfactory performance, misconduct or any other administrative reasons / compulsions.
7. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the University shall be final.
8. The candidate will have to perform such other duties and work as assigned by the Central University of Kerala from time to time.
9. On expiry of the period of this engagement as per the offer of engagement, the candidate will not be required to turn up for duties unless further extension is given by the University.
10. If it is detected by the Central University of Kerala during the period of engagement that academic credentials/age/experience are without standing, fake or substandard or the documents are false, fabricated, manufactured, tampered with or the candidate is not eligible for the post as per the prescribed educational qualifications and experience etc. which could not be detected at the time of selection due to whatever circumstances, the engagement shall be terminated forthwith and action will be initiated against the candidate as per rules.
11. If candidates fulfilling the eligibility conditions mentioned above are not available in reserved Category, the University may fill up the posts from UR Category. Hence, interested candidates belonging to all categories may submit application. However, their candidature will be considered only if eligible/qualified candidates are not available in reserved category.

Selection Process:

Interested candidates may forward their CV along with scanned copy of all the qualifications claimed (converted in a single PDF file), to e-mail **contract.engage@cukerala.ac.in.** The candidate shall clearly mention the post applied for in the subject line of the email.

Those who have submitted application on or before the last date of submission only will be called for the interview subject to meeting the eligibility conditions. Where the number of applications received is large and/or where it will not be convenient or

possible to conduct interview all the candidates, the University at its discretion may restrict the number of candidates to a reasonable limit. In case of non-availability of suitable eligible candidates as per the notification, the Interview panel may decide/relax any qualification during the selection process.

Anything which is not mentioned in this notification will be dealt as per the rules of the UGC/Govt of India/Central University of Kerala.

For further details, please visit the CUK website www.cukerala.ac.in

कुलसचिव/REGISTRAR

Copy to:

1. The AR to Vice Chancellor
2. The PS to Registrar
3. The PS to Finance Officer
4. The System Analyst (i/c) - For information and for uploading in the University website.
5. The Public Relations Officer - For information and necessary action to publish the advertisement as a news item in all the dailies.
6. The Security Officer – For information
7. Office Copy