

The AC welcomed the proposal. To have greater thrust in this area Dr. Ifthikar Ahmed has been nominated as the Coordinator for drafting the proposal and follow up work by the AC.

**AC 03:05:06 Commencement of P.G. Diploma Courses in Dept. of Hindi - Reg.**

The Dept. of Hindi in its BoS 08.03.2019 has proposed to start following Hindi Diploma courses from this Academic Year i.e. 2019-2020. The Competent authority has approved the proposal on 16.04.2019 subject to Academic Council ratification. **(Annexure - IV)**

- i. Post -Graduate Diploma in Mass Communication in Hindi
- ii. Post -Graduate Diploma in Translation and Office Procedure

**Decision: AC Ratified the Proposal. Credits shall be as per the CBCS/Diploma Regulations of CUK. VC pointed out that other Departments can also try for similar proposals. The HoD EVS should take action to introduce a PG diploma in EVS with the support of External agencies**

A sub-committee has been constituted to frame guidelines for the operationalization of Certificate/Diploma/PG Diploma of CUK with following members: HOD Hindi (Coordinator), HoD Education, HoD English and Dr TJ Joseph Asst Professor, Economics .

**AC 03:05:07 Approval of the BoS Minutes and Syllabus - Reg.**


The following Departments have conducted their BoS for revision of syllabus. The revised syllabus is attached;

**i. Dept. of Hindi:-**

The BoS met on 08.03.2019, and approved the syllabus of MA Hindi and Ph.D. Course Work **(Annexure V-A)**

The revised syllabus of Ph.D. Course Work and MA Hindi and Comparative Literature to be implemented from 2019- academic year onwards.

**Decision: The Academic Council approved the syllabus containing 72 credits incorporated with many contemporary items.**



ii. **Dept. of Mathematics:-**

The BoS Meeting of Dept. of Mathematics held on 07.02.2019 has approved the revised syllabus of M.Sc. Mathematics to be implemented from 2019 onwards.

**Decision: The Academic Council approved the proposal (72 credits)**

iii. **Dept. of Plant Science:-**

The BoS Meeting of Dept. of Plant Science held on 15.04.2019 has proposed a revised syllabus of M.Sc. Plant Science. This is to be made effective from 2019- onwards.

**Decision: The Academic Council approved the proposal in principle. The AC suggested 8 credits for both dissertation and viva voce together. The AC further pointed out to have Continuous Assessment of 40 marks and it is to be moderated by guide. Dissertation requires to be treated as a Core Course with double valuation.**

iv. **Dept. of Environmental Science:-**

The BoS Meeting of Dept. of EVS held on 03.06.2019 has proposed a modified syllabus (Skeleton) and scheme of Evaluation for M.Sc. Environmental Science effective from 2019 onwards. **(Annexure V-D)**

**Decision: Resolved to approve the syllabus with retrospective effect 2018-19. AC directed the department to change the Credits for core courses from the existing 3 to 4 credits.**

**AC resolved to have only one external evaluation and one internal evaluation for each core course.**

v. **Dept. of Computer Science:-**

The BoS Meeting of Dept. of Computer Science held on 05.01.2019 (Minutes Enclosed) has proposed the following. **(Annexure V-E)**

- i. Revised programme Structure for M.Sc. Computer Science(2019 Onwards).



- ii. Establishment of Computational Intelligence
- iii. Amendment on the Eligibility conditions for M.Sc. Computer Sciences(from next year onwards)

**Decision: AC approved the proposal.**

**The Academic Council also constituted a committee to revisit the issue of credits to be assigned to Elective courses with Controller of Examinations, Dr. Govinda Rao, Dr. Rajendra Pilankatta and AR (Academic) to finalise the credit matter.**

#### **AC 03:05:08 New Departments - Commencement -Reg.**

The UGC vide letter No. F.No.1-1/2013(CU) Vol-XVII dated 06.03.2019 has conveyed the approval of the University Grants Commission for commencing 4 New Department and also confirmed the establishment of Dept. of International Relations (UG). Accordingly(**ANNEXURE X**).

1. **Dept. of Management Studies:-** A meeting of the duly constituted Consultative Committee for **MBA** Programme was held on 8.05.2019 and 29-30 May 2019 for deliberation on implementation of MBA Scheme, Regulation, Syllabus and qualification for faculty recruitment. Proceeding of the Committee is placed at (**Annexure VI**) for perusal please. The total credit will be 100 with 4 semesters.

The Committee recommended commencing of the MBA Programme at the Central University of Kerala during the Academic year 2019-20 in accordance with UGC guidelines /AICTE regulations.

The regulations framed by the Consultative Committee may be adopted in the University for Commencement of MBA Programme.

2. **Dept. of Tourism Studies:- MBA in T&TM.** The Consultative Committee of Tourism and Travel Management met on 16.05.2019 and 06.06.2019 at CUK Periya and finalized the MBA as MBA (Tourism and Travel Management). The total credit will be 100 with 4 semesters. (**Annexure VII**)



**CENTRAL UNIVERSITY OF KERALA**

**DEPARTMENT OF HINDI & COMPARATIVE LITERATURE**

Board of studies meeting Department of Hindi held on 8<sup>th</sup> March 2019 at 10 AM

**Venue** : HoD office cabin Hindi & Comparative Literature

**Agenda** : Restructure of MA Hindi syllabus, PhD syllabus and Two diploma course  
(Diploma in Mass Communication and Diploma in translation)

**Chair** : **Prof.(Dr.) Sudha Balakrishnan**, Head of Department , Hindi

**Board Members**

Sl No	Name of the Members	Designation	Remarks
1	Prof.Sudha Balakrishnan	Chairperson	→ 125
2	Dr. Taru S Pawar	Member	8/3/2019
3	Dr. Seema Chandran	Member	8/3/2019
4	Dr. Thennarasu S	Member	Thennarasu S
5	Prof.(Dr) Mohan	Member	- Ab -
6	Prof.(Dr) Jayachandran	Member	Belur
7	Prof(Dr) Vanaja	Member	Vanaja
8	Prof.(Dr) Ganesh Pawar	Member	8-3-19



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हिन्दी व तुलनात्मक साहित्य विभाग  
DEPARTMENT OF HINDI & COMPARATIVE LITERATURE  
TEJASWINI HILLS, PERIYA, KASARAGOD 671 320

CUK/HEAD/HINDI/ /19

Dated: 21.06.2019

Certificate course in Hindi for CUK Employees

Syllabus and Course details:

In a move to promote the use of Hindi across the country the Department of Hindi and Comparative Literature has developed a course with the aim to make Hindi easy and user friendly for everyday use. Those attending the course would shed their inhibition of using it as a communicating tool.

The course is divided into three modules:

1. Communicative Hindi
2. Hindi letter writing
3. Official language Hindi

The duration of the course is three months

The first module will make the participant conversant in the language and would empower to use it anywhere without any hesitation of fear. The staff members are requested to attend the course to qualify for the examination to secure the certificate thereby fulfilling their constitutional responsibility of complying with the official language act.

The classes would be held from 04.30 to 05.30 PM three days per week. Examination will be held after three months.

Course details:

Course code	Course Title	Hours	Credit	Modules
CCH 101	Certificate course in spoken Hindi and office proceedings	36 hours 3 months		i. Spoken Hindi a) Introduction to Spoken Hindi b) Conversation – Practice with action, visual media and discussion.
CCH 102	Hindi Letter writing			i. Official Letters ii. Demi official Letters iii. Business Letters iv. Requests and Complaints



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CCH 103	Official Language Hindi			<ol style="list-style-type: none"><li>1. Official language Hindi noting and drafting:<ol style="list-style-type: none"><li>i. Official terminology</li><li>ii. Routine Notings</li></ol></li><li>2. Important Rules pertaining to OL Implementation</li><li>3. Unicode and different drafts.</li></ol>
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Thanking you,  
Your's faithfully

Dr. (Prof). Sudha Balakrishnan  
Head, Dept. of Hindi & Comparative Literature