

# MASTER OF SOCIAL WORK (MSW)

SYLLABUS  
(2016 Onwards)  
DEPARTMENT OF SOCIAL WORK



के रल के ंतय ँवववव\यालय

Central University of Kerala

*Established by the Parliament of India vide the Central University Act, 2009  
(No.25 of 2009)*

Tejaswini Hills, Periyar P.O., Kasaragod District, Kerala, INDIA – 671 316

[www.cukerala.ac.in](http://www.cukerala.ac.in)

## GENERAL INFORMATION FOR THE STUDENTS

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### DEPARTMENT OF SOCIAL WORK

The Department of Social Work was started with a Master Programme in 2012. It was started as one among the department initiated at the university during its inception. The department aspires to become a centre of excellence in developing social work professionals for promoting justice and empowerment. With a judicious mix of theory and practice, the department has geared itself to be strong in teaching, research and learning. In the year 2016, Ph.D programme is also initiated at the department.

### VISION

To become a centre of excellence of learning, experience, research, training and services

### MISSION

To provide a conducive environment for participatory learning

To promote a just and equitable society through research and provisioning of professional services

### OBJECTIVES

To offer innovative teaching and learning in social work

To impart evidence-based intervention at individual, groups and community level.

Inculcate skills to conceptualize research with policy implication

Collaboration and co-operation with public, voluntary agencies, para-professionals for their capacity building

### SELECTION PROCESS

Students who have obtained any Bachelor's Degree from a recognized university under a minimum of 10+2+3 system are eligible to apply to the MSW programme provided they have secured the minimum marks/grades prescribed in the respective Programme Structure

Admission to MSW course shall be based on a written entrance test. Process of Admission, programme structure, registration, evaluation, declaration of results, award of degree and other particulars mentioned in the "REGULATIONS FOR POST-GRADUATE PROGRAMMES UNDER CHOICE BASED CREDIT AND SEMESTER SYSTEM" of Central University of Kerala shall be applicable to the students securing admission for MSW course at the Department of Social Work.

Any modification on the above-mentioned regulations at any period during the course shall be applicable to the students at the Department of Social Work

### SOCIAL WORK PROGRAM – AGLIMPSE

There are four theory papers along with concurrent field work cum rural camp in the first semester. In the second semester, along with the concurrent field work cum summer internship there are four theory papers that the students have to learn.

Specializations are offered in four areas namely medical and psychiatric social work, community organization and development practice, family and child welfare and human resource management. In the third and fourth semester, there is one common paper each to study. Apart from the same, students have to select two elective papers each in both these semesters respectively. Concurrent field work cum study tour has to be completed in the third semester.

In the fourth semester, a dissertation, concurrent field work and block placement has to be completed.

## **SOCIAL WORK PROGRAM – PRACTICALS#<sup>1</sup>**

The components of the practicals in the Social Work course include the following:

### **ORIENTATION VISITS**

Governmental and voluntary organizations in the field of Social Work will be visited as per the schedule of the Department of Social Work during the course

### **CONCURRENT FIELDWORK**

It shall be for 15 hours a week (including individual conference), spread over two days in all the four semesters.

### **RURAL CAMP**

Duration of the rural/tribal camp shall be between 7-10 days during the first semester

### **STUDY TOUR**

Duration of the study tour shall be between 1-2 weeks. Reputed organizations (Governmental/Voluntary) have to be visited during the exercise

### **INTERNSHIP AND BLOCK PLACEMENT**

Internship shall be undertaken by the student during the summer break within a week after the second semester end semester examination in a reputed agency related to the preferred specialization in the third and fourth semester of the course.

Block Placement shall be undertaken by the student within a week after the fourth semester end semester examination, in a reputed agency preferably related to the specialization opted by the student during the course.

Reflection of the block placement in the grade sheet/certificate shall be subject to the production of the 'block placement completion certificate' from the agency. The duration of both internship/block placements shall be for a period of 4-weeks (30 days).

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# Changes in the practicals is subject to the decisions of the faculty council and/or board of studies, Department of Social Work



CENTRAL UNIVERSITY OF KERALA

## COURSE STRUCTURE FOR MASTERS OF SOCIAL WORK (MSW) PROGRAMME (2016-18 ONWARDS)

Course Code	COURSE TITLE	Contact Hours/Week				CREDITS
		L	P	T	Total	
<b>SEMESTER I</b>						
HMS 5101	History and Development of Professional Social Work	3		1	4	4
HMS 5102	Fundamentals of Psychology for Social Work Practice	3		1	4	4
HMS 5103	Social Case Work	3		1	4	4
HMS 5104	Social Group Work	3		1	4	4
HMS 5109	Concurrent Field Work and Rural Camp <sup>§</sup>		15 <sup>#</sup>		15	4
Total						20
<b>SEMESTER II</b>						
HMS 5201	Social Sciences for Social Work	3		1	4	4
HMS 5202	Community Organization & Social Action	3		1	4	4
HMS 5203	Social Work Research and Statistical Applications	3		1	4	4
HMS 5204	Social Welfare Administration	3		1	4	4
HMS 5209	Concurrent Field Work and Internship*		15 <sup>#</sup>		15	4
Total						20
<b>SEMESTER III</b>						
HMS 5301	Theory and Practice of Counselling	3		1	4	4
<i>Elective 1</i>	<i>Two courses from the approved list as per opted specialization</i>	2		1	3	3
<i>Elective 2</i>		2		1	3	3
HMS 5309	Concurrent Field Work and Study Tour <sup>@</sup>		15 <sup>#</sup>		15	4
Total						14

SEMESTER IV						
HMS 5401	Social Policy and Legislations	3		1	4	4
<i>Elective 3</i>	<i>Two courses from the approved list as per opted specialization</i>	2		1	3	3
<i>Elective 4</i>		2		1	3	3
HMS 5408	Dissertation			4	4	4
HMS 5409	Concurrent Field Work		15 <sup>#</sup>		15	4
HMS 5410	Block Placement	4 weeks				-
Total						18
Total for Core Courses (all 4 semesters)						60
Total for Elective Courses (all 4 semesters)						12
Total Credits for Core and Elective Courses (all semesters)						72

Note: ( a) L: Lecture, P: Practical, T: Tutorial

#: total hours of field work including individual conference per week

§: 7–10-day duration, \*: 4 weeks duration, @: 1-2weeks

## ELECTIVE COURSES

(SPECIALISATION: MEDICAL AND PSYCHIATRY)

Course Code	COURSE TITLE	Contact Hours/Week				CREDITS
		L	P	T	Total	
<b>SEMESTER III</b>						
HMS 5001	Medical information for Social Workers	2		1	3	3
HMS 5002	Medical Social Work	2		1	3	3
<b>SEMESTER IV</b>						
HMS 5003	Introduction to Psychiatric Social Work	2		1	3	3
HMS 5004	Advanced course in Psychiatric Social Work	2		1	3	3

## ELECTIVE COURSES

(SPECIALISATION: COMMUNITY ORGANIZATION AND DEVELOPMENT PRACTICE)

Course Code	COURSE TITLE	Contact Hours/Week				CREDITS
		L	P	T	Total	
<b>SEMESTER III</b>						
HMS 5005	Tribal and Community development	2		1	3	3
HMS 5006	Urbanisation and Urban Governance	2		1	3	3
<b>SEMESTER IV</b>						
HMS 5007	Environmental Conservation and Sustainable Development	2		1	3	3
HMS 5008	Social Planning and Development for Marginalised	2		1	3	3

## ELECTIVE COURSES

(SPECIALISATION: FAMILY AND CHILD WELFARE)

Course Code	COURSE TITLE	Contact Hours/Week				CREDITS
		L	P	T	Total	
<b>SEMESTER III</b>						
HMS 5009	Social Work Practice with Families	2		1	3	3
HMS 5010	Social Work Practice with Children and Youth	2		1	3	3
<b>SEMESTER IV</b>						
HMS 5011	Child Rights and Protection	2		1	3	3
HMS 5012	Rights of Women and Gender Justice	2		1	3	3

## ELECTIVE COURSES

(SPECIALISATION: HUMAN RESOURCE MANAGEMENT)

Course Code	COURSE TITLE	Contact Hours/Week				CREDITS
		L	P	T	Total	

SEMESTER III						
HMS 5013	Human Resource Management	2		1	3	3
HMS 5014	Industrial Relations and Labour Welfare	2		1	3	3
SEMESTER IV						
HMS 5015	Labour Legislation	2		1	3	3
HMS 5016	Organizational Behaviour and Organizational Development	2		1	3	3

ELECTIVE COURSES

(SEMESTER - III)

**SPECIALIZATION – HUMAN  
RESOURCE MANAGEMENT**



# HMS 5014 – INDUSTRIAL RELATIONS AND LABOUR WELFARE

## Course Objectives

- Create interest and understanding on the challenges faced by workers in various industries
- Enrich the knowledge on employer- employee dynamics and the role of various organisations concerned with industrial relations
- Learn about statutory & non-statutory industrial welfare measures

## Course Outline

### Unit 1 Introduction to Industrial Relations

- Concept of Industrial Relations Scope Industrial relations system
- Evolution and development of Industrial Relations in India Approaches to Industrial Relations
- Procedures and policies of Industrial relations Importance of industrial peace and harmony

### Unit 2 Employee-Employer Relations and Modalities

- Workers' Participation in Management – concept and practice Role of Trade Unions in Industrial Relations
- Collective Bargaining – procedures and importance Misconduct and Domestic Enquiry
- Instruments for the Bipartite Settlement

### Unit 3 Modes of conflict Resolution

- Concepts of conflicts, disputes and discipline Principles of Industrial Discipline
- Gender sensitivity and Sexual Harassment at Work places Conflicts and dispute resolution methods
- Grievance handling procedures of the state for the Prevention and Settlement of disputes
- Machinery for conflict resolution
- Role of Labour Courts and Industrial Tribunals

### Unit 4 Employee Welfare and trade unions

- Concept, principles, scope, theories, approaches and philosophy of employee welfare Areas of Employee Welfare, Statutory welfare programmes
- Non-statutory welfare programmes Trade unions: Concept, functions
- Theories Structure, problems of Trade unions Measures to strengthen Trade union movement in India Major problems experienced by employees
- Migration, wages, poor housing, absenteeism, employee turnover, indebtedness Alcoholism, diseases and accidents and poor conditions of work

### Unit 5 Practice of Employee Welfare

- Occupational health and safety
- Roles and functions of the Labour Welfare Officer Workers' Education Programmes
- Relevance of Employee Welfare in current scenario
- Application of Social Work methods in delivering employee welfare services

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