



केरल केन्द्रीय विश्वविद्यालय  
CENTRAL UNIVERSITY OF KERALA

Dr.Mohan A K  
DEPARTMENT OF SOCIAL WORK  
Tejaswini Hills, Periy P.O, Kasaragod, Kerala, India- 671 316  
Email: mohanak@cukerala.ac.in Ph: 9448215487

Ref: CUK/SW/ BOS/19-20

Date: 03/02/2020

To

**The Assistant Registrar (Academic)**  
Central University of Kerala

Sir,

Subject: Submission of BOS Minutes held on 31<sup>st</sup> Jan2020

With reference to the subject, here by I am submitting Minutes of BOS meetings and changed syllabus for the approval of the upcoming AC meeting.

1. MSW syllabus
2. PhD syllabus

This for your further consideration and further process.

Warm regards

**डा. मोहन ए.के. Dr. Mohan A K**  
उपाचार्य/Associate Professor

सामाजिक कार्य विभाग/Department of Social Work  
केरल केन्द्रीय विश्वविद्यालय/Central University of Kerala  
तेजस्विनी हिल्स, पेरिया/Tejaswini Hills, Periy  
कासरगोड/Kasaragod. पिन/Pin 671316



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Chairman, BOS, DEPARTMENT OF SOCIAL WORK  
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**Minutes of the BOS Meeting Held on 31<sup>st</sup> January 2020**

**Agenda**

1. Ph.D Course Work Syllabus
2. MSW updated syllabus  
SSW 5004  
SSW 5012  
SSW 5103  
SSW 5202  
SSW 5014  
SSW 5016  
Other modification in the syllabus
3. Any other matter

**Resolutions/Decisions taken**

1. The Ph.D course work syllabus PHDSW 101, PHDSW102 and PHD SW103 there was major change in the syllabus and the BOS members with few suggestions accepted the new syllabus prepared by the department.
2. In the MSW syllabus course SSW 5101 the title was changed the new title "Social Work Profession-History and Ideology". Few corrections in the syllabus was proposed and with the suggestion of the BOS the Syllabus was finalized.
3. The course code SSW 5102 title of the paper was changed to "Dynamics of Human Behavior". Major modification as per the new title was made and with the suggestions of the BOS members the syllabus was finalized.
4. The Course SSW 5201 a new paper with the title "Education for Social Transformation" was prepared and submitted. With the suggestions of the BOS members this paper was incorporated in the new syllabus for the academic year 2020 (onwards).
5. The Course SSW 5302 a new paper with the title "Introduction to Life Skills Education" was prepared and submitted. With the suggestions of the BOS members this paper was incorporated in the new syllabus for the academic year 2020 (onwards).

*Mohamed*

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6. The Course SSW 5013 a new paper with the title "Public Health" was prepared and submitted. Major modification as per the new title was made and with the suggestions of the BOS members the syllabus was finalized.
7. The Course SSW 5002, SSW 5004, SSW 5012, SSW 5202, SSW 5014 major correction in the syllabus was proposed and with the suggestion of the BOS members the syllabus was finalized.
8. The Course SSW 5015 the title was changed to "Introduction to Mental Health, the course SSW 5016 the title was changed to "Psychiatric Social Work" based on the revised title correction were made and with the suggestion of the BOS members the syllabus was finalized.

**Signature of the BOS Members**

1. Dr. Mohan A.K (Chairman BOS)

*Mohan A.K*  
31/1/2020

2. Prof.Dr. Lovelina Little Flower (External Expert)

*Lovelina Little Flower*  
31/1/2020

3. Dr. Ashalekshmi (Internal Member, BOS, other department)

*Ashalekshmi*

4. Dr. Dilip Diwakar (Internal Member, BOS)

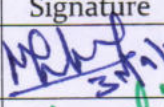


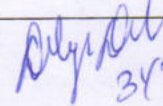
*Dilip Diwakar*  
31/1/2020



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**Attendance of the BOS Meeting Held on 31<sup>st</sup> January 2020**

SL. No	Item of Expenditure	Designation	Signature
01	Dr. Mohan A K, Chairman, BOS, Department of Social Work, Central University of Kerala	Chairman, BOS	 31/1/2020
02	Prof. Lovelena Little Flower, Professor, Bharathiar University, Coimbatore, Tamilnadu	External Subject Expert	 31/1/2020
03	Prof. Shahin Sulthana, Professor, Central University, Pondicherry,	External Subject Expert	Absent
04	Prof. Gunjal Professor, Department of Social Work, Kuvempu University, Shimoga, Karnataka	External Subject Expert	Absent
05	Dr. Ashalekshmi, Asst. Professor, Department of Public Administration and policy studies, Central University of Kerala	Internal Member, BOS, other department	
06	Dr. Dilip Diwakar G Asst. Professor, Department of Social Work, Central University of Kerala, Kasaragod	Internal Member, BOS	 31/1/2020

## **SSW 5491 PRACTICUM- VI : CONCURRENT FILED WORK**

<b>Course Objective</b>	<ul style="list-style-type: none"><li>● To orient the context of work in organizations and implications for day-to-day HR practices.</li></ul>
HR specialization	<ul style="list-style-type: none"><li>● To develop professional attitude in dealing with problems.</li><li>● To actively participate in the skill development programs, group discussions, demonstrations, staff recruitment procedures.</li><li>● To learn to calculate differential incentives for the employees.</li><li>● To understand various legislations in force related to labour welfare.</li><li>● To understand the provisions and applicability of Factories Act.</li><li>● To learn the grievance handling and disciplinary procedures.</li><li>● To learn about administration of legal provisions, social security provisions and welfare provisions.</li></ul>
CD specialization	<ul style="list-style-type: none"><li>● To identify the mission and philosophy of the community service agency.</li><li>● To study the population and population needs addressed by the setting.</li><li>● To identify unmet needs and establish a plan of action to assist the site in investigating various methods to meet those needs.</li><li>● To identify clients requiring social case work services and initiate assessment, social diagnosis &amp; intervention with identified cases.</li></ul>
MPSW specialization	<ul style="list-style-type: none"><li>● To work towards availing social security benefits to the clients.</li><li>● To study about the departments and services offered.</li><li>● To take the first hand experience with mental health professionals and learn from the settings.</li><li>● To study the methods and processes adopted in the setting for the assessment, admission, treatment planning, discharge and follow-up of the patients/clients.</li><li>● To enrich the competency in comprehensive psychosocial assessment through concurrent clinical fieldwork training.</li><li>● To develop professional skills as psychiatric social worker.</li></ul>

Students have to undergo a minimum of 25 days of Concurrent Field work in a reputed agency related to the specialization opted by the student during the course in fourth semester. Students are supposed to attend prescribed hours of Individual Conference(IC) and Group Conference (GC) with concerned Faculty Supervisors and submit IC/GC reports. The student's performance in the field will be evaluated by means of Poster/oral/PPT presentation and external Viva –voce examination.

<b>Course Outcome:</b>	<ul style="list-style-type: none"><li>● The learners will be able to understand the ways in which the organizations reach out to their beneficiaries.</li></ul>
Community development	<ul style="list-style-type: none"><li>● The learners will familiarize themselves with the different stages of practical interventions.</li><li>● The learners will develop the capacity for need assessment at the community level.</li></ul>
MPSW	<ul style="list-style-type: none"><li>● The learners will be able to develop an understanding related to medical and psychiatry setting and the role of social workers.</li><li>● The learners will develop the skill of counseling the persons in distress.</li><li>● The learners will be able to prepare case management, case history taking and diagnose various mental illnesses.</li></ul>

Human  
Resource  
Development

- The learners will be able to understand the applicability of legal provisions in the settings.
- The learners will be able to assess the employee group dynamics in the workplace.
- The learners will develop a good sense of identifying the m