



केरल केन्द्रीय विश्वविद्यालय  
CENTRAL UNIVERSITY OF KERALA

Dr.Mohan A K

DEPARTMENT OF SOCIAL WORK

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Ref: CUK/SW/ BOS/19-20

Date: 03/02/2020

To

**The Assistant Registrar (Academic)**  
Central University of Kerala

Sir,

Subject: Submission of BOS Minutes held on 31<sup>st</sup> Jan2020

With reference to the subject, here by I am submitting Minutes of BOS meetings and changed syllabus for the approval of the upcoming AC meeting.

1. MSW syllabus
2. PhD syllabus

This for your further consideration and further process.

Warm regards

**डॉ. मोहन ए के. Dr. Mohan A K**  
उपाचार्य/Associate Professor

सामाजिक कार्य विभाग/Department of Social Work  
केरल केन्द्रीय विश्वविद्यालय/Central University of Kerala  
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## Minutes of the BOS Meeting Held on 31<sup>st</sup> January 2020

### Agenda

1. Ph.D Course Work Syllabus
2. MSW updated syllabus  
SSW 5004  
SSW 5012  
SSW 5103  
SSW 5202  
SSW 5014  
SSW 5016  
Other modification in the syllabus
3. Any other matter

### Resolutions/Decisions taken

1. The Ph.D course work syllabus PHDSW 101, PHDSW102 and PHD SW103 there was major change in the syllabus and the BOS members with few suggestions accepted the new syllabus prepared by the department.
2. In the MSW syllabus course SSW 5101 the title was changed the new title "Social Work Profession-History and Ideology". Few corrections in the syllabus was proposed and with the suggestion of the BOS the Syllabus was finalized.
3. The course code SSW 5102 title of the paper was changed to "Dynamics of Human Behavior". Major modification as per the new title was made and with the suggestions of the BOS members the syllabus was finalized.
4. The Course SSW 5201 a new paper with the title "Education for Social Transformation" was prepared and submitted. With the suggestions of the BOS members this paper was incorporated in the new syllabus for the academic year 2020 (onwards).
5. The Course SSW 5302 a new paper with the title "Introduction to Life Skills Education" was prepared and submitted. With the suggestions of the BOS members this paper was incorporated in the new syllabus for the academic year 2020 (onwards).

*Mohamed*

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6. The Course SSW 5013 a new paper with the title "Public Health" was prepared and submitted. Major modification as per the new title was made and with the suggestions of the BOS members the syllabus was finalized.
7. The Course SSW 5002, SSW 5004, SSW 5012, SSW 5202, SSW 5014 major correction in the syllabus was proposed and with the suggestion of the BOS members the syllabus was finalized.
8. The Course SSW 5015 the title was changed to "Introduction to Mental Health, the course SSW 5016 the title was changed to "Psychiatric Social Work" based on the revised title correction were made and with the suggestion of the BOS members the syllabus was finalized.

**Signature of the BOS Members**

1. Dr. Mohan A.K (Chairman BOS)

*Mohan A.K*  
31/1/2020

2. Prof.Dr. Lovelina Little Flower (External Expert)

*Lovelina Little Flower*  
31/1/2020

3. Dr. Ashalekshmi (Internal Member, BOS, other department)

*Ashalekshmi*

4. Dr. Dilip Diwakar (Internal Member, BOS)

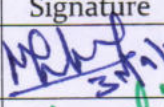


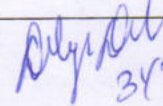
*Dilip Diwakar*  
31/1/2020



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**Attendance of the BOS Meeting Held on 31<sup>st</sup> January 2020**

SL. No	Item of Expenditure	Designation	Signature
01	Dr. Mohan A K, Chairman, BOS, Department of Social Work, Central University of Kerala	Chairman, BOS	 31/1/2020
02	Prof. Lovelena Little Flower, Professor, Bharathiar University, Coimbatore, Tamilnadu	External Subject Expert	 31/1/2020
03	Prof. Shahin Sulthana, Professor, Central University, Pondicherry,	External Subject Expert	Absent
04	Prof. Gunjal Professor, Department of Social Work, Kuvempu University, Shimoga, Karnataka	External Subject Expert	Absent
05	Dr. Ashalekshmi, Asst. Professor, Department of Public Administration and policy studies, Central University of Kerala	Internal Member, BOS, other department	
06	Dr. Dilip Diwakar G Asst. Professor, Department of Social Work, Central University of Kerala, Kasaragod	Internal Member, BOS	 31/1/2020

## RESEARCH AND PUBLICATION ETHICS

### COURSE OBJECTIVES:

- To provide the basics philosophy of science and ethics, research integrity, publication ethics.
- To give hands on experiences to access open access and online resources available
- To identify research misconduct and predatory publications.
- To learn about indexing and citation databases, research metrics (citations, h-index, impact factor, etc.) and plagiarism tools.

### UNIT I: Philosophy and Ethics (4 hrs)

1. Introduction to Philosophy: definition, nature and scope, concept, branches
2. Ethics: Definition, moral philosophy, nature of moral judgments and reactions.

### UNIT 2: Scientific Conduct (4 hrs)

1. Ethics with respect to science and research
2. Intellectual honesty and research integrity
3. Scientific misconducts: Falsification, Fabrication and Plagiarism (FFP)
4. Redundant publications: duplicate and overlapping publications, salami slicing
5. Selective reporting and misrepresentation of data

### UNIT 3: Publication Ethics (7 hrs)

1. Publication ethics: definition, introduction and importance
2. Best practices/standards setting initiatives and guidelines: The Committee on Publication Ethics (COPE), World Association of Medical Editors (WAME) etc.
3. Conflicts of interest
4. Publication misconduct: Definition, concept, problems that lead to unethical behavior and vice versa, types
5. Violation of publication ethics, authorship and contributorship
6. Identification of publication misconduct, complaints and appeals
7. Predatory publishers and journals

### UNIT 4: Open Access Publishing (4hrs)

1. Open access publications and initiatives
2. SHERPA/RoMEO online resource to check publisher copyright & self-archiving policies

3. Software tool to identify predatory publications developed by Savitribai Phule Pune University (SPPU): UGC-CARE list of journals
4. Journal finder/journal suggestion tools viz. Journal Author Name Editor (JANE), Elsevier Journal Finder, Springer Journal Suggester, etc.

### **UNIT 5: Publication Misconduct, Databases and research metrics (11 hrs)**

1. Subject specific ethical issues, FFP, authorship
2. Conflicts of interest
3. Complaints and appeals: examples and fraud from India and abroad
4. Use of reference management software like Mendeley, Zotero etc. and anti-plagiarism software like Turnitin, Urkund
5. Indexing databases
6. Citation databases: Web of Science, Scopus etc.
7. Impact factor of journal as per Journal Citation Report, Source-normalized Impact per Paper (SNIP), The Impact per Publication (IPP), SCImago Journal Rank (SJR), CiteScore
8. Metrics: h-index, g-index, i-10 index, altmetrics

### **COURSE OUTCOMES:**

- Have knowledge on the basics philosophy of science and ethics, research integrity, publication ethics.
- Trained in accessing the available open access and online resources
- Have knowledge to identify the research misconduct and predatory publications.
- Know indexing and citation databases, research metrics (citations, h-index, impact factor, etc.) and plagiarism tools.

### **References:**

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2. MacIntyre, Alasdair (1967). *A short History of Ethics*. London
3. P. Chaddah, (2018). *Ethics in Competitive Research: Do not get scooped; do not get plagiarized*. Self Published
4. National Academy of Science, National academy od Engineering and Institute of Medicine. (2009). *On being a scientist: A guide to responsible conduct in research: Third edition*, National Academies Press.
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