



INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH

(Ministry of Human Resource and Development)

(ARUNA ASAF ALI MARG, NEW DELHI- 110 067)

Website: www.icssr.org

Dr. S.M. Verma

Asstt. Director (RFS)

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F.No.3-88/2017-18/PDF

Dated: 03/02/2018

The Registrar
Central University of Kerala,
Tejaswini Hills, Periyar, Kasargod
Pin- 671 316

SANCTION ORDER

SUBJECT: Award of Post-Doctoral Fellowship to **Dr Pramod D.** for two years to work on “**Multilevel Intervention Strategies for Enhancing Life Skills and Vocational Aspirational of Tribal Adolescents of Kerala**”.

Dear Sir,

1. I have been directed to convey that **Dr Pramod D.** has been awarded Post- Doctoral Fellowship by the ICSSR for two years subject to the fulfilment of the terms and conditions of the fellowships and will be governed by the Guidelines of the ICSSR Fellowships. The sanction order is being issued initially for a period of one year w.e.f. **24/01/2018** to **23/01/2019**.

2. The amount of fellowship and contingency grant for one year will be as under:

i.	Fellowship amount @ Rs.28,000/- p.m. X 12	=Rs.3,36,000/-
ii.	Contingency grant @ Rs.20,000/- p.a.	= Rs. 20,000/-
		Total: = <u>Rs3,56,000/-</u>

The grant will be released as follows:

i.	First instalment	Rs.1,78,000/- (50% Fellowship with Contingency of one year)
ii	Second instalment	Rs.1,78,000/- (50% Fellowship with Contingency of one year)
		<u>Rs: 3,56,000/-</u>

3. The first instalment will be released after receiving the Grant-in-aid-Bill (GIB) in the enclosed proforma duly signed by the competent authority of the affiliating institution (affixed with revenue stamp).

4. The second instalment will be released on receipt of a satisfactory Six Monthly Progress report along with statement of expenditure.


5. Extension into the second year will be communicated on receipt of the satisfactory progress report of the first year research work. In case the progress report is delayed, the Candidate is required to mention the reasons for the delay.

6. The second year fellowship will be released in three instalments. The first instalment of six month fellowship along with contingency will be released on receiving a satisfactory Annual (Comprehensive) Progress Report along with statement of expenditure.

7. The second instalment of second year of 03 months fellowship along with contingency will be released on receipt of a second year first six monthly satisfactory progress report along with statement of expenditure.

8. The final instalment of remaining fellowship along with contingency will be released after receiving the final report (revised on the basis of expert comments) along with research papers and statement of accounts with utilization certificate in GFR-19A Form of the entire fellowship duly signed by the competent authority of the affiliating institution. However, in case of non-public funded institutions, the final instalment of fellowship will be released on receipt of the audited statement of accounts with utilization certificate in GFR-19A Form and verification of the documents by the ICSSR.
9. The university/institution shall provide to the fellow office accommodation including furniture library and research facilities and messengerial services. For this, the ICSSR shall pay to the University/institution overhead charges at 7.5% of the total expenditure incurred on the fellowship after the expiry of the fellowship.
10. The 7.5% overhead charges to the public funded affiliating institution will be released only after the submission of the audited statement of accounts with utilization certificate in GFR-19A Form and verification of the documents by the ICSSR.
11. The accounts and utilization certificate will be signed by the Finance Officer/Registrar/Principal/Director in case the accounts of the Institution are audited by the CAG/AG. Otherwise, they need to be signed both by the competent authority of the affiliating institution along with a chartered accountant.
12. All the progress reports are to be duly signed by the Supervisor and the Statement of Expenditure is to be issued by the Affiliating Institution. These documents are to be duly forwarded by the competent authority of the affiliating institution.
13. The contingency grant may be utilized for books, stationery, computer related costs, and the field work expenses connected with the research work.
14. During the tenure of the fellowship the fellow will be treated as an employee of the University/institution for all the administrative purposes and the rules of the university/ institution shall apply in the matter of drawls of TA/DA holidays and contingency grant.
15. The scholar shall acknowledge ICSSR's support in all publications resulting from the research output of the fellowship and should submit a copy of the same to the ICSSR.
16. The fellow shall work on a whole-time basis and, therefore, while accepting fellowship from the ICSSR, a fellow should not accept any other fellowship or research project or regular financial benefit/assignment from any other institution.
17. All the fellowships are subject to income tax deductions, which shall be made by the affiliating institution.
18. If a fellow leaves the fellowship before its full term, he/she has to give an undertaking to submit the final report within a reasonable period but he has to submit a detailed progress report duly forwarded by the Supervisor. In such cases, the ICSSR may consider to pay contingency grant. In other cases, the scholar can leave by refunding the entire amount already released by the ICSSR. If the scholar leaves without completion of the work and without informing the ICSSR, he/she has to refund entire amount of fellowship released with penalty/penal interest.
19. On completion of the fellowship, the scholar should submit the following:
 - a) A book-length final Report in a publishable form along-with a Summary of the report (3000-4000 words) and research papers published.
 - b) These documents should be submitted in hard copy (two copies of final report and three copies each of the Summary and research articles) and a soft copy in pen-drive.
 - c) A certificate of settlement of assets and books purchased out of the fellowship grant, if any, issued by the affiliating Institution.
20. A maximum of three months period can be granted for submission of the final report after completion of the fellowship.

21. In case the report, or its part, is found plagiarized, not received within the stipulated period or modified as suggested by our expert, the fellow will be debarred from considering under any scheme/programme/committee/visit abroad of the ICSSR.
22. The amount of grant sanctioned herein is to be utilized by stipulated period. Any amount of the grant remaining unspent during this period shall be refunded to the ICSSR immediately after completion of the project.
23. If it appears to the ICSSR at any point of time that the progress or conduct of the fellow has not been satisfactory, his/her fellowship may be suspended or terminated forthwith.
24. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned or leaves the fellowship before completion of the tenure of fellowship to take up any other assignment/job or any other reason, the scholar shall have to refund the entire amount of the grant received upto the date of leaving the fellowship with interest thereon @10% per annum from date of its sanction. Or shall undertake to submit the final report without claiming the fellowship from the ICSSR from the date of joining of the other assignment/job. In such cases even the sum against contingency shall be provided only for the period of fellowship availed.
25. Other terms and conditions mentioned in the fellowship guidelines will also apply.
26. The Council has approved the Supervisor **Prof. K. P. Suresh** for the Post-Doctoral Fellowship awarded to **Dr Pramod D.**


(S.M. Verma)
For Member-Secretary

Copy to:

1. **Dr Pramod D.**

'Thripathi', TC 38/1628, Kailash Road,
Poojappura, P.O.,
Thiruvananthapuram- 695 012 (Kerala)

2. **Prof. K. P. Suresh**

Professor,
Department of Education,
Central University of Kerala,
Tejaswini Hills, Periyar, Kasargod
Pin- 671 123

3. FA&CAO: The expenditure involved will be debit to Head of account –C- Research Fellowship –
Post Doctoral Fellowship (PDF)/GEN.


(S.M. Verma)
For Member-Secretary

PS: *The ICSSR is to transfer the fellowship amount in the Bank Account of the AFFILIATING INSTITUTION ONLY for which the Bank details of the AFFILIATING INSTITUTION are required. Therefore, it is requested to get the attached form duly filled in and signed by the AFFILIATING INSTITUTION with their bank details and verified by their bankers. KINDLY SEND A SCANNED COPY IMMEDIATELY AND HARD COPY BY POST at the earliest. PLEASE DO MENTION THE NAME OF THE SCHOLAR AND F.NO. ON THE FORM.*
(Please ignore, if already sent).