



Alka Srivastava  
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Indian Council of Social Science Research  
(Ministry of Human Resource Development)  
JNU Institutional Area, Aruna Asaf Ali Marg  
New Delhi 110067  
Website: [www.icssr.org](http://www.icssr.org)

Dated: 14.02.2018

File No.RFD/2018-19/GEN/LNST/326

**The Finance Officer**  
Central University of Kerala  
Tejeswani Hills, Kasaragod Periyar P.O.  
Kerala-671316

**Subject: Release of cheque of First Instalment of First Year of ICSSR Doctoral Fellowship Grant to Ms. Umalatha Kannoth.**

Dear Sir/Madam,

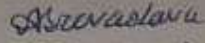
Please find the enclosed herewith a cheque bearing No. **412340**, dated **04-01-2019** for **Rs.1,30,000/-** (Rupees One Lakh Thirty Thousand only) drawn on Canara Bank, ICSSR Branch, New Delhi towards the payment of the **First installment of First Year** of ICSSR Doctoral Fellowship awarded to **Ms. Umalatha Kannoth**.

The concerned sanction order for the said grant of the fellowship is also enclosed for the necessary perusal.

Kindly acknowledge the receipt. The next instalment shall be released as per the terms and conditions stated in the Sanction Order enclosed.

With regards,


Yours faithfully

  
(Alka Srivastava)

**Encl: As above**

**Copy to:**

**Ms. Umalatha Kannoth**  
Puthiya Veedy, Panoor  
Post-Kottoor, Via Muliya,  
Kasaragod  
Kerala-671542

  
Alka Srivastava  
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JNU Institutional Area, Aruna Asaf Ali Marg  
New Delhi - 110067  
Website: <http://www.icssr.org>

File No. RFD/2018-19/GEN/LNST/326

Date: 4 January 2019

The Finance Officer,  
Central University of Kerala  
Tejeswani Hills, Kasaragod Periyar P.O.  
Kerala 671316

SCHEME CODE 0877

### SANCTION ORDER

**Subject:** Sanction of ICSSR Doctoral Fellowship to 'Ms. Umalatha Kannothe', Department of Linguistics, to work on study entitled "Linguistic Competency in Malayalam and Its Relation to the Mother-Tongue of the Students."

Dear Sir/Madam,

I am happy to convey that **Ms. Umalatha Kannothe**, has been awarded a Centrally Administered Doctoral Fellowship by the ICSSR for a period of Two years. The sanction letter is being issued initially for **ONE YEAR** with effect from **1/1/2019 to 31/12/2019** to work on the above-mentioned topic.

The Fellowship is subject to the following terms and conditions:

1. The grant is allocated as follows:

Fellowship Grant @ Rs.20,000/-p.m. for 12 months:

Rs. 2,40,000/-

Contingency Grant @ Rs.20,000/-p.a.:

Rs. 20,000/-

**Total Grant:**

**Rs.2,60,000/-**

2. The sanctioned grant of Rs.2,60,000/- will be released in two equal instalments:

First Installment 1,30,000/-

Second Installment 1,30,000/-

a) The first installment of **Rs.1,30,000/-** will be released on receipt of the 'Grant-in-aid Bill' (proforma enclosed) duly completed, signed and stamped by the competent authority, viz., The Registrar / Principal / Director of the University / College / Institute, across a revenue stamp of usual denomination.

b) The second installment of **Rs.1,30,000/-** will be released only after completion of six months and on receipt of the detailed Six-Monthly Progress Report in the prescribed format duly forwarded by Supervisor clearly indicating the work already done and the work to be done as well as the simple Statement of Expenditure incurred against the first installment released, both duly forwarded by the competent authority along-with the Grant-in-aid bill for the amount of second installment.

3. The renewal of Fellowship for the subsequent year shall be subject to the receipt of satisfactory Annual Progress Report in the prescribed format duly forwarded by Supervisor and Statement of Expenditure incurred against the grant released in the first year, both duly forwarded by the competent authority along-with the Grant-in-aid bill for the amount of first installment of second year.

4. Upon Extension, the second year fellowship of Rs.2,60,000/- will also be released in two equal instalments. The first instalment will be released as per clause 3. The second instalment will be released on receipt of one copy each of Ph.D. Thesis submitted to the University and Summary along with the audited Statement of Accounts (A/C) & Utilization Certificate (U/C) in GFR-19A Form. The accounts and utilization certificate will be signed by the Finance Officer/ Registrar/ Principal / Director in case the accounts of the Institution are audited by the CAG / AG. Otherwise, they need to be signed both by the competent authority of the affiliating institution along with the Chartered Accountant.

5. On completion of the fellowship, the scholar should submit the following soon after completion of the fellowship:

a) A Copy of the Ph.D. thesis submitted to the University for Award of the Degree along-with a Summary of the Report (3000-4000 words) and research papers published. These documents should be submitted in hard copy (one copy each of Ph.D. Thesis, Summary and research papers) and a soft copy in a pen-drive.

b) The University / Institution to which the grant is sanctioned and released shall submit to the ICSSR, an Audited Statement of Accounts and Utilization Certificate in GFR 19A form, both duly verified by a Chartered Accountant / Finance Officer in case of an institution audited by the CAG / AG.

6. i) In case, the statutory auditors of the Organization do not inspect the accounts every year, a simple statement of accounts and utilization certificate duly signed either by the Finance Officer or Head of the Organization, quoting page numbers of the annual accounts in which the receipt of grant and expenditure were recorded, have to be submitted to the ICSSR.

ii) If later, during the course of statutory audit any discrepancy regarding the utilization of the grant is disclosed, it should immediately be brought to the notice of the ICSSR.

iii) The Institute / University to which the grant is released shall maintain subsidiary accounts of the Government grants and should keep the books open for Audit by the CAG of India and/or the ICSSR.

iv) The amount of grant sanctioned herein is to be utilized within the stipulated period. Any amount of the grant remaining unspent during this period is to be refunded to the ICSSR along with the simple statement of expenditure, immediately after



completion of the Programme. In case, the grantee fails to utilize the grant, it should be refunded to the ICSSR with interest thereupon @ 10% p.a. from the date of sanction of the grant.

7. The Contingency Grant may be utilized for books, stationery, computer related costs, and field work expenses related to the research work. Books / periodicals / equipment purchased by the scholar out of the contingency grant should be deposited with the affiliating/administering institution and a certificate to this effect be submitted along with the final report.

8. The Doctoral Fellows must stay and work **full time** at the affiliating University / Institute. However, they may go on field work with the express approval of their supervisor. For rest of the period they must continue to work at the concerned University/Institute.

9. The Fellow shall not accept or hold any appointment (paid or otherwise) or receive any emoluments, salary, stipend etc., from any other source during the tenure of the award. However, a doctoral fellow may undertake teaching assignments for not more than four hours a week, assisting in tutorials, evaluation of the papers, laboratory / demonstration work, etc., which may help the scholar as a teacher in future.

10. Further, in case scholar wishes to undertake a field trip abroad / temporary assignment for a short period for career advancement / research purpose, then ICSSR prior approval should be obtained. Contravention of this rule will lead to automatic termination of fellowship.

11. The fellowship may be discontinued if research progress is found unsatisfactory or any ICSSR rule is violated.

12. The ICSSR may ask for annual presentation/mid-term appraisal of the research work.

13. During the course of the fellowship, the scholars are required to publish at least two research papers in reputed journals on the theme of the research undertaken.

14. During the tenure of fellowship, the fellow will be governed by the rules of the affiliating / administering institution in all matters including draws of TA, holidays / leave and contingency grant, etc.

15. If a fellow leaves the fellowship before its full-term, he / she has to give an Undertaking to submit the Ph.D. thesis within a reasonable period but he has to submit a detailed Progress Report duly forwarded by the Supervisor without claiming the fellowship from the date of leaving. In such cases, the ICSSR may consider to pay contingency grant only. In other cases, the scholar can leave the fellowship by refunding the entire amount already released by the ICSSR. The scholars who have left the fellowship without completion and without informing the ICSSR, are required to refund the entire amount of fellowship released with penalty/penal interest.

16. If, as a special case, a scholar remains on leave due to maternity / medical / extra ordinary circumstances (not to exceed six months) duly approved by the ICSSR, the tenure of fellowship will be extended by that period but the total amount of fellowship will not exceed 24 months.

17. On the completion of the study, the doctoral fellow shall submit a copy of his / her thesis to the ICSSR, duly approved by his/her Supervisor. The Thesis should be submitted within the stipulated term of Fellowship of Two Years or earliest.

18. Extension of fellowship beyond two years will not be considered under any circumstances. However, extension for submission of Ph.D. thesis may however be granted by the ICSSR in exceptional circumstances without any additional financial commitment.

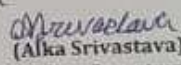
19. The selected fellows are expected to do full time research in India. They could, however, undertake data collection outside India in exceptional cases, if warranted by the needs of the proposal. For this, they are required to apply separately for consideration under the Data Collection Scheme of the International Collaboration Division of ICSSR and the decision of the ICSSR in this regard will be final.

20. The ICSSR reserves the right to publish the Ph.D. Thesis funded by it, provided the work is recommended for publication by the ICSSR Expert Committee.

21. The scholar shall acknowledge ICSSR's support in all Publications resulting from the research output of the fellowship and should submit a copy of the same to the ICSSR.

22. A fellow is not entitled for same type of fellowship more than once. While accepting Doctoral fellowships from the ICSSR, a fellow should not accept any other fellowship from any other University / Institute.

23. The final authority related to the interpretation of the guidelines or any issue left is vested with the ICSSR.

  
(Alka Srivastava)  
For Member-Secretary

**Copy to:**

1. Finance Branch, ICSSR: The expenditure involved will be debited to the Budget Head of Accounts: (C) Research Fellowships Centrally Administered Doctoral Fellowships. Plan - (General)- O.H.-31.

2. Ms. Umalatha Kannothe  
Puthiya Veedu, Panoor  
Post- Kottoor, Via Mulyar,  
Kasaragod  
Kerala 671542

3. Record File

(Alka Srivastava)  
For Member-Secretary



Alka Srivastava  
DD & In-charge (RFD Division)  
Tel # 011-26716687  
E-mail: [rfdicssr1819@gmail.com](mailto:rfdicssr1819@gmail.com)

Indian Council of Social Science Research  
(Ministry of Human Resource Development)  
JNU Institutional Area, Aruna Asaf Ali Marg  
New Delhi 110067  
Website: [www.icssr.org](http://www.icssr.org)

File No. RFD/2018-19/GEN/LNST/326

Dated: 18 September 2019

The Registrar  
Central University of Kerala,  
Tejeswani Hills, Kasaragod Periyar P.O.  
Kerala 671316

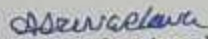
**SANCTION ORDER (Scheme Code:0877)**

**Subject: Sanction of the Second Instalment of First Year of ICSSR Doctoral Fellowship sanctioned to Ms. Umalatha Kannoath.**

In continuation of our earlier sanction letter of even number dated 04.01.2019, sanction of the Council is hereby accorded for releasing the **Second instalment grant of First Year of the Doctoral Fellowship to Ms. Umalatha Kannoath** amounting to **Rs. 1,30,000/- (Rupees One Lakh Thirty Thousand Only)**. This shall bring the total grant released so far to Rs.2,60,000/-.

The grant will be released only on receipt of the '**Grant-in-aid Bill**' (proforma enclosed) duly completed, signed and stamped by the competent authority, viz., The Registrar/Principal/Director of the University/College/Institute, across a revenue stamp of usual denomination.

The other terms and conditions will remain the same as communicated through our sanction order dated: 04.01.2019.

  
(Alka Srivastava)  
For Member-Secretary

**Copy to:**

1. The FA & CAO, ICSSR. The expenditure involved is debitable to the Head of accounts Research Fellowships: Centrally Administered Doctoral Fellowships (**Plan General**) O.H.-31
2. **Ms. Umalatha Kannoath**  
Puthiya Veedu, Panoor  
Post- Kottoor, Via Muliya,  
Kasaragod  
Kerala 671542
3. Record File

(Alka Srivastava)  
For Member-Secretary



Alka Srivastava  
DD (RFD Division)  
Tel # 011-26716687  
E-mail: rfdicssr1819@gmail.com

Indian Council of Social Science Research  
(Ministry of Human Resource Development)  
JNU Institutional Area, Aruna Asaf Ali Marg  
New Delhi 110067  
Website: [www.ICSSR.org](http://www.ICSSR.org)

File No. RFD/2018-19/GEN/LNST/326

Dated: 19.10.2019

The Registrar  
Central University of Kerala  
Tejeswani Hils, Kasaragod Periyar P.O.  
Kerala 671316

**Subject: Release of Second Instalment of First Year of ICSSR Doctoral Fellowship Grant to Ms. Umalatha Kannoth through Payment Advice Number**

Dear Sir/ Madam,

With reference to the above-mentioned subject, it may be informed that the payment of **Rs.1,30,000/- (Rupees One Lakh Thirty Thousand only)** towards the **Second Instalment of First Year** of ICSSR Doctoral Fellowship awarded to **Ms. Umalatha Kannoth**, has been released through the Canara Bank, ICSSR Branch, New Delhi 110067, Branch Code-8474 to the university's bank account registered for ICSSR's grant at PFMS portal (Scheme Code: ICSSR 0877). **The Payment Advice Number is C091929195701 dated 10.10.2019 and the PFMS Transaction ID. is C091929197000** (Kindly refer to the Transaction ID in case the payment is not being traced by the Payment Advice Number).

The concerned sanction order for the said grant of the fellowship is also enclosed for the necessary perusal. Please give a print out of this letter/ email to The Parent Organization, if they have not received this through post / email.

With regards.

Yours faithfully

  
(Alka Srivastava)

Encl: as above

Copy to, for information:

✓ **Ms. Umalatha Kannoth**  
**Puthiya Veedu, Panoor,**  
**Post- Kottoor, Via Muliya,**  
**Kasaragod,**  
**Kerala 671542**