



UNIVERSITY LIBRARY

केरल केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF KERALA

Tejaswini Hills , Periy P.O.

KASARAGOD-671316

MoM of the Library Committee held on 20th June, 2019, 3.30 PM at
Conference Hall, Gangothri Block, Tejaswini Hills, Periy

Members Present:

Sl No	Name	Comments/Position
1	Prof (Dr) G. Gopa Kumar, Vice Chancellor	In the Chair/Chairman
2	Prof (Dr). K. Jayaprasad, Pro- Vice Chancellor	Member
3	Prof (Dr) M.R Prathapa Chandra Kurup	Member
4	Prof(Dr) M. Arunachalam	Member
5	Prof (Dr) Ajith Kumar, N	Member
6	Prof (Dr) Muthukumar Muthuchamy	Member
7	Prof (Dr) Govinda Rao	Member
8	Dr. Amruth G Kumar	Member
9	Dr. Abdul Kareem	Member
10	Dr. K. Arun Kumar	Member
11	Dr. Vilfred, V	Member
12	Dr. Joseph Koyippalli Joseph	Member
13	Dr. Manickavelu A	Member
14	Dr. A.K Mohan	Member
15	Dr. Taru S Powar	Member
16	Dr. Swapna Nair	Member
17	Dr. R. Rajesh	Member
18	Dr. Sandeep, K	Member
19	Dr. Elizebeth Mathew	Member
20	Dr. Jayasankar, K.I	Member
21	Dr. Thennarasu, S	Member
22	Dr. Shivarama Rao Kollapadavu	Member
23	Dr. Gireesh Kumar T. K	Member
24	Dr. SenthilKumaran P	Member Secretary

At the outset, the Hon'ble Vice-Chancellor welcomed all the members followed by a brief Annual Report of the university library by the Dy. Librarian. Agenda items were taken up for discussion.

1. Approval for the purchase of books and e books recommendations received from the following Departments:

1. Animal Science, 2. Biochemistry & Molecular Biology- Printed Books and E books . 3. Computer Science, Printed Books and E books 4. Chemistry, 5. Education, 6. Genomic Science, 7. Hindi, 8. International Relations & Politics, 9. Law- Printed Books and Lexis and Nexis Database, 10. Library Science, 11. Physics & 12. Public Administration- E Books

Committee **APPROVED** all the recommended list of books to be purchased for the Departments Animal Science, 2. Biochemistry & Molecular Biology. 3. Computer Science, 4. Chemistry, 5. Education, 6. Genomic Science, 7. Hindi, 8. International Relations & Politics, 9. Law- Printed Books and Lexis and Nexis database, 10. Library Science, 11. Physics. DL has to share the e book catalogue to the Public administration department and submit the e book list in the next library committee since Public Administration department has not submit the e book list.

2. Approval for the Purchase of Pending books during the last financial year 2018-19.

Library Committee **APPROVED** the Purchase of Pending books during the last financial year 2018-19.

3. Approval for the Purchase of Books for the New Departments: MBA, MBA Tourism, M.Com and M A Kannada

Library Committee **APPROVED** the purchase of Books for the New Departments, MBA, MBA Tourism and Kannada and further Deputy Librarian has to contact the Assistant Registrar (Academic) to collect the New Department syllabus and purchase the books.

B. K. K.

4. Approval for the subscription of Yes Malayalam Magazines and Rubber Science.

Committee **APPROVED** the purchase of Yes Malayalam and Rubber Science Journals for the University Library.

5. Approval for the purchase of Web of Science (Indexing and Abstracting Services)

Library Committee **NOT APPROVED** the purchase of Web of Science (Indexing and Abstracting Services)

6. Approval for the purchase of Grammarly Online software

Committee **APPROVED** the purchase of Grammarly online software.

7. Special Approval for the Purchase of books in case of Urgent procurement by the Departments and ratification in the next library committee Meeting

Committee **NOT APPROVED** the urgent procurement and Deputy Librarian has to arrange library committee meeting for the approval of the books when it urgent for the procurement of books by the department.

8. Approval for the Ezproxy License for remote access of e- resources

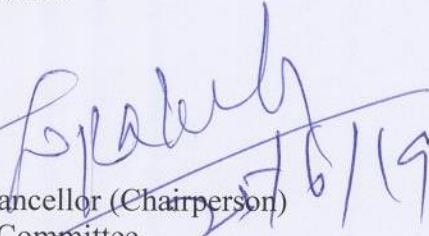
Library Committee **APPROVED** the Ezproxy License for the remote access of e- resources to the students and faculty members.

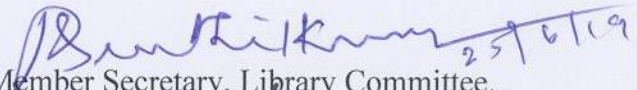
9. Any other item admitted by the chair



1. Library Committee **RECOMMENDED** purchasing of server to the university library and KOHA customization. Deputy Librarian has to submit the indent for the purchase of higher end server for the library software and e-resources management.
2. Dy. Librarian has to arrange a Special Library Committee meeting on 23.7.2019 to discuss the book purchase requirements for various departments.

Library committee meeting ended with the proposal of vote of thanks by the Hon'ble Vice Chancellor.


Vice Chancellor (Chairperson)
Library Committee
25/6/19


Member Secretary, Library Committee.
25/6/19

UNIVERSITY LIBRARY

CENTRAL UNIVERSITY OF KERALA

Tejaswini Hills, Periyar PO

Kasaragod, Kerala-671316

Phone: 0467 2232420



विश्वविद्यालयीपुस्तकालय

केरल केन्द्रीय विश्वविद्यालय

तेजस्विनी हिल्स पेरिया डक,

कासरगोड, केरल 671316 -

दूरभाष: 04672232420

MEETING OF THE LIBRARY COMMITTEE MEETING HELD ON 20.06.2019

MEMBER PRESENT

Sl. No	NAME	SIGNATURE
1	Dr. G. Gopa kumar	
2	Sr. K. Jayaprakash	
3	Aureth G. kumar	
4	M.R. Prothepachan kumar	
5	P. ABDUL KARIM	
6	K. ARUNKUMAR	
7	Vilfred, V	
8	Dr. MUTHUKUMAR MUTHUCHARMY	
9	Dr. M. ARUNACHALAN	
10	A. D. GOVINDA RAO	
11	Dr. JAYASANKAR. K. I (Law)	
12	RAJESH R.	
13	Sarath K	
14	Elizabeth Mathews.	
15	Manickavelu. A.	
16	Mohan. A. G.	
17	Sarapna Nair	
18	Dr. Taru S. Panwar	

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THE MEETING OF THE LIBRARY COMMITTEE ON 20.06.2019

Agenda

1. Library Progress Report 2018-19
2. Approval for the purchase of recommended books list received from the following Departments
 1. Animal Science
 2. Biochemistry & Molecular Biology - e books
 3. Computer Science - e books
 4. Chemistry
 5. Education
 6. Genomic Science
 7. Hindi
 8. International Relation & Politics
 9. Law
 10. Library Science
 11. Physics
 12. Public administration - e books.
3. Approval for the Purchase of pending books during the last financial year 2018-19.
4. Approval for the purchase of books for the New Departments, MBA, MBA Tourism, M.com and Kannada.
5. Subscription of Yes Malayalam Magazine and Rubber Science Journal
6. Approval for the purchase of Web of Science (Indexing and Abstracting Software)
7. Approval for the purchase of Grammarly online Software
8. Special Approval for the purchase of books in case of Urgent procurement by the department and ratified in the next library committee meeting
9. Approval for the Ezproxy License for remote access of e-resources
10. Any other item admitted by the chair.



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MoM of the Library Committee held on 25th July, 2019, 4.00 PM at Conference Hall, Gangothri Block, Tejaswini Hills, Periy

Members Present:

SI No	Name	Comments/Position
1	Prof (Dr) G. Gopa Kumar, Vice Chancellor	In the Chair/Chairman
2	Prof (Dr) M.R Prathapa Chandra Kurup	Member
3	Prof (Dr) M. Arunachalam	Member
4	Prof (Dr) Muthukumar Muthuchamy	Member
5	Prof. (Dr.) Balachandran	Member
6	Dr. Abdul Kareem	Member
7	Dr. K. Arun Kumar	Member
8	Dr. Vilfred, V	Member
9	Dr. M.R. Biju	Member
10	Dr. Manickavelu A	Member
11	Dr. A.K Mohan	Member
12	Dr. R. Rajesh	Member
13	Dr. P.C. Prasanna Kumar	Member
14	Dr. Sandeep, K	Member

B. Kumar

15	Dr. Elizebeth Mathew	Member
16	Dr. Shivarama Rao Kollapadavu	Member
17	Dr. Gireesh Kumar T. K	Member
18	Dr. SenthilKumaran P	Member Secretary

At the outset, the Hon'ble Vice-Chancellor welcomed all the members followed by a brief Report of the university library by the Dy. Librarian. Agenda items were taken up for discussion.

1. Approval for the purchase of books and e books recommendations received from the following Departments:

1. Plant Science, 2. Hindi, 3. Social work, 4. Public Administration and Policy Studies, 5. International Relation & Politics, 6. Geology, 7. Linguistics, 8. Physics, 9. Environmental Science, 10. Mathematics, 11. Chemistry, 12. Genomic Science, 13. Master of Public Health, 14. Computer Science E- books, 15. English and Comparative Literature, 16. Economics.

Library Committee **APPROVED** all the recommended list of books and e-books to be purchased for the Departments of Plant Science, 2. Hindi, 3. Social work, 4. Public Administration and Policy Studies, 5. International Relation & Politics, 6. Geology, 7. Linguistics, 8. Physics, 9. Environmental Science, 10. Mathematics, 11. Chemistry, 12. Genomic Science, 13. Master of Public Health, 14. Computer Science E- books, 15. English and Comparative Literature, 16. Economics.

2. Approval for the Purchase of Pending books selected in the Book Exhibition during the last financial year 2018-19.

Library Committee **APPROVED** the Purchase of Pending books selected in the Book Exhibition during the last financial year 2018-19.

3. Approval for the Purchase of EBSCO Host Academic Search Ultimate Database

B. Kumar

Library Committee **Recommended** to purchase however, Deputy Librarian has to contact Coordinator (PMMMNMST) and Finance Officer about the availability of fund for the purchase of EBSCO Host Academic Search Ultimate Database from the PMMMNMST fund.

4. Approval for the purchase of Multi Volume Encyclopedia set submitted by the Education Department cost of volumes more than Rs. 30,000 /-

Committee **APPROVED** the purchase of Multi Volume Encyclopedia set submitted by the Education Department cost of volumes more than Rs. 30,000/-

5. Approval for the purchase of National Family Health Survey 1-4

Library Committee **APPROVED** the subscription of National Family Health Survey 1-4

6. Approval for the purchase of Journals Magazines for the following Department. 1. Hindi, 2. Malayalam, 3. Law, 4. Management Studies, 5. Physics- E Journals

Library Committee **APPROVED** the purchase of Journals and Magazines listed from Serial No. 1-4 (Hindi, Malayalam, Law and Management Studies). However, subscription to the Journals and Magazines recommended by the Department of Law, Tiruvalla Campus, HOD is requested to take necessary action to subscribe them from their end. Sl. No. 5, Library Committee **NOT APPROVED** the subscription of Physics e- journals.

7. Approval for the purchase of Kannada Subject related books on discounted price of 16%

Library Committee **APPROVED** the purchase of Kannada Subject related books on discounted price of 16%. The Deputy Librarian has to approach with other book suppliers in Mysore and Bangalore for more discount for the purchase of Kannada Books.

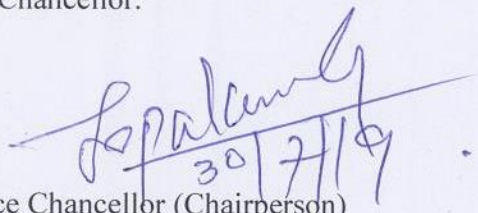
8. Any other item admitted by the chair

1. Purchase of Molecular Biology Modeling Software



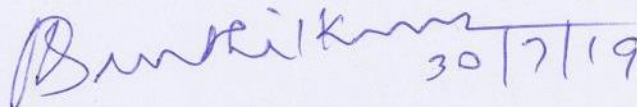
1. Library Committee **RECOMMENDED** to make it as a separate agenda to be discussed with VC and Finance Officer for the purchase of Molecular Biology Modelling Software for the Department of Animal Science.
2. Vice Chancellor has advised all the Head of the Department to give recommendation for the purchase of core journals in their area.

Library committee meeting ended with the proposal of vote of thanks by the Hon'ble Vice Chancellor.



Handwritten signature of the Vice Chancellor, dated 30/7/19.

Vice Chancellor (Chairperson)
Library Committee



Handwritten signature of the Member Secretary, dated 30/7/19.

Member Secretary, Library Committee.

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दूरभाष: 04672232420

MEETING OF THE LIBRARY COMMITTEE MEETING HELD ON 24.7.2019

MEMBER PRESENT

Sl. No	NAME	SIGNATURE
1	Dr. G. Gopa Kumar	
2	P. ABDUL KARREM	
3	M. K. Binju	
4	L. Elizabeth Mathews	
5	Dr. Saurabh K	
6	G. Palanirajan	
7	K. Arunkumar	
8	Vilfred V	
9	Dr. P. C. Prasanna Kumar	
10	Dr. Muthukumar Muthuchandras	
11	Dr. M. ARUNA CHALAM Dept. of Zool.	
12	Dr. Mohan. Aris	
13	RAJESH R.	
14	Manickavelu. A.	
15	Dr. V. BALACHANDRAN	
16	Dr. Shivarana Rao K.	
17	Dr. BIREESH KUMAR T.K.	



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**Minutes of Meeting of the Library Committee held on 27th November, 2019, 4. 00 PM
at Conference Hall, Gangothri Block, Tejaswini Hills, Periy**

Members Present:

Sl No	Name	Comments/Position
1	Prof (Dr) G. Gopa Kumar, Vice Chancellor	In the Chair/Chairman
2	Dr. B.R. Prasannakumar, Finance Officer	Member
3	Prof (Dr) M.R Prathapa Chandra Kurup	Member
4	Prof(Dr) V. Balachandran	Member
5	Prof (Dr) Mallikarjunappa	Member
6	Prof (Dr) B.Shivarama shetty	Member
7	Prof (Dr) Muthukumar Muthuchamy	Member
8	Prof (Dr) Amruth G Kumar	Member
9	Prof (Dr) K. Arun Kumar	Member
10	Prof (Dr) K. Sudha	Member
11	Dr. Abdul Kareem	Member
12	Dr. Rajendra P	Member
13	Dr. K.A.Germina	Member
14	Dr. Padmesh P Pillai	Member
15	Dr. P.C. Prasanna Kumar	Member
16	Dr. Swapna Nair	Member
17	Dr. Palanirajan, G	Member
18	Dr. Sandeep, K	Member
19	Dr. Elizebeth Mathew	Member
20	Dr. Thasleema, T.M	Member
21	Dr. Dharmendra Pratap Singh	Member
22	Dr. Subramanya Pailoor	Member
23	Dr. Gireesh Kumar T. K	Member
24	Dr. SenthilKumaran P	Member Secretary

SenthilKumaran

At the outset, the Hon'ble Vice-Chancellor welcomed all the members followed by a brief Annual Report of the university library by the Dy. Librarian. Agenda items were taken up for discussion.

1. Approval for the purchase of Print books recommendations received from the following Departments:

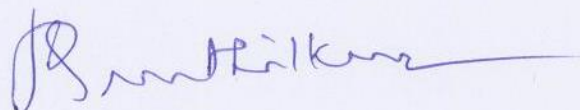
- | | |
|---|-----------------------|
| a. Plant Science | i. University Library |
| b. Public Health and Community Medicine | J. Education |
| c. Economics | k. Hindi |
| d. Management Studies | l. Genomics Science |
| e. Computer Science | m. Mathematics |
| f. Linguistics | n. Commerce |
| g. Yoga | o. Chemistry |
| h. Geology | p. Physics |

University Library has received the book recommendation list received from the Head of the departments signed hard copy of the book list as well as soft copy of the book list. Submitted list has been placed in the library committee.

Library Committee **APPROVED** all the recommended list of books to be purchased for the following departments

- | | |
|---|-----------------------|
| a. Plant Science | i. University Library |
| b. Public Health and Community Medicine | J. Education |
| c. Economics | k. Hindi |
| d. Management Studies | l. Genomics Science |
| e. Computer Science | m. Mathematics |
| f. Linguistics | n. Commerce |
| g. Yoga | o. Chemistry |
| h. Geology | p. Physics |

2. Approval for the purchase of e-books: Recommendation list submitted by the Department of Computer Science, Geology and Public Health , Community Medicine and Management studies (General)



Computer Science, Geology, Public Health and Community Medicine, Management studies (General) Head of the Department have submitted the e book list and same has been placed in the library committee

Library Committee has APPROVED the list of e books submitted by the department of Computer Science, Geology and Public Health and Community Medicine. Deputy Librarian has to consult the Finance Officer about the fund availability, based on the allocated budget / availability of fund; e books can be purchased for the Library.

3. Approval for the purchase of Encyclopedia Multi Volume Set: Recommendation list submitted by the Department of Zoology and Department of Public Administration and Policy Studies

Encyclopedia Multi volume set has been submitted by the Department of Zoology and Department of Public Administration and Policy Studies, this list has been approved by the last library committee (25.7.2019) and university library has been placed order for the supply of Encyclopedia. The details are given below.

1. Encyclopedia of Public Administration and Public Policy , 3rd ed (5 volumes) (Rs. 159801.00 without library discount)
2. Encyclopedia of Animal Science , 2nd Ed., (2 volumes) (Rs. 52018.20)
3. Encyclopedia fundamentals of General organic & Biological Chemistry , (3 volumes)

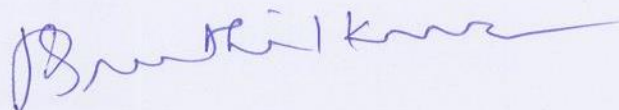
As per library committee policy, purchase of Multi volume set price is above Rs. 30, 000/- it has to be get approval from the library committee.

Library Committee **APPROVED** the Purchase of the above Multi volume set and Deputy Librarian has to get the suggestion / opinion from the Head of the department of Animal Science and Public Administration and Policy studies about the necessity of the Multi volume set.

4. Approval for the Renewal of subscription of Prowess, Manupatra, MathSciNet, EPWRF (ITS) and DELNET

University Library is regularly subscribing the following database for the University Library

1. Prowess Database (Economics Dept. has given indent)
2. Manupatra (Law Dept. has given indent)



3. MathSciNet Database (Mathematics has given indent)
4. EPWRF (Economic Political Weekly Research Foundation) Indent given by Economic Department.
5. DELNET (University Institutional Membership) Recommended by the Vice Chancellor. Through DELNET university library is getting 2500 + journal access and e books, Theses etc.,

Library Committee **APPROVED** the subscription renewal for the Next Year (2019-2020) using the university library budget.

5. Approval for the Subscription of CMIE States of India Database : Recommendation submitted by the Department of Public Health and Community Medicine

University Library is presently subscribing the CMIE Prowess Database for our library and it is not covering the States of India, It has been placed in the Library committee. Dr. Elizebeth Mathew has explained that CMIE States of India database is covering more health related matters in this Database and very useful for the Public Health and Community Medicine students and faculty members and requested to subscribe for the library

Library Committee **APPROVED** the Subscription for the multi period subscription and Deputy Librarian has to get more discounts for the multi period subscription of CMIE States of India Database.

6. Approval for the Subscription of Institute of Physics (IOP) Journal collection; Recommendation submitted by the Department of Physics.

The HoD, Department of Physics has submitted the recommendation list for the Institute of Physics Journal collection and Head of the Department of Physics has explained the usefulness of the Institute of Physics journal collection.

Library Committee **DID NOT APPROVE** the subscription of Institute of Physics Journal Collection and it seemed to be very costly and due to paucity of fund this proposal may be deferred to next year.



7. Approval for the purchase of Print Journal purchased by the faculty from the Department of Linguistics - Settlement

Dr. Thennarasu, S., Assistant Professor, Dept. of Linguistics has purchased a printed journal entitled on "Jadavpur Journal of Languages and Linguistics" published by School of Languages and Linguistics, Jadavpur University and he said this journal is very useful for the linguistic students and A questionnaire developed for conducting Fieldwork on Endangered and Indigenous Languages in this issues and he purchased 4 copies of the issues.

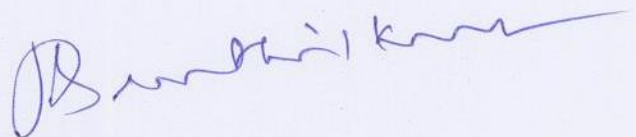
Committee **APPROVED** the purchase of Print journal of "Jadavpur Journal of Languages and Linguistics" and journal cost of Rs. 1000/- would be reimbursed to Dr. Thennarsu, S, Assistant Professor, Dept. of Linguistics.

8. Approval for the Purchase of Print Journals / E-Journals / Magazines; Recommendation Received from the different department

We have received the indent from the following department for the subscription of the printed journals, E Journals and Magazines,

1. Public Health and community Medicine
2. English and Comparative Literature
3. Linguistics
4. Hindi
5. Geology

Public Health and Community Medicine has submitted most of them are foreign journals Library committee **DID NOT APPROVE** the Print Journals as well as E journals, since it is very costly. It has been deferred the purchase for next year.



English and Comparative Literature has submitted printed journals as well as foreign journals **Library Committee APPROVED** the subscription of printed journals of foreign journals, Committee requested to Deputy Library workout the cost of the journals to be subscribed for the English Department journals.

Linguistics Department has submitted printed journals as well as foreign journals **Library Committee APPROVED** the subscription of printed journals of foreign journals, Committee requested to Deputy Library workout the cost of the journals to be subscribed for the Linguistics Department journals.

Hindi Department has submitted printed journals, Library Committee **APPROVED** the subscription of printed journals for the University Library.

Geology department has submitted printed journals as well as foreign journals **Library Committee APPROVED** the subscription of printed journals of foreign journals, Committee requested to Deputy Library workout the cost of the journals to be subscribed for the Geology Department journals.

Committee **DID NOT APPROVE** the e journals for the entire department.

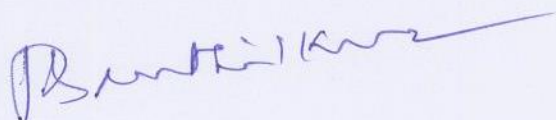
9. Approved for the postal and related charges in connection with the purchase of Malayalam Books

Dr. Devi, Assistant Professor, Malayalam Department has purchased syllabus related Malayalam books for our university library under faculty purchase scheme from Kerala Bhasha Institute, Thiruvananthapuram and book purchased discount @ 45 % . But Kerala Bhasha Institute, Thiruvananthapuram has not bearing the postal charges / forwarding charges of book to the university. Dr. Devi, Assistant Professor has paid and postal charges of Rs. 1145/- requested to reimburse an amount of Rs. 1145/-. Books received in good condition.

Library Committee **APPROVED** the Postal charges (Rs. 1145/-) paid by Dr. Devi, Assistant Professor, Malayalam Department.

10. Clarification regarding the purchase of following database / software approved by the Library Committee and Comments made by the Finance Section

1. LexisNexis India Database, 2. EZproxy: Access and Authentication Software , 3. Grammarly Software



LexisNexis India Database subscription Database has been given by the Law Department and it has been approved by the last Library committee Meeting 20.6.2019, when we have submitted the file to the finance department this proposal had rejected and again we have placed in the library committee.

Library Committee **APPROVED** the subscription of LexisNexis Database for the Dept. of Law, Thiruvilla Campus for the period of one year and it can be renewed based on the usage of the database.

EZproxy has been given indent by the department of Biochemistry, this database is for remote access of e journals subscribed by our university library, it is very useful for the students and faculty members, our e resources can be accessed when the students and faculty members are away from the university campus.

Library Committee **APPROVED** the EZproxy Access and Authentication software of e journals remote access for the period of one year and it can be renewed based on the usage of the database.

Grammarly Software indent has been given by the department of Biochemistry, this database is for checking the grammar of research papers, thesis, projects etc., this is very useful for the students, research scholars and faculty members.

Library Committee **APPROVED** the purchase of Grammarly software for the period of one year and it can be renewed based on the usage of the database.

11. Any other item admitted by the chair

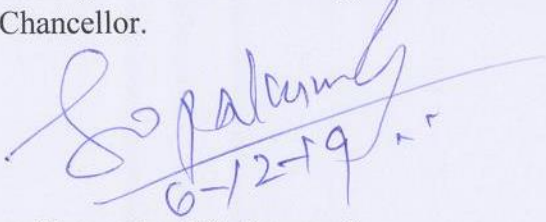
1. Dy. Librarian has requested the chair to allow presenting the Indian Research Information Network System (IRINS) developed by Dr. Gireesh Kumar, T.K., Assistant Librarian, Nodal Officer of IRINS.

Library Committee **APPROVED** to present the IRINS developed by Dr. Gireesh Kumar, T.K., (Nodal Officer of IRINS). He explained Central University of Kerala



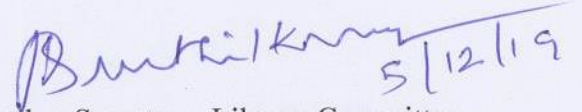
has occupied 11th position among all the Central Universities in India and he has successfully created the IRINS system. His presentation and his work were applauded by the entire library Committee Members.

Library committee meeting ended with the proposal of vote of thanks by the Hon'ble Vice Chancellor.



Sopalambh
6-12-19

Vice Chancellor (Chairperson)
Library Committee



Bunkil Kumar
5/12/19

Member Secretary, Library Committee.