



Prakash Babu Kodali <prakashkodali@cukerala.ac.in>

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## DETAILS FOR NAAC ACCREDITATION

2 messages

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**NIKHILA NARAYANAN** <nikhilnarayanan92@gmail.com>  
To: Prakash Babu Kodali <prakashkodali@cukerala.ac.in>

Sun, Sep 19, 2021 at 1:32 PM

Sir

As per discussed attaching the id card as well as giving my employment status.

NAME - Dr.NIKHILA NARAYANAN

DESIGNATION - EPIDEMIOLOGIST

NAME OF THE EMPLOYER - NATIONAL HEALTH MISSION

WORKING STATION - TRIVANDRUM

PAY PACKAGE - 46000/MONTH

Thanks and Regards



WhatsApp Image 2021-09-19 at 11.04.29 AM.jpeg  
89K

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**Prakash Babu Kodali** <prakashkodali@cukerala.ac.in>  
To: NIKHILA NARAYANAN <nikhilnarayanan92@gmail.com>

Sun, Sep 19, 2021 at 1:35 PM

Thank You Nikhila.

[Quoted text hidden]

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Prakash Babu Kodali MPhil (Public Health), MPH

Assistant Professor

Department of Public health and Community Medicine

School of Medicine and Public health

Central University of Kerala, Kerala.

Phone: +91 8330963085

**Email:** [prakashkodali@cukerala.ac.in](mailto:prakashkodali@cukerala.ac.in)

**PROCEEDING OF THE DIRECTOR, CHILD DEVELOPMENT CENTRE,  
THIRUVANANTHAPURAM**

**ABSTRACT**

**Temporary appointment - Project Associate at Child Development Centre-Reg:**

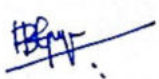
06.12.2018

**ORDER**

- Ref:** 1. Notification No: 333/S5/CDC/2018 dtd.23.11.2018  
2. Interview held on 3<sup>rd</sup> of December 2018

It is informed that **Ansy.S.S(Rank No:2)**, C/O Farsad.M.S, Madathil Veedu, Kairali Nagar-33, Valia Veli.P.O, Thiruvananthapuram-695021, is hereby offered appointment as Project Associate at Child Development Centre subject to the following terms and conditions.

1. This appointment is purely adhoc and temporary for a period of one year with effect from the date of appointment. You will be paid a consolidated remuneration of Rs.30,000/- per month. TDS will be deducted as per rules.
2. You will be governed by the rules regarding working hours, holidays etc. of CDC Employees Service & Conduct Rules.
3. You shall not absent yourself from duty without prior permission.
4. You will not be entitled for any claim by virtue of your temporary appointment as Project Associate.
5. Notwithstanding the period of appointment, the Director, CDC will be at liberty to terminate the service at any time before expiry of your term of appointment without assigning any reason and without any prior notice.
6. You may join duty on 15/12/2018. This offer of appointment shall stand lapsed, if you fail to report for duty as above.

  
Director



**August 20, 2021**

**Name - Dr. (Mr.) Aswath Karunakaran**

**State – Himanchal Pradesh**

Dear Dr. (Mr.) Aswath Karunakaran,

We, IPE Global Ltd. (herein under called "Company") have the pleasure in offering you the position of **Medical Consultant with WHO - Outsourcing of Field Manpower to Support the National TB Elimination Programme - (NTEP-TSN) project** with the company on the following terms & conditions:

1. Your appointment will commence with effect from **August 17, 2021** and shall be valid upto **December 31, 2021** This appointment is for the specific period mentioned and that no right is vested in you for regularization of your services in company at any point of time. However, if considered necessary, extension of the contractual term would be considered purely on the basis of company requirement and your performance at the appropriate time and on mutual consent.
2. Your employee code is NTEP126.
3. Your all-inclusive monthly salary shall be **Rs. 1,30,043/- (Rs. One Lakh Thirty Thousand Forty-Three Only)**. The breakup of the same is attached as an Annexure plus you would be entitled to travel expense reimbursement, Group Health & Personal Accident Insurance as per the project administrative and financial (A&F) guidelines.
4. Statutory Deductions - If any, will be made from your salary as per the prevailing law of the country. All income tax arising from your employment will be deducted at source by the Company and will be borne by you. You shall be personally responsible for filing returns etc. The Company will provide you the tax deduction certificate, if applicable, at the end of each financial year.
5. During the period of your employment, you shall abide by the Administrative and Finance Guidelines of the project and any amendments thereto, as may be made from time to time. You shall also abide by the service rules and regulations of the Company that are not part of the Administrative and Finance Guidelines of the project. These guidelines, service rules and regulations shall be deemed to be an integral part of this employment letter.
6. Your duties and responsibilities will include all the work related to the post mentioned above or any other duty assigned by the Company from time to time. You shall carry your duties faithfully and diligently and follow instructions and orders given to you by or on behalf of the Company or by any official having the authority to issue such instructions and orders in relation to your duties and employment. At the discretion of the Company, you may be transferred at any time within or between any section/ department/ unit/ branch office or other division(s) of the Company.
7. You will presently be stationed at **Shimla**. However, the Company shall have the right at its sole discretion to transfer your services to any of its affiliate/ associate companies at any other locations or to any other place for purposes of any work connected with or in relation to the business of the Company.
8. Your appointment is based upon the assurance that your previous employer(s) have undisputedly and amicably released you from their employment. The Company reserves its right to have the appropriate documentation regarding release from your previous employer.

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**IPE GLOBAL LIMITED**

**Corporate & Regd. Office:**

IPE Global House, B - 84, Defence Colony, New Delhi - 110024, India  
**Tel.** +91.11. 4075 5900 **Fax** +91. 11. 2433 9534 **E-mail** [ipe@ipeglobal.com](mailto:ipe@ipeglobal.com) **Website** [www.ipeglobal.com](http://www.ipeglobal.com)  
**CIN:** U74140DL1998PLC097579

**Branch Offices:**

Bhopal | Bhubaneshwar | Jaipur | Lucknow | Patna

**International Offices:**

Bangladesh | Ethiopia | Kenya | Myanmar | Nepal | Philippines | United Kingdom

(An ISO 9001:2015 company)

*KR*

9. This employment letter can be terminated by both parties (i.e. you or the Company) by giving one (1) month prior notice in writing or wages in lieu thereof, without assigning any reason. In case of separation, you shall not communicate with or carry out any business/profession or join any organization which is in competition with IPE Global for a period of at least six (6) months.
10. You will be entitled to leaves as per the Administrative & Finance guidelines of the project.
11. The management from time to time may institute suitable mechanisms to review processes in order to monitor performance and timely delivery of assigned responsibilities.
12. You will devote your time exclusively to the business and affairs of the Company and will not become directly engaged or interested in any other business or occupation. You shall not divulge any information concerning the Company or its activities, figures or any other information that may become known to you in course of your duties, to any unauthorized person or entity. Such information and documents must be returned to the Company in case of a separation.
13. Your appointment by the Company is based on the information supplied by you about your profile, your academic qualification, your past work experience, including compensation etc. In case any of the above information supplied by you is found incorrect or false at any time, the Company reserves its right to terminate your services without providing any notice to you.
14. The Company reserves the right to amend, modify or delete any of the above terms as and when it deems necessary.
15. The terms of this letter will be governed by and construed in accordance with the laws of India.
16. This agreement is contingent on the successful completion of background check, including satisfactory feedback from your employment references. This agreement may be rescinded in the event background check is not concluded satisfactorily.

Yours Sincerely,

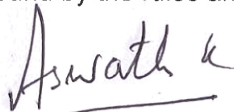
For **IPE Global Limited**



**Kavita Fadnis**

Vice President - Human Resources

I have carefully read and understood the above terms and conditions and accept the same. I agree to be bound by the rules and regulations of the organization as amended from time to time.



**Dr. (Mr.) Aswath Karunakaran**

Date: 30.08.2021

**Annexure**

<b>Salary Structure – Dr. Aswath Karunakaran Level - NOA-S1</b>		
<b>Particulars</b>	<b>Monthly (Rs.)</b>	<b>Annual (Rs.)</b>
Basic	65022	780264
HRA	26009	312108
Transport Allowance	1600	19200
Medical Reimbursement	1250	15000
Education Allowance	200	2400
Leave Travel Allowance	6502	78024
Special Allowance	16583	198996
**Helper Reimbursement	8000	96000
**Telephone Reimbursement	4000	48000
Provident Fund (Employer contribution)	0	0
Insurance	877	10524
<b>Total Salary</b>	<b>130043</b>	<b>1560516</b>

**Other Benefits as per the company policy:**

- Group Mediclaim Insurance
- Group Personal Accident Insurance
- Provident Fund (PF) if opted, employer contribution towards PF shall be adjusted from Special Allowance
- \*\* These Allowances & Reimbursements are not part of Salary slip we will pay separately (Bills / Self declaration is required to consider)



**Kavita Fadnis**  
Vice President - Human Resources

**Dr. (Mr.) Aswath Karunakaran**



Website: [www.keralapsc.gov.in](http://www.keralapsc.gov.in)  
Telegram: "KERSERCOM"

Email: [kpsc@keralapsc.gov.in](mailto:kpsc@keralapsc.gov.in)  
Telephone: 0471- 2448165

**KERALA PUBLIC SERVICE COMMISSION**

No. SR II(3)9262/16/SW  
SR 2-4/50007/2018-KPSC

Thiruvananthapuram  
Dated: 26.06.2019

The Secretary  
Kerala Public Service Commission,  
Pattom, Thiruvananthapuram - 4.

To

**22. Atulya Raj A**

Sir/Madam,

Sub:- Advice for appointment as Staff Nurse Grade II – SR for SC/ST on Rupees 13900-24040(PR) in Medical Education Department.

\*\*\*\*\*

You are informed that you have been advised for recruitment as Staff Nurse Grade II in Medical Education Department. The selection is subject to Rule 3 (c) and 10 (b) of the Kerala State and Subordinate Service Rules, 1958.

Further instructions will be issued to you in due course by the above Department.

Yours faithfully,

for Secretary,

KERALA PUBLIC SERVICE COMMISSION.

- N.B:**
1. If posting orders are not received from the above Department/Institution within a period of 3 months from the date of this letter, the fact may be intimated to this office.
  2. If and when thrown out of appointment on the termination of the vacancy, you should apply to this office immediately for re- registration, with the original relieving certificate in the proper form obtained from the department, subject to the provisions contained in Rule 7 (b) of the General Rules.

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER, GOVERNMENT  
MEDICAL COLLEGE, THIRUVANANTHAPURAM**

Sub:- Govt. Medical College, Thiruvananthapuram-Establishment (NG)- Appointment of Staff Nurse Gr -II-Permitted to join duty-Orders issued.

- Read: 1. Letter No. SRII(3)/9262/16/SW2-4/50007/2018-KPSC dated: 26.06.2019 of Secretary Kerala Public Service Commission, Thiruvananthapuram.  
2. Order No.J2/27468/2019/DME dated : 08.08.2019.  
3. Request dated: 22.08.2019 received from the incumbents.

**ORDER NO.EN6/1460/2019/GMCT. DATED: 22/08/2019**

The following candidates have been advised by Kerala Public Service Commission, Thiruvananthapuram vide letter read (1)above has been temporarily appointed as Staff Nurse Gr.II (SR) at Govt. Medical College, Thiruvananthapuram in the scale of pay of Rs.13900-24040(Pre revised) vide order read (2) above. They have physically reported in this office on 22.08.2019 FN with all relevant documents in original and requested for permission to join duty w.e.f the FN of 22.08.2019 vide request read (3) above. The documents produced by them have been verified and found in order.

Sl.No.	Name	Station to be posted	Date of Joining
1	Atulya Raj.A Aruna Dale T.C.11/1033(2), Parottukonam, Nalanchira.P.O Thiruvananthapuram-695015	Medical College Hospital, Thiruvananthapuram	22.08.2019
2.	Arunima.B.C Aravind Bhavan Theviyarukunnu, Parandode, Thiruvananthapuram-695542	Medical College Hospital, Thiruvananthapuram	22.08.2019

In the above circumstances, they are permitted to join duty as Staff Nurse Gr.II (SR) in the Medical College, Thiruvananthapuram with effect from the FN of 22.08.2019 and posted at Govt. Medical College Hospital, Thiruvananthapuram.

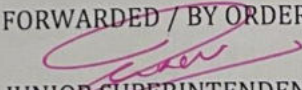
They are directed to report for duty before the Superintendent, Medical College Hospital, Thiruvananthapuram forthwith.

Sd/-  
ASOK KUMAR.L  
SENIOR ADMINISTRATIVE OFFICER

To: The Incumbents concerned

Copy to:

1. The Secretary, Kerala Public Service Commission, Thiruvananthapuram.
2. The Director of Medical Education, Thiruvananthapuram.
3. The Superintendent, Medical College Hospital, Thiruvananthapuram.
4. Stock File/Record/ Office Copy

FORWARDED / BY ORDER  
  
JUNIOR SUPERINTENDENT

**PROCEEDINGS OF THE JOINT DIRECTOR OF NURSING EDUCATION,  
KERALA, THIRUVANANTHAPURAM**

Medical Education Services - Estt- Recruitment of Staff Nurse Gr II on Rs.13900-24,040(Pre revised) - Advice from KPSC - Temporary Appointment of Candidates - Orders issued.

Read 1. Letter No. SR.II(3)9262/15/SW 2-4/50007/2018 - KPSC , 26.06.2019 of the The Secretary, Kerala Public Service Commission, Thiruvananthapuram.

**Order No. J2/27468/2019/DME Dated: 08/08/2019**

The enlisted candidates in Annexure of this order, who are advised by the Kerala Public Service Commission in their letter read above for the post of Staff Nurse Gr.II are temporarily appointed in the institutions/hospitals noted against their name under Rule 9 (a) (i) of KS&SSR as staff Nurse Gr II in the scale of pay of Rs.13900-24,040/- (pre-revised) subject to the condition that appointment shall be terminated without notice if the appointing authority is not satisfied of conduct and antecedents on subsequent verification and that they shall be eligible for appointment in regular service in accordance with the rules only if their character and antecedents are found satisfactory on such subsequent verification. The appointment is also subject to Rule 3(c) of the General Rules of KS &SSR of 1958.

The candidates are therefore directed to report for duty before the Principals of Medical Colleges noted in Annexure with the documents in original to prove their qualifications, Registration with Nursing Council, age and with a certificate of Medical Fitness having thumb impression and photograph of the candidate obtained from a Medical Officer not below the rank of an Assistant Surgeon Grade II within fifteen(15)days from the date of receipt this order, failing which their appointment order shall stand cancelled. Original Community Certificate should also be produced before the concerned Principals for verification if the appointment is in reservation turn.

Original One Time Verification Certificate received from KPSC which includes the scanned image of photograph and Signature of the candidates have been forwarded to the Principals of the institutions concerned where the candidates are posted. The photograph and the signature of the candidate should be verified and the fact should be recorded by the concerned Principals on the Original One Time Verification Certificate itself if there is any discrepancy, the candidate will not be allowed to join duty and the fact should be reported to this office forthwith.

The candidates are also directed to produce the prescribed pro-forma, a copy of which may be obtained from the Principal duly filled up before they actually join duty. Specimen copy of physical fitness certificate and Pro-forma for police verification report can be downloaded from: [www.dme.Kerala.gov.in](http://www.dme.Kerala.gov.in)

**Signature valid**

Digitally signed by LATHA R  
Date: 2019.08.08 11:02:58  
IST  
Resist.Dip.(Gen.Nursing)

To  
All candidates in Annexure

Copy to:



1. The Principal, Medical Colleges, concerned. (with the identity card of the candidates) They should ensure the identity of the candidates before they are actually permitted to join duty. The original Non Creamy Layer Certificate should be verified before he join duty and to report the date of joining to (1) the Kerala Public Service Commission, to (2) the Accountant General and to (3) this directorate without fail in due course. The Principal should verify the character and antecedents through the Police Department after joining duty of the candidates in the prescribed form and take appropriate action. Note: Proposal for verification of appointment by Kerala Public Service Commission and regularization of the temporary appointment of the candidates should be forward to this office in time as per the instructions contained in G.O(P)No.15/2011/P&ARD dated 06.06.2011 & G.O(P) No.20/2011/P&ARD dated 30.06.2011

2. File/O.C./Records

Details of Candidates : As given in Annexure

	Name and address of the candidate	Name of Father or Guardian	Date of Birth	Qualification and Experience	Whether advised in OC/BC Turn	Station where the candidates are posted (To report for duty)
19	SARANYA SASI PACHILAMATTOM HOUSE YENDAYAR KOTTAYAM-686 514	SASIP.K	07.07.1992	1. SSLC 2. Plus two 3. B.Sc. Nursing 4. KNMC Regn.		Government Medical College, Kottayam
20	ARUNIMA RAJA.V ARUNIMA BHAVAN CHERUMANALI ANAPPARA.P.O THIRUVANANTHAPURAM 695 551	VENURAJ.K	30.05.1992	1. SSLC 2. Plus two 3. B.Sc. Nursing 4. KNMC Regn.		Government Medical College, Thiruvananthapuram
21	PRIYA.P.KUMAR VISHNU NIVAS NEDIYAMCODE DHANUVACHAPURAM THIRUVANANTHAPURAM 695 503	RUSHENDRAKUMAR. K	01.03.1992	1. SSLC 2. Plus two 3. B.Sc. Nursing 4. KNMC Regn.		Government Medical College, Thiruvananthapuram
22	ATULYA RAJA ARUNA DALE T.C.-11/1033(2), PAROTTUKONAM NALANCHIRA.P.O THIRUVANANTHAPURAM- 695 013	RAJAN.N.	19.05.1993	1. SSLC 2. Plus two 3. B.Sc. Nursing 4. KNMC Regn.		Government Medical College, Thiruvananthapuram
23	SOOSAN E.S. EDAKKARA HOUSE NARAKAMPUZHA KOOTTICKAL IDUKKI-686514	KUNJUMON	18.01.1991	1. SSLC 2. Plus two 3. Diploma in Nursing 4. KNMC Regn.		Government Medical College, Kottayam

# STATE TB DEMONSTRATION AND TRAINING CENTRE

Thiruvananthapuram, Phone/Fax – 0471-2466058

Email: [stdctvpm@gmail.com](mailto:stdctvpm@gmail.com)

## TO WHOM SO EVER IT MAY CONCERN


This is to certify that *Ms Atulya Raj A, Aruna Dale, TC-11/1033(2), Parottukonam, Nalanchira, Thiruvananthapuram* was employed as *Project Technical Officer* from 1<sup>st</sup> February 2019 to 17<sup>th</sup> August 2019 for ICMR- RMRC funded mission mode project titled **“Human Pulmonary Paragonimiasis in crab eating communities and smear negative suspected TB cases in some states of India”** undertaken by this institution. She took the responsibilities of coordinating the active survey and passive surveillance, liaising with the concerned State authorities and supervised the sample collection, storage and transportation. During her tenure, we found her hardworking, sincere and dedicated.

We wish all the best in her future endeavors.

Thiruvananthapuram

21.08.2019



  
Dr Manu M.S  
PRINCIPAL INVESTIGATOR  
ICMR Project on Human  
Pulmonary Paragonimiasis  
State TB Demonstration and  
Training Centre  
Thiruvananthapuram



**PROCEEDINGS OF THE PRINCIPAL, GOVT. MEDICAL COLLEGE, MANJERI**

GMCM: -Estt- Temporary appointment of Junior Research Fellow in ICMR project on Contract Basis - permitted to join duty - Orders issued.

Read: - 1) Letter from Principal Investigator, ICMR Project, dated: 04.10.2019.

**ORDER No. E1-3527/2019/GMCM (1) DATED: 14.10.2019**

The Principal Investigator of ICMR project has informed in his letter read as 1<sup>st</sup> paper above that, the following candidates were joined as Junior Research Fellow in the ICMR project of this college and he has requested to ratify their appointments from their date of join duty as detailed below.

Sl. No	Name of Candidate	Designation	Date of joining duty
1	Dr. Anusha.P, Trendsquares Preuoso, Flat A 009, Golden Enclave 2 <sup>nd</sup> Cross, Banjara Layout, Horamavu, Bengaluru - 560043.	Junior Research Fellow	05.08.2019
2	Dr. Ragasree Govind Sudarsnalayam, Thirumala Bhagom P.O, Thuravoor, Cherthala, Alappuzha- 688540	Junior Research Fellow	26.08.2019
3	Sooria.C.B, Cherlanveetil (H), Thimiri P.O, Cheruvathur Via, Kasargod - 671313	Junior Research Fellow	26.08.2019
4	Febin P Baby, Padavettiyl House, Kattilapoovam P.O, Thrissur - 680028.	Junior Research Fellow	26.08.2019

In the above circumstances, the action taken by the Principal Investigator of ICMR project for permitting the above candidates to join duty in this institution w.e.f the date noted against their name is hereby ratified.

Sd/-  
PRINCIPAL

To,

The incumbents.

Copy to :-

- 1) The Principal Investigator, ICMR Project.
- 2) A1 Section
- 3) CA to Principal
- 4) Stock file/Spare Copy



Forwarded / By Order

Junior Superintendent

ರಾಷ್ಟ್ರೀಯ ನಗರ ಆರೋಗ್ಯ ಅಭಿಯಾನ  
ಬೆಂಗಳೂರು ನಗರ ಆರೋಗ್ಯ ಮತ್ತು ಕುಟುಂಬ ಕಲ್ಯಾಣ ಸೊಸೈಟಿ  
ಬೃಹತ್ ಬೆಂಗಳೂರು ಮಹಾನಗರ ಪಾಲಿಕೆ



ಮುಖ್ಯ ಆರೋಗ್ಯಾಧಿಕಾರಿಗಳು(ಸಾ.ಆ)ರವರ ಕಛೇರಿ, ಬಿಬಿಎಂಪಿ ಕೇಂದ್ರ ಕಛೇರಿ, ಎನ್.ಆರ್ ಚೌಕ, ಬೆಂಗಳೂರು-02.

ಸಂಖ್ಯೆ:ಸಿ.ಪಿ.ಎಂ.ಓ/ಎನ್.ಯು.ಹೆಚ್.ಎಂ/ಪಿ.ಆರ್/23/2020-21

ದಿನಾಂಕ : 23-06-2020



ಚಾಲನಾದೇಶ

ರಾಷ್ಟ್ರೀಯ ಆರೋಗ್ಯ ಅಭಿಯಾನ ಯೋಜನೆಯ ಬೆಂಗಳೂರು ನಗರ ಆರೋಗ್ಯ ಮತ್ತು ಕುಟುಂಬ ಕಲ್ಯಾಣ ಸಂಘದ ವ್ಯಾಪ್ತಿಯಲ್ಲಿ, ಎಪಿಡೆಮಿಯಾಲಜಿಸ್ಟ್ ಹುದ್ದೆಗೆ ಗುತ್ತಿಗೆ ಆಧಾರದ ಮೇಲೆ ಒಂದು ವರ್ಷದ ಅವಧಿಗೆ ನೇರ ನೇಮಕಾತಿಯಲ್ಲಿ ಡಾ. ಶಿಶಿರಾಜ್ ರವರು ಆಯ್ಕೆಗೊಂಡಿದ್ದು, ಸದರಿಯವರನ್ನು ಯಲಹಂಕ ವಲಯಕ್ಕೆ ಎಪಿಡೆಮಿಯಾಲಜಿಸ್ಟ್ ಆಗಿ ನಿಯೋಜಿಸಿ ಕರ್ತವ್ಯದ ಸ್ಥಳ ನಿಗದಿಪಡಿಸಲಾಗಿದೆ. ಸದರಿ ಅಭ್ಯರ್ಥಿಯು ಆರೋಗ್ಯಾಧಿಕಾರಿಗಳು(ಯಲಹಂಕ ವಲಯ) ರವರ ಕಛೇರಿಯಲ್ಲಿ ತುರ್ತಾಗಿ 02 ದಿನದೊಳಗೆ ವರದಿ ಮಾಡಿಕೊಂಡು ವಿವರವನ್ನು ನಗರ ಯೋಜನಾ ನಿರ್ವಹಣಾಧಿಕಾರಿರವರ ಕಛೇರಿಗೆ ಸಲ್ಲಿಸಲು ಸೂಚಿಸಲಾಗಿದೆ.

ಅಭ್ಯರ್ಥಿಯ ಹೆಸರು : Dr. Shiru Raj  
ದೂರವಾಣಿ ಸಂಖ್ಯೆ : 7902906833  
ಅಭ್ಯರ್ಥಿಯ ಸಹಿ :

*(Handwritten signature)*

*(Handwritten signature)*  
ಮುಖ್ಯ ಆರೋಗ್ಯಾಧಿಕಾರಿಗಳು(ಸಾ.ಆ)  
ಮತ್ತು ಸದಸ್ಯ ಕಾರ್ಯದರ್ಶಿಗಳು  
ಬೆಂಗಳೂರು ನಗರ ಆರೋಗ್ಯ & ಕುಟುಂಬ  
ಕಲ್ಯಾಣ ಸಂಘ(ರಿ), ಬಿಬಿಎಂಪಿ

ಪ್ರತಿಗಳು:

1. ಆರೋಗ್ಯಾಧಿಕಾರಿಗಳು (ಯಲಹಂಕ ವಲಯ) ರವರಿಗೆ ಮಾಹಿತಿಗಾಗಿ ಕಳುಹಿಸಿದೆ.
2. ನಗರ ಯೋಜನಾ ನಿರ್ವಹಣಾಧಿಕಾರಿಗಳು ರವರಿಗೆ ಮಾಹಿತಿಗಾಗಿ ಕಳುಹಿಸಿದೆ.
3. ಕಾರ್ಯಕ್ರಮಾಧಿಕಾರಿಗಳು, ಪಿ.ಹೆಚ್.ಐ.ಇ.ಸಿ ರವರಿಗೆ ಮಾಹಿತಿಗಾಗಿ ಕಳುಹಿಸಿದೆ.
4. ವಲಯ ಕಾರ್ಯಕ್ರಮ ವ್ಯವಸ್ಥಾಪಕರು (ಯಲಹಂಕ ವಲಯ) ರವರಿಗೆ ಮಾಹಿತಿಗಾಗಿ ನೀಡಿದೆ.
5. ಕಛೇರಿ ಕಡತಕ್ಕೆ.



**PROCEEDINGS OF THE PRINCIPAL, GOVT. MEDICAL COLLEGE, MANJERI**

GMCM: -Estt- Temporary appointment of Junior Research Fellow in ICMR project on Contract Basis - permitted to join duty - Orders issued.

Read: - 1) Letter from Principal Investigator, ICMR Project, dated: 04.10.2019.

**ORDER No. E1-3527/2019/GMCM (1) DATED: 14.10.2019**

The Principal Investigator of ICMR project has informed in his letter read as 1<sup>st</sup> paper above that, the following candidates were joined as Junior Research Fellow in the ICMR project of this college and he has requested to ratify their appointments from their date of join duty as detailed below.

Sl. No	Name of Candidate	Designation	Date of joining duty
1	Dr. Anusha.P, Trendsquares Preuoso, Flat A 009, Golden Enclave 2 <sup>nd</sup> Cross, Banjara Layout, Horamavu, Bengaluru - 560043.	Junior Research Fellow	05.08.2019
2	Dr. Ragasree Govind Sudarsnalayam, Thirumala Bhagom P.O, Thuravoor, Cherthala, Alappuzha- 688540	Junior Research Fellow	26.08.2019
3	Sooria.C.B, Cherlanveetil (H), Thimiri P.O, Cheruvathur Via, Kasargod - 671313	Junior Research Fellow	26.08.2019
4	Febin P Baby, Padavettiyl House, Kattilapoovam P.O, Thrissur - 680028.	Junior Research Fellow	26.08.2019

In the above circumstances, the action taken by the Principal Investigator of ICMR project for permitting the above candidates to join duty in this institution w.e.f the date noted against their name is hereby ratified.

Sd/-  
PRINCIPAL

To,

The incumbents.

Copy to :-

- 1) The Principal Investigator, ICMR Project.
- 2) A1 Section
- 3) CA to Principal
- 4) Stock file/Spare Copy



Forwarded / By Order

Junior Superintendent



Doctors For You Admin Office  
135, Vardhaman Grand Plaza  
1<sup>st</sup> Floor, Sector-3, Rohini,  
New Delhi-110084  
Contact: Office: +918882164250  
Website: [www.doctorsforyou.org](http://www.doctorsforyou.org)

Reference No: DFY/CSI/ATPY/A010

Date: 10<sup>th</sup> September 2018

To,  
**Dr Sreena TV**  
Pattana  
Puthariyadukkam  
Nileshwar , Kasargod  
Kerala -671314

Sub: **Offer Letter - Block Manager in Child Survival Intervention Project Kerala.**

Dear Dr. Sreena,

Greetings From Doctors For You,

We have pleasure in appointing you as, Block Manager in Attappady as a part of UNICEF-Child Survival Intervention Project, Kerala, effective from, September 1<sup>st</sup> 2018, based on following terms and conditions:

- You are being appointed for 3 months.
- Notice period during this association would be of 3 days.
- You will receive honorarium of INR 20,000 p.m
- **Your core roles and responsibilities include:**

. Overall lead responsibility for successful execution of the entire program in the block lies with the Block Manager

- She will be responsible for leading the Block level team of the project, managing almost 15- 20 staff working directly.
- She will be responsible for planning and executing all project activities/interventions at block level.
- She will be responsible for liaising with Govt. line departments, and other external agency (DFY) for project purposes
- She will be responsible for nurturing block level organizations like Block development office / Taluk office and respective Anganwadi Centres
- She will be the overall in-charge of finance and administrative functions of their block unit and submit to District Program Officer (DFY)
- She will also have to undertake extensive field visit to ensure quality project/program interventions and sort out the CMs field level practical disabilities and needed helps.
- She will be providing comprehensive support to & monitor by maintaining daily attendance of their block Community Mobilizers/Fos.
- She needs to take care of his team, encourage and motivate them and make sure the team moves in the right direction.

- Responsible for creating initial awareness/Training meetings amongst Community Mobilizers/FOs about the new initiative and triggering process.
- The Block Manager should report to the Lead/Dist Program Officer, for all official purposes and make sure that there is a healthy communication, both horizontally and vertically.
- She has to travel extensively within the project area.
- She has to respond with completed assignments within deadline.
- To undertake any other task, (within the ambit of successful completion of CSI project) as per the instruction of line supervisor
- It is expected that you will discharge your assigned responsibilities with high standard of performance, quality, integrity and discipline.
- You will not participate any anti-social, anti-government or anti-organization activities. In case of violation, it would lead to immediate termination.
- If any information furnished or declaration given by you in regard to your employment during interview or later is found to be false or any material information willfully suppressed, your appointment would be liable for termination without any prior notice or compensation.

You are requested to sign this letter, signifying your acceptance of the same for our records.

For Doctors For You

Susan Varghese  
Programme Manager, HR and Admin

-----

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.

Signature



Reference No: DFY/SKLA/WYND/A03

Date: 15<sup>h</sup> March 2019

To,  
**Dr Sreena TV**  
Pattana  
Puthariyadukkam  
Nileshwar , Kasargod  
Kerala - 671314

Sub: **Offer Letter - Project Technical Assistant, Kerala.**

Dear Dr. Sreena,

Greetings from Doctors For You,

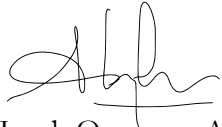
We have pleasure in appointing you as, Project Technical Assistant in Wayanad, Kerala as a part of SELCO-Model Aganwadi Project, effective from, March 01<sup>st</sup> 2018, based on following terms and conditions:

- You are being appointed for 12 months.
- Notice period during this association would be of 30 days.
- You will receive honorarium of INR 23,000 pm along with INR 300 pm as communication allowance.
- **Your core roles and responsibilities include:**
  - To Provide support to Project Director towards ensuring successful execution of the entire project.
  - Responsible for assist Project Manager in ensuring proper implementation of the project,
  - Do necessary documentation of success stories, report writing, keep project manager updated about progress of project.
  - Provide training to quality training and documentation of technical side of the project,
  - Assist the PD by drafting, IEC material designing and Training manuals
  - Responsible for assisting planning and executing all project activities/interventions in Kerala.
  - Responsible for liaising with Govt. line departments, and other external agency (DFY) for project purposes.
  - Responsible for nurturing fellow stakeholder like District development office, Other NGO's, respective ICDS offices etc.
  - Undertake extensive field visit to ensure quality project/program interventions and sort out the field level practical disabilities of Field Workers.
  - Providing comprehensive support to project manager to- monitor the work- by maintaining daily attendance of field workers
  - To take care of the team, encourage and motivate them and make sure the team moves in the right direction.
  - Responsible for creating initial awareness/Training meetings amongst Aganwadi teachers and staffs about the new initiative and triggering process.
  - To respond with completed assignments within deadline.
  - To undertake any other task, (within the ambit of successful completion of the project) as per the instruction of line supervisor.

- It is expected that you will discharge your assigned responsibilities with high standard of performance, quality, integrity and discipline.
- You will not participate any anti-social, anti-government or anti-organization activities. In case of violation, it would lead to immediate termination.
- If any information furnished or declaration given by you in regard to your employment during interview or later is found to be false or any material information willfully suppressed, your appointment would be liable for termination without any prior notice or compensation.

You are requested to sign this letter, signifying your acceptance of the same for our records.

For Doctors For You.



Jacob Oommen Arikupuram  
Project Director, Doctors For You

-----

I have read the terms and conditions of this letter of appointment and confirm my acceptance of the same.

Signature



# JUBILEE MISSION MEDICAL COLLEGE & RESEARCH INSTITUTE

*Service with Love*

Bishop Alappat Road, Jubilee Mission P.O, Thrissur, Kerala - 680005, India. [www.jubileemissionmedicalcollege.org](http://www.jubileemissionmedicalcollege.org)

Date : 2nd December, 2019

Ref : JM/HR/MCH/PRS/2019120014

**PRIVATE & CONFIDENTIAL**

**Dr.INDU K GOPI**  
Puthen Tharayil  
Praikkara Mavelikkara  
Kerala India - 690101  
**AADHAAR NO: 397913730695**

Dear Dr.INDU,

**Sub: Fixed Term Employment Contract**

With reference to your application and the recent interview that you had with us, we are pleased to have your association with us on a *Three years fixed term contract basis with the following terms*. You will be positioned as **SCIENTIST B1**, with **JCMR** at Jubilee Mission Medical College & Research Institute.

Your annual compensation will be:

Basic Pay	INR	23100/month
Additional Allowance	INR	3000/month
Travelling Allowance	INR	2000/month
Gross Pay	INR	28100/month

(Rupees Twenty Eight Thousand One Hundred Only)

Your fixed term contract Employment with this Institute will be governed by the General Terms & Conditions given in the attached annexure.

We encourage you to make the most of your time with us by means of experience as well as exposure that would facilitate your professional as well as organizational growth.

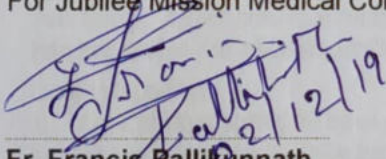
***Welcome to our family of Jubileans***

We wish you a successful and fruitful association with us and trust that your tenure with JMMC&RI would be a meaningful one.

Your immediate reporting as well as controlling officer will be Dr. Varghese P R, until specified by the Management. You are requested to acknowledge acceptance of this fixed term contract agreement along with General Terms & Conditions given in the attached annexure, by signing and returning one copy each of the same. You are requested to direct all your queries to the Human Resources Department at telephone no: +91 7034992233 / +91 487 2432 595/200.

Yours sincerely,

For Jubilee Mission Medical College & Research Institute,

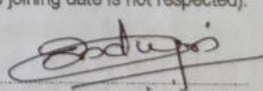
  
**Fr. Francis Pallikunnath**  
Director

I have read and understood in full the General Terms & Conditions of this fixed term contract as given in the attached annexure and therefore fully accept and agree with the same, as well as with those in this letter.

I undertake to join on 02/12/2019  
(This letter will become invalid if the joining date is not respected).

02.12.2019

Date

  
Signature of the candidate



Ref : ACNSMM/DEANRESEARCH/2020

Date: 16.12.2020

Dr Neethu Mohan V.M

Valsalalayam, Pattathinkara,  
Thonnakkal P.O, Thiruvananthapuram  
Kerala-695317

Dear **Dr Neethu Mohan V.M**

On behalf of the management I am pleased to offer you the position of “**Data Manager & Coordinator**” in the project “Assessment of risk of transmission of COVID-19 by a confirmed index case among contacts living in same households-A study in India”. Your monthly stipendary allowance will be Rs.40,000/- (Rupees Forty Thousand only). This appointment is valid from 21.12.2020 till 20.05.2021. On your joining you will have to sign a detailed employment agreement.

Joining date is December 21<sup>st</sup> 2020

With Best Wishes

In AMMA's Service,

Dr. Shantikumar. V. Nair

Dean Research-Amrita Vishwa Vidyapeetham

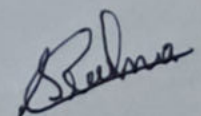
01-Feb-2021

To,  
Ms. Sreeshma V  
Thoonichaliparayil  
Nethaji Road  
Thenhippalam  
Malappuram  
Kerala -673636

Dear Ms. Sreeshma V,

We are very pleased that you are considering joining Amrita Enterprises Private Limited, Clinical Trials Division. On behalf of the Management of Amrita Enterprises Private Limited, we invite you to join our organization as **Program Manager/ Research Assistant** on the following terms and conditions.

1. Your appointment will be on contract basis for an initial period of **1 year** from the date of joining. After this period, your contract may be extended further on terms and conditions to be decided at that time.
2. Your compensation will be **Rs. 26,500/ - per month**.
3. Your date of joining shall be **February 01, 2021**
4. You are liable to be terminated forthwith, without any notice or compensation for breach of discipline or unacceptable conduct.
5. You will be required to give at least two month notice of resignation to the company.
6. Your responsibility is helping with clinical trial activities of one or more clinical trials managed by AEPL and conducted at Amrita Institute of Medical Sciences.
7. Any confidential information belonging to company or its customers, which you may come across during your service, must be kept in strict confidence even after the cessation of your contract employment with the company.
8. You are not permitted to work at any other paid or unpaid position outside the company.
9. You are not permitted to accept any incentives from suppliers, other outside parties or any other associates of the company.
10. You shall strictly abide by the rules, regulations and procedures in force in the company, which may be amended, or added upon from time to time as per the requirements of the company.





# SREE NARAYANA COLLEGE OF MANAGEMENT STUDIES, PERIYA

(AFFILIATED TO KANNUR UNIVERSITY)

A Unit of Sree Narayana Educational & Charitable Trust

CHALINGAL, P.O.HARIPURAM, KASARAGOD DIST, PIN-671531, KERALA

PH: 0467 2232662, 2232652, 9846345758

www.sneducationaltrust.com Email:sncollegeperiya@gmail.com

FROM THE PRINCIPAL

DATE.....

SN/ex/cert/2020-2021

19/02/2021

## EXPERIENCE CERTIFICATE

This is to certify that Mrs. Athira.R has worked as Asst. Professor in the Dept. of English from 07/12/2018 to 10/03/2020.We found her responsible, enthusiastic and hard working for any organization. We wish her success in her future end favors.

Place: Periya



Yours faithfully  
*[Signature]*  
Principal in Charge  
Sree Narayana College of Management Studies  
Periya, P.O. Haripuram - 671531

पहचान कार्ड **IDENTITY CARD**

सैनिक स्कूल कोरुकोंडा

**SAINIK SCHOOL KORUKONDA**

रक्षा मंत्रालय, भारत सरकार

MINISTRY OF DEFENCE, GOVT OF INDIA



नाम NAME : MARTIN TOM

कोड EMPLOYEE CODE : 00189

पद DESIGNATION : PGT (English)

ADDRESS : Sainik School

Korukonda, Vizianagaram



ADV OFFICER  
SAINIK SCHOOL

**STAMP & SIGNATURE OF ISSUING OFFICER**



**MAHATMA COLLEGE OF EDUCATION  
NILESHWAR**

(Recognised by N.C.T.E & Affiliated to Kannur University)  
Gandhi Nagar Campus,, Pandikode, Puthariyadukkam .P.O  
Nileshtar (Via),Kasaragod Dt,Kerala,PIN - 671314  
Ph: 0467-2284945(Office),2284954(Principal)

17.09.2021

**EXPERIENCE CERTIFICATE**

This is to certify that Mrs. **NAVITHA A V** had worked as Assistant Professor in English in this institution from 01.06.2018 to 18.08.2021. We found her responsible, enthusiastic and hardworking personality during her working tenure. She can prove to be an asset for any institution. We wish her success in her future endeavor.

Her Conduct and character are good.



*Principal*  
*Principal*  
Mahatma College of Education  
Nileshtar-671314



FORM 57  
Date: 20th 12/18  
**APPOINTMENT ORDER**

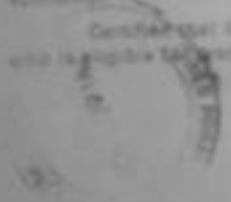
Station: VALLOOR  
Date: 06.06.2018

Ms. SREEDENI T.K. SIVASATHI NILAYAM  
Name and address of the teacher: CHERUVALLOOR

is appointed as a permanent/probationary/acting Probationary teacher under  
this management on a pay of Rs. 25200/-  
per month in the scale of Rs. 25200 - 54000  
and is posted in LPSA Designation  
in the NSLPS VALLOOR  
from 06.06.2018  
in the capacity of S. JAYAKUMAR LPSA  
with effect Revised on: 31.03.2018

This appointment is subject to the provisions of the Kerala Education Act and Rules there under and such other rules or orders issued from time to time by the Government or other competent authority.

Certified that there is no qualified teacher existing in service under this educational Agency who is eligible for promotion to the vacancy for which the above appointment is made.



[Signature]  
Signature of Manager  
[Signature]  
Signature of Teacher  
Office of the Dist. Educational Officer

Ref. No.

Order No: C-276/18/KDB dt: 05-7-19  
The appointment is approved as LRA w.e.f 01-6-18 onwards  
in the scale of pay 25200-54000 based on the declaration of the manager.

[Signature]  
ASSISTANT EDUCATIONAL OFFICER  
MALA



**DR. REDDY'S  
INSTITUTE OF LIFE SCIENCES**

October 19, 2020

**SERVICE CERTIFICATE**


Name of the Employee	Parameswar Behera
Employee Code No	6143
Date of Joining	March 25, 2019
Date of Relieving	October 15, 2020
Designation on Joining	Junior Research Fellow
Designation on Relieving	Junior Research Fellow
Department	Center for Innovation in Molecular and Pharmaceutical Sciences
Fellowship ::	Rs. 3,90,000/- p.a

For Dr. Reddy's Institute of Life Sciences

Authorized Signatory

  
Deepa K.M.  
Sr. Manager HR



  
Dr. Kishore Parsa  
Principal Research Scientist  
Head – Center for Innovation in  
Molecular and Pharmaceutical  
Sciences

Ref: SHPL: HR: OFFER:

Date: 04 February 2021

TO,

**Ms. Rudra Rajan**  
Mumbai

**SUBJECT: OFFER LETTER**

**Dear Ms. Rudra,**

With reference to the interview you had with us, we are pleased to inform you that you have been selected in our organization for the post of "**Project Co-ordinator**" as per the terms and conditions discussed and mutually agreed.

You are requested to submit below mentioned documents within one week to our office:

- 1 Recent Photographs-2 nos. (Identity card size)
- 2 Evidence of date of birth
- 3 Relieving letter and latest pay slip from existing employer
- 4 Qualification certificate
- 5 Photocopy of proof of residence (Ration card/ Electricity bill)
- 6 Identity proof (Driving License, voter card, bank passbook with photo)
- 7 Copy of PAN card.
- 8 Cancel Cheque
- 9 Your appointment is subject to medical fitness certificate by Medical practitioner.

You will join with us on or before **08<sup>th</sup> March 2021** if you fail to join your duties before stipulated date or post lockdown; this offer will stand withdrawn automatically without any further communication.

Thanking You,

Yours faithfully,

**For SAARATHI HEALTHCARE PVT LTD**



**Vaidehi Deosthali**  
Assistant Manager –HR



An ISO 9001:2015 Certified Company

Ref.No: IB/HRD/AL/19-20/0013

Dated: 3-Feb-2020

### APPOINTMENT LETTER

Dear Ms Suprita Behera,

With reference to your application and subsequent interview with us, we are pleased to appoint you as **Associate-Prewel Testing** for Inceptbio Private Limited.

Date of Joining: You have joined us on **3<sup>rd</sup> February 2020**.

Salary: Your Annual Total Employment Cost to the company would be **Rs 2,04,882.00 (Two Lakh Four Thousand Eight Hundred and Eighty Two Only)**

CTC is as per Annexure I

Please sign and return the undersigned duplicate copy of this letter, Confidentiality Agreement, Assignment and Non-Compete Agreement signifying your acceptance. Annexure II attached below.

We wish you success in your career and would be pleased to welcome you to become a member of our team.

For Inceptbio Private Limited,

For INCEPTBIO PRIVATE LIMITED

Director

Name: *Amburish M. Ghali*  
Designation: Director

**InceptBio Private Limited**

#24, 22<sup>nd</sup> Main, Marenahalli, J.P. Nagar 2<sup>nd</sup> Phase, Bengaluru - 560 078.

Tel : +91 80 2658 9777 | E-mail : support@inceptbio.com | Web : www.inceptbio.com

Date: 07 Sep 2021

Ms Binumol T  
ANUNIVAS KULAYETTIKKARA P O ARAYANKAVU ERNAKULAM

KERALA 682317

Employee No: 2179262  
Dear Ms Binumol T

**Appointment Letter**

We are pleased to appoint you in our organization as LCMS Operator subject to the following terms and conditions:

1. Your contract will commence from 07 Sep 2021 and expire on 06 Sep 2022 during which you will render services to our Client at their premises subject to the terms and conditions of the engagement letter executed by you on 07 Sep 2021 and in accordance to the instructions received by you from us or any other authorized person and will be bound by our rules and regulations.
2. You hereby agree to be liable for the following terms and conditions:
  - i. Fully perform the services, in a professional manner, at the Client's location until the completion of the term of the work assignment.
  - ii. During the term of the work assignment, render services exclusively to the Client and such performance shall not be inconsistent with any obligation you may have to other third parties.
  - iii. Not engage in any conduct which is detrimental to the interest of the Client or TeamLease.
  - iv. Not receive any payments of any nature directly or indirectly from the Client unless agreed to by TeamLease.
  - v. Neither directly nor indirectly offers you for employment with the Client or its affiliates during the period of the work assignment without prior permission of TeamLease.
  - vi. Extend all cooperation to the Client's employees, consultants, representatives, etc, and do all such things as may be necessary and comply with all terms of the Appointment letter so as to effectively undertake the work.
  - vii. Report and be present at the designated location during the working hours mentioned herein and abide by the rules and regulations as required by the Client.
  - viii. Comply with the safety, health and other rules and regulations of TeamLease and the TeamLease Client that you have been made aware of.
  - ix. During the course of your contract, you can be transferred to a location within the territory of India as and when required by TeamLease for executing the services provided herein.
3. Should you be selected to perform the Work Assignment, the nature of your relationship with TeamLease will be that of a Contract of Service for a fixed period. By executing this letter of engagement neither do we offer you employment with TeamLease nor do you become an employee of TeamLease. Upon expiry or termination of the Work Assignment, your employment with TeamLease shall stand terminated forthwith.
4. Except for expiry of a Work Assignment due to completion/expiry of the same or in respect of a Work Assignment of one week or a lesser period of time, either party may terminate this Work Assignment Letter by issuing 30 days notice in writing or payment thereof.
5. Termination of this letter of engagement shall not affect the obligations of the parties that have been incurred prior to such termination and TeamLease shall promptly settle all your dues after making the applicable deductions.
6. You agree to defend, indemnify and hold TeamLease or the Client harmless from any and all claims, damages, liability, attorneys fees and expenses on account of your failure to satisfy any of your obligations under this work assignment letter or for misconduct or for violation of any law or creation of any legal liability by you.
7. Any dispute between you and TeamLease shall be referred to a sole arbitrator appointed by TeamLease. The arbitration shall be conducted in English language, in accordance with the Arbitration and Conciliation Act 1996, at Bangalore, Karnataka, India. This Engagement Letter shall be governed by the laws of India.
8. Details of your salary breakup will be as per the Annexure attached herein. You hereby authorize TeamLease to make all salary payments required to be made to you by TeamLease including all reimbursements either by way of Cheque or by directly crediting the amounts to your bank account.
9. The salary payout will be made latest by 9<sup>th</sup> of the following month.

\*\*This is a system generated document. Any unauthorized use, disclosure, dissemination, or copying of this document is strictly prohibited and may be unlawful.\*\*

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10. You will be entitled to an employer's contribution of Provident fund to the extent of 12% of your basic salary and applicable ESI contribution. You will also be covered under Medical and Accident Insurance and will be entitled to all other statutory benefits whichever is applicable during the contract period. It is hereby clarified that if you fail to submit the ESIC, PF, Gratuity nomination forms together with any other document as required under the applicable labour legislations, TeamLease shall not incur any liability with regards to any Claims under the said applicable labour legislations.
11. In addition to the terms contained herein, your relationship with TeamLease may be subject to such other additional terms and conditions as may be communicated to you from time to time in writing by TeamLease and you hereby agree to have read and clearly understood the terms of employment provided in the Service Rules, which is attached herein.

We at TeamLease would like to create an environment and culture committed to co-operation, quality and responsiveness that permeates every activity. As a new entrant we would like you to add value to this process. Please return the copy of the Offer Letter enclosed after affixing your signature at the appropriate place on the Office Copy in token of your having read, agreed, fully understood and accepted the terms and conditions of appointment. Please send the signed acknowledgement to our Bangalore Address mentioned below. In case we do not receive your acknowledgement copy within a period of 15 days from the date of joining, your assignment at TeamLease with the acceptance of your first salary from TeamLease will be conclusive proof of your acceptance in accordance of terms and conditions.

TeamLease neither accepts any consideration in the form of any cash or kind nor supports any policy of accepting such consideration by any third party for providing employment to prospective candidates. In the event you have paid any such amount to any employee, Officer, representative of TeamLease kindly bring the same to the immediate notice of your superiors or report the same to Teamlease through email or through the toll free number which is provide to you.

#### ENDORSEMENT


I hereby confirm acceptance of the above assignment, on the terms and conditions stipulated therein.

For **TEAMLEASE SERVICES LIMITED**



(Authorized Signatory)

Accepted and Agreed

  
07/09/2021.

Signature and date:

Name: BINUMOL T

# UNIVERSAL GROUP OF INSTITUTIONS

NEAR PAYYANUR COLLEGE, P.O- EDAT, KANNUR DISTRICT, KERALA- 670327.

PHONE – 04972806466, 04972806477 E.Mail :universaledat@gmail.com.

(Recognition: i. Universal Technical Institute- Recognized as KGCE sub Centre (code-186) by the Department of Technical Education, Govt. of Kerala. ii) Universal Pvt. ITI- affiliated to DGE&T, Govt. of India. iii) Life Organizational Member of IETE, iv. Student Chapter of ICE)

**AN ISO 9001 2008 CERTIFIED TECHNICAL INSTITUTE**

Ref. No.TRG.VI.1/2018-UTI

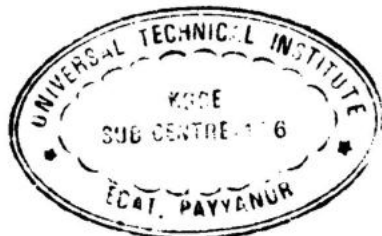
Dated, 08<sup>th</sup> September 2018

## TO WHOM IT MAY CONCERN

This is to Certify that, **JIJI.K.CHANDRAN**, D/O K.Chandran,  
Kothenkara, Kuttamath road, P.O Cheruvathur, Kasaragod  
District, Kerala State, PIN- 671313 has been worked as a lecturer  
for **Computer Science & Engineering** at this Institution from  
**03/05/2017** to till date **09/09/2018**.

In this working period , I found her a sincere, honest ,  
Hardworking , dedicated employee with a professional attitude  
and very good job knowledge.

Her Conduct and character have been **VERY GOOD**.



  
11/09/18.  
**B. BALAKRISHNAN**  
PRINCIPAL  
UNIVERSAL TECHNICAL INSTITUTE  
KGCE SUB CENTRE - 186  
EDAT, PAYYANUR



**Government of India**

**भारत सरकार**

**Ministry of Earth Sciences  
India Meteorological Department**

**இந்திய வானிலைத் துறை**

**Regional Meteorological Centre, Chennai-6.**



**SI. No. 125**

**Name : ATHUL NATH**  
**Designation : Scientific Assistant**  
**Employee ID : 9319189**  
**Office Phone : 044-28246035**  
**Valid upto : 31-12-2024**

*Athul*

Employee Signature

*J. Sc. Gnanath*

Issuing Authority





## PRELIMINARY OFFER LETTER

1 message

co\_recruitment <co\_recruitment@licindia.com>  
To: rizwanae252281@gmail.com <rizwanae252281@gmail.com>

Fri, 13 Dec 2019 at 13:27

Ref: Per/MPR/AAO/2019/L1353/2001002315/3/

दिनांक : 11/12/2019

**Ms.RIZWANA E**

**ERALATHEL**

**VADAMUKKU**

**MARANCHERY PO**

**Dist. MALAPPURAM Pincode-679581**

Madam,

**संदर्भ : सहायक प्रशासनिक अधिकारी के रूप में नियुक्ति का प्रारंभिक प्रस्ताव (30 वां बैच)**

**Re: Preliminary Offer of appointment as Assistant Administrative Officer (30<sup>th</sup> Batch)**

भर्ती पूर्व चिकित्सा जांच के लिए रिपोर्ट करने हेतु आपको अनुदेशित करने वाले हमारे पत्र के संदर्भ में हम आपको सहर्ष सूचित करते हैं कि नियुक्ति हेतु चिकित्सकीय रूप से उपयुक्त पाए जाने पर आप संलग्न किये गये नियम और शर्तों पर भारतीय जीवन बीमा निगम में सहायक प्रशासनिक अधिकारी के पद हेतु एतद्वारा चयनित किए जाते हैं:

With reference to our letter instructing you to report for Pre-Recruitment medical examination, we are pleased to inform you that, having been found medically fit for appointment, you are hereby selected for the post of Assistant Administrative Officer in Life Insurance Corporation of India, on the enclosed terms and conditions.

आपको अंतिम नियुक्ति पत्र अपेक्षित दस्तावेजों के प्रस्तुत करने तथा प्रशिक्षण केंद्र पर प्रशिक्षण हेतु रिपोर्ट करने के बाद जारी किया जाएगा।

Final appointment letter will be issued to you later, on submission of required documents and reporting for Training at the Training center.

भवदीय,

Yours faithfully,

कार्यकारी निदेशक (कार्मिक)

Executive Director (Personnel)

नियम एवं शर्तें

Terms and conditions

1. आपका वेतन भारतीय जीवन बीमा निगम के सहायक प्रशासनिक अधिकारी संवर्ग के अधिकारियों पर लागू वेतनमान के न्यूनतम पर नियत किया जाएगा। इस समय यह वेतनमान रूपए 32,795-1610 (14) – 55,335 – 1745 (4) – 62,315 है। मूल वेतन के अतिरिक्त आप ऐसे भत्ते आहरित करने के पात्र होंगे जैसा कि नियमानुसार उपरोक्त संवर्ग के लिए समय-समय पर लागू हो। आप डिफाइंड कंट्रीब्यूशन पेंशन स्कीम के अंतर्गत समाहित होंगे।

Your salary will be fixed at the minimum of the scale applicable to AAO cadre officers of LIC of India. At present the applicable scale is Rs. 32795 - 1610(14) – 55335-1745(4)-62315. In addition to the basic pay, you will be entitled to draw such allowances as may be admissible from time to time and applicable to the above cadre, as per rules. You will be covered under Defined Contribution Pension Scheme.

2. आप नियुक्ति तिथि अर्थात् प्रारंभिक प्रशिक्षण में शामिल होने की तिथि 23/12/2019 से एक वर्ष की अवधि के लिए परीक्षा पर होंगे। उपरोक्त पद पर आपका स्थायीकरण, परीक्षा अवधि के दौरान आपके संतोषजनक कार्य अभिलेख तथा आचरण के अधीन होगा। नियुक्ति प्राधिकारी परीक्षा अवधि को बढ़ा सकते हैं परंतु किसी भी स्थिति में परीक्षा अवधि दो वर्ष से अधिक नहीं होगी।

You will be on probation for a period of one year from the date of appointment, i.e. date of your joining the induction training on 23/12/2019. Your confirmation in the above post will be subject to your satisfactory work record and conduct, during the probationary period. The appointing authority may extend the probation period, but in no case shall the total period of probation exceed two years.

3. यह एक अखिल भारतीय संवर्ग होने के नाते आप निगम द्वारा समय-समय पर यथा निर्धारित भारत में किसी भी स्थान पर तैनाती/तदुपरांत स्थानांतरण के पात्र होंगे।

This being an All India cadre, you are liable to be posted /subsequently transferred anywhere in India as decided by the Corporation from time to time.

4. यदि आप पहले से ही सेवारत हैं तो यह अनिवार्य है कि आप प्रारंभिक प्रशिक्षण कार्यक्रम में शामिल होते समय अपने वर्तमान नियोक्ता से एक वैध कार्यमुक्ति पत्र प्रस्तुत करें।

If you are already in employment, it is essential to submit a valid discharge letter from your present employer, at the time of your joining the Induction Training Programme.

5. आपको नियुक्ति तिथि अर्थात् प्रशिक्षण केंद्र में प्रारंभिक प्रशिक्षण के प्रारंभ तिथि से कम से कम चार वर्षों तक निगम की सेवा देनी होगी। यदि आप कार्यभार ग्रहण करने की तिथि से चार वर्ष की अवधि पूरी होने से पहले ही किसी भी कारण से जीवन बीमा निगम की सेवाएं छोड़ते हैं अथवा आपकी सेवा समाप्त कर दी जाती है तो आपको सेवा छोड़ने/ सेवा समापन पर तुरंत रु. 5,00,000/- (पाँच लाख रुपए) की धनराशि व लागू जीएसटी जमा कर निगम की परिसमापन हर्जाना के तौर पर भरपाई करनी होगी। इन अपेक्षाओं को पूरा करने हेतु आपको सलाह दी जाती है कि आप हमारे साईट पर दिए गए फ़ारमेट के अनुसार निष्पादन स्थल पर लागू स्टैम्प क्षुल्क के मूल्य के समतुल्य गैर न्यायिक स्टैम्प पेपर पर रु. 5,00,000/- (पाँच लाख रुपए) का क्षतिपूर्ति बंध पत्र एवं प्रातिभूति पत्र प्रस्तुत करें।

You are required to serve the Corporation for a minimum period of four years from the date of appointment i.e. date of commencement of induction training at Training Centre. In case you leave the services of Life Insurance Corporation of India or your services are terminated, for any reason whatsoever, before the completion of a period of 4 years from the date of joining, you are liable to pay to the Corporation by way of liquidated damages, a sum of Rs.5,00,000 /- (Rs. Five Lakhs Only) plus applicable GST, immediately on your leaving the services/ termination. To fulfill these requirements, you are advised to furnish an Indemnity Bond for Rs.5,00,000/- (Rs. Five Lakhs Only) duly executed on a Non-Judicial Stamp paper equivalent to the value of stamp duty applicable in the place of execution, alongwith separate surety for equal amount as per the format available on our site.

6. आपकी नियुक्ति भारतीय जीवन बीमा निगम (कर्मचारी) विनियम 1960, जीवन बीमा निगम अधिनियम 1956 की धारा 48 के अंतर्गत केंद्र सरकार द्वारा बनाए गए नियमों तथा भारतीय जीवन बीमा निगम तथा सरकार द्वारा जारी एवं समय-समय पर संशोधित प्रशासनिक अनुदेशों द्वारा शासित होगी। आपके लिए अनिवार्य है कि आप निगम द्वारा समय-समय पर मौखिक अथवा लिखित रूप में जारी सभी अनुदेशों और/अथवा आदेशों का अनुसरण एवं पालन करें।

Your appointment shall be governed by the Life Insurance Corporation of India (Staff) Regulations, 1960, the rules formulated by the Central Government under Section 48 of the LIC Act, 1956, and the administrative instructions as issued by LIC of India and the Government and amended from time to time. It is essential for you to observe and abide by all instructions and /or orders that may be issued either orally or in writing, by the Corporation from time to time.

7. धोखाधड़ी (धोखाधड़ी विरोधी नीति) के संबंध में निगम शून्य सहनशीलता (जीरो टॉलरेंस) नीति का पालन करता है तथा अपने कर्मचारियों एवं मध्यवर्तियों को उच्च स्तरीय सत्यनिष्ठ अखंडता के साथ ईमानदारी से कार्य करने तथा पॉलिसी धारकों सहित निगम के हितों की रक्षा करने हेतु प्रोत्साहित करता है। इस प्रकार की गतिविधियों में संलिप्तता की स्थिति में कर्मचारी को निगम की सेवा से हटाया/ बर्खास्त किया जा सकता है।

The Corporation follows a Zero tolerance policy in relation to frauds (Anti Fraud Policy) and encourages its employees and intermediaries to act honestly with high level of integrity and to safeguard its interests including Policyholders. Any indulgence into said activity may result in Removal/Dismissal of the employee from the services of the Corporation.

8. आपका प्रशिक्षण 23 दिसम्बर 2019 को प्रारंभ होगा। चूंकि पूरी सारणी अग्रिम रूप से तैयार की गई है, किसी भी कारण से प्रशिक्षण जॉइन करने हेतु समय विस्तार का कोई अनुरोध स्वीकार नहीं किया जाएगा। यदि आप नियत तिथि को प्रशिक्षण केंद्र पर रिपोर्ट नहीं करते तो नियुक्ति का यह प्रस्ताव स्वतः ही निरस्त माना जाएगा। कृपया ध्यान दें कि प्रशिक्षण केंद्र पर रिपोर्ट करने के लिए आप द्वारा किया गया यात्रा व्यय की अदायगी के लिए आप हकदार नहीं हैं। प्रशिक्षण की अवधि 12 सप्ताह की है तथा प्रशिक्षण के दौरान सामान्यतः किसी प्रकार की छुट्टी मंजूर नहीं की जायेगी।

आपको सामान्यतः सोमवार से शनिवार के दौरान प्रशिक्षण सत्रों में भाग लेना होगा। आवश्यकता होने पर आपको रविवार / अवकाश के दिनों में भी प्रशिक्षण कार्यक्रम में शामिल रहने के लिए निर्देशित किया जा सकता है। प्रशिक्षण केंद्र पर प्रशिक्षण के दौरान ठहरने हेतु भोजन आदि का प्रबंध निगम द्वारा किया गया है।

Training will start on 23<sup>rd</sup> December 2019 at Mysore (Karnataka). Since the entire schedule is fixed in advance, no request for extension of joining date will be entertained, for any reason whatsoever. If you fail to report at the Training Centre on the date mentioned above, this offer of appointment stands automatically withdrawn. Please note that you are not entitled for reimbursement of travelling expenses incurred by you for reporting at the Training Centre. Duration of training would be 12 weeks. During training, no leave is generally sanctioned to the participants. You will be required to attend regular classes etc. from Monday to Saturday. You may also be directed to attend classes / Programmes etc. on Sunday / holidays as and when required.

Arrangements regarding boarding & lodging during the training at training centre has been made by the Corporation.

9. यदि आपको उपरोक्त नियम व शर्तें मंजूर हो तो आपको सलाह दी जाती है कि आप दिनांक 21.12.2019 को मैसूर के पते पर रिपोर्ट करें। **इस पत्र की एक मुद्रित प्रति प्रशिक्षण केंद्र पर रिपोर्ट करते समय अवश्य लाये।** प्रशिक्षण केंद्र द्वारा आपको इस पत्र की मुद्रित प्रति तथा द्वितीय प्रतिलिपि सहित प्रदान की जाएगी। कृपया आप इस पत्र में निहित नियम व शर्तों की विधिवत स्वीकृति को दर्शाते हुए नियुक्ति के इस प्रारंभिक प्रस्ताव पत्र की द्वितीय प्रतिलिपि प्रशिक्षण व्यवस्थापक को सुपुर्द कर दें।

If you are agreeable to the above terms and conditions, you are advised to report on  
centre at Mysore.

21.12.2019 at training

**Print of the soft copy of this letter has to be brought at the time of reporting.**

You will be handed over the hard copy of this letter in duplicate by the Training center. Please handover the duplicate copy of this letter of Preliminary Offer of Appointment duly acknowledged signifying the acceptance of the terms and conditions laid therein to the Training Manager/ Course co-ordinator.

10. कृपया प्रशिक्षण केंद्र में रिपोर्ट करते समय निम्नलिखित कागजात भी प्रशिक्षण केंद्र के व्यवस्थापक को प्रस्तुत करें :

You are also advised to submit the following documents to the Manager / Course co-ordinator, of the training center at the time of your reporting there.

(क) यदि आप सेवारत थे या हो तो, वर्तमान नियोक्ता से कार्यमुक्ति पत्र

(a) Discharge Letter from the present employer in case you are employed.

(ख) पत्र के अनुच्छेद 5 में यथा उल्लेखित, गैर न्यायिक स्टैम्प पेपर पर निष्पादित क्षतिपूर्ति

बंध पत्र एवं प्रतिभूति पत्र।

(b) Indemnity Bond and separate Surety duly executed on Non-Judicial Stamp Paper as mentioned in Para 5 of this letter.

(ग) पूरी तरह भरा हुआ तथा हस्ताक्षरित साक्षात्कन प्रपत्र (मूल तथा दो प्रतियां)

(c) Attestation form (Original with Two copies) duly completed and signed.

(घ) कोई अन्य कागजात जिसे साक्षात्कार के समय प्रस्तुत करने के लिए कहा गया हो और आप प्रस्तुत न कर पाए हों।

(d) Any other document that you were required to submit at the time of Interview but have failed to do so.

(ड.) आपके 4 फोटो (स्टैम्प साइज़) व वैध मूल पहचान पत्र।

(e) Your 4 photographs (stamp size) & **Original valid Photo ID card.**

उपरोक्त 10 (क) से 10 (ड.) में वर्णित कागजातों में से कोई भी कागजात प्रस्तुत न करने पर आप प्रशिक्षण कार्यक्रम में शामिल होने के अयोग्य हो जाएंगे।

Non submission of any of the documents as listed above in 10(a) to 10(e) may disqualify you from joining the Training Programme.

11 प्रशिक्षण के दौरान बायोमेट्रिक डाटा (अंगूठे का निशान) लिया जायेगा जिसे परीक्षा के दौरान लिये गये बायोमेट्रिक डाटा के साथ सत्यापित किया जायेगा । बायोमेट्रिक डाटा लेने के दौरान उंगलियों के रखरखाव सम्बंधी हमारे पूर्व के निर्देशों पर ध्यान दें ।

बायोमेट्रिक डाटा के मेल न खाने पर प्रशिक्षण मे शामिल रहने की अनुमति नहीं दी जायेगी तथा उचित प्रशासनिक व कानूनी कार्यवाही की जायेगी ।

Biometric data (thumb impression) will be captured during the training and verified with the biometric data captured during the examination process. Kindly refer our previous instructions regarding maintenance of fingers for biometric data capture.

If Biometric data does not match with the biometric data captured during examination, you will not be allowed to continue in training and appropriate administrative and legal actions will be initiated.

आप द्वारा प्रस्तुत दस्तावेजी साक्ष्य में उल्लेखित आपकी उपजाति के आधार पर आपको अन्य पिछड़ा वर्ग से संबंधित अभ्यर्थी माना गया है। आपसे अपेक्षा की जाती है कि यदि आपकी जाति की स्थिति में कोई बदलाव आता है तो आप ऐसे बदलाव की सूचना अधोहस्ताक्षरी को तत्काल देंगे। आपकी उपरोक्त नियुक्ति अनंतिम तथा समुचित माध्यमों द्वारा जाति प्रमाण पत्र के सत्यापन के अधीन है। सत्यापन के बाद यदि यह पता चलता है कि पिछड़ी जाति का होने अथवा क्रीमी लेयर से संबंधित नहीं होने का आपका दावा असत्य है तो आपकी सेवाएं बगैर कोई कारण बताए तुरंत समाप्त कर दी जाएंगी और बिना किसी पूर्वाग्रह के झूठा प्रमाण पत्र प्रस्तुत करने पर भारतीय दंड संहिता के प्रावधानों के अधीन कार्रवाई भी की जा सकती है।

On the basis of the documentary evidence produced by you indicating your sub caste, you are treated as a candidate belonging to Other Backward Class. You are required to inform the undersigned about the change immediately, if there is any such change in your caste status. Your above appointment is provisional and subject to the Community Certificate being verified through proper channels. On verification, if it is revealed that your claim that you belong to Other Backward Classes or your not belonging to creamy layer is false, your services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificates .


\*\*\*\*\* End of document \*\*\*\*\*

"The information contained in this electronic message and any attachments to this message are intended for exclusive use of the addressee(s) and may contain confidential or privileged information. If you are not the intended recipient, please notify the sender at LIC OF INDIA or [co\\_mailadmin@licindia.com](mailto:co_mailadmin@licindia.com) immediately and destroy all copies of this message and any attachments. The views expressed in this E-mail message / Attachments, are those of the individual sender."

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## 2 attachments

 **attestation form-format.pdf**  
346 KB

 **Information brochure Induction training.pdf**  
715 KB

Urgent



**ADMINISTRATION  
(DSFC-G)**

No. 51243/ASST-G1-DSFC/2021/Admn

Calicut University.P.O,

Dated, 05.06.2021

**MEMO**

Sub:- Calicut University Regional Center, Perambra- Appointment of Assistant Professor on Contract- Reg.

Ref:- 1.Notification No68994/ASST-G2-DSFC/2016/Admn 19/6/2019  
2.Interview for selection to the post of Assistant Professor on contract at Centre for PG Studies in Social Works held on 4/10/2019

With reference to the above, Smt. Cinterlla K.K, Kizhakkekariyatt(H),Thalakupathur(PO),Kozhikode, is informed that she has been selected for the appointment as 'Assistant Professor on Contract' at the Calicut University Regional Centre, Perambra for a period of one year on a consolidated salary of ₹30,000/- per month.

She is, therefore, directed to report for duty with her certificates in original for verification, before the Co-ordinator, Calicut University Regional Centre, Perambra within seven days from the date of receipt of this memo, failing which her selection will be cancelled without further notice.

She is also informed that extension of time to report for duty will not be allowed. No TA/DA will be paid for joining duty in this regard. On joining duty, she has to execute a bond in stamp paper worth ₹200/- in the prescribed format.

**Muraleedharan T**  
Deputy Registrar

To

Smt. Cinterlla, K.K,  
Kizhakkekariyatt(H),  
Thalakupathur(PO),  
Kozhikode

Copy To

The Coordinator,,Calicut University Regional Centre, Perambra



Dr.Dilip Diwakar &lt;dilip@cukerala.ac.in&gt;

---

**Fwd: HEALTH LINE - KAVAL PROJECT, KASARAGOD - CASE WORKER**

2 messages

---

**Gautham Nc** <gauthamnc@gmail.com>  
To: dilip@cukerala.ac.in

Mon, Sep 20, 2021 at 2:05 PM

Sir this is the only email I have received regarding my position at Healthline.

----- Forwarded message -----

From: **Health Line** <healthlineksd01@gmail.com>  
Date: Thu, 3 Jun 2021, 09:11  
Subject: HEALTH LINE - KAVAL PROJECT, KASARAGOD - CASE WORKER  
To: <gauthamnc@gmail.com>  
Cc: Mohanan Mangad <mohananmangad1970@gmail.com>

Hi,

**Greetings from Health Line Kaval Project, Kasaragod**

As per interview conducted on 31-05-2021 (Monday), We have selected you as Case Worker in Health line Kaval Project, Kasaragod. We request you to come to the Health Line office as soon as possible with your id card, Educational & experience certificates and a photocopy of those id & certificates.

Thank You

with regards

*Please Contact:*

**Mohanan Mangad**  
**Project director**  
**Mob: 9446679718**  
**HEALTH LINE - KAVAL PROJECT**  
**Kasaragod**

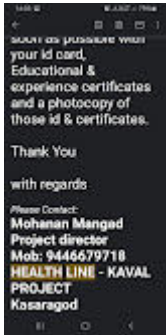
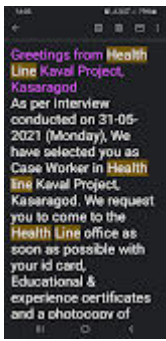


*Please don't print this e-mail unless you really need to - think of the trees you can save - conserve paper.*

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**2 attachments**

**Screenshot\_20210920-140337\_Gmail.jpg**  
345K



Screenshot\_20210920-140343\_Gmail.jpg  
251K

**Dr.Dilip Diwakar** <dilip@cukerala.ac.in>  
To: Gautham Nc <gauthamnc@gmail.com>

Mon, Sep 20, 2021 at 2:24 PM

Ok. Thanks Gautham. Kindly take the Alumni Membership at the earliest.

Warm Regards

Dr. Dilip Diwakar G (डॉ. दिलीप दिवाकर)

Assistant Professor (सहायक आचार्य)

Department of Social Work

समाज कार्य विभाग

Central University of Kerala

केरल केन्द्रीय विश्वविद्यालय

Periye, Kasaragod- 671320

Article Published: <https://cukerala.academia.edu/DilipDiwakar>

Citation: <https://scholar.google.com/citations?user=ISKq9eIAAAJ&hl=en>

Book: <http://www.sagepub.in/books/Book246166>

[Quoted text hidden]



**mByom Consulting &  
Management Services LLP**  
Praneel, No. 4, Arunachalam Road  
Kotturpuram, Chennai - 600 085  
Tamil Nadu, India  
Tel.: +91 44 4864 1495  
www.mbyom.com

29<sup>th</sup> April 2019.

Ms. Keerthana Mariya Joseph,  
Thonakkara (H)  
Chakkittapara (P.O)  
Kozhikode – 673525.

### **OFFER OF APPOINTMENT**

Dear Keerthana,

With reference to your application and subsequent interviews you have had with us we are pleased to appoint you as an Analyst in Kerala with effect from **1<sup>st</sup> May 2019** on the following terms and conditions:

1. Your fixed pay will be Rs. 2,40,000 per annum. You will also be eligible for Performance Pay depending on mByom's (hereinafter referred to as "Organisation") performance and based on your performance.
2. You will render professional services as per the requirements and guidance of the Organisation.
3. You will be expected to work onsite on projects as per project requirements.
4. During your engagement with the Organisation, the Organisation has the right to include your name as a project team member in communication to current and prospective clients and in submission of proposals for professional services.
5. As a full-time employee, you will not take up any other professional assignment for any entity or individual or group of individuals which is in conflict or deemed to be in conflict with the projects of the Organisation, without prior approval of the Organisation.
6. You are governed by all the rules and regulations of the Organisation, which are in existence and/ or may be modified and brought in force from time to time in future.
7. You will maintain complete confidentiality and secrecy of the matters pertaining to our office or to our clients. During your employment, or any time thereafter, you will not disclose, divulge or make public or make use of whatsoever information, knowledge, secrets or intellectual property rights, confidential information of the Organisation or its clients obtained by you in the course of your engagement with us.
8. Services can be terminated with 1 month's advance notice or payment of an amount equivalent to 1 month's gross fixed pay in lieu of the notice by either side. In the event of any misconduct or breach on your part, the Organisation reserves the right to terminate this contract without any notice.





We take this opportunity to welcome you to mByom and look forward to your valuable contribution and a mutually beneficial association.

Kindly sign the copy of this letter as a token of having accepted the above terms and conditions of your engagement and return the same for our records.

Sincerely,

For **mByom Consulting and Management Services LLP**,

**Ajit Mathai**

Partner

Accepted

---

**(Keerthana Mariya Joseph)**



GOVERNMENT OF KERALA



## ADDITIONAL SKILL ACQUISITION PROGRAMME

(A joint initiative of General & Higher Education Departments, Govt of Kerala)

No. ASAP/HR Development/740/2019

Dated: 14-06-2019

From

Additional Secretary and Team Leader

To,

AFSHEER A

AFNANA MANZIL, ERIYAL, KUDLU PO, KASARAGOD. PIN-671124,"

Subject: Higher Education Department – Additional Skill Acquisition Programme – Programme Manager Trainee – Offer Letter Reg

Ref:- Proceedings no. ASAP/HR-DEVELOPMENT/1698/2018 dated 27-05-2019

With reference to your application and subsequent Selection test and the personal interview conducted, we are glad to inform you that, you have been provisionally selected to the Prestigious Programme Management Cadre of Additional Skill Acquisition Programme. We offer you the post of **Programme Manager Trainee** Position on the following conditions: -

- The present assignment will be initially for a period of One year and may be extended based on your performance and requirement of the Programme. You will be paid a consolidated salary of Rs 25,000/ per month along with communication allowance of Rs.2000 and HR allowance (10% of consolidated salary). In addition, a monthly fixed travel allowance also will be given.
- You need to join the organization within 10 days from the date of appointment order, which will send forthwith. You will be posted anywhere in the state subject to availability of vacancy.
- You need to sign a contract agreement with Government in Stamp Paper of Rs 200/-on or before your joining date
- Signed acknowledgement of this letter should be shared to [recruitment@asapkerala.gov.in](mailto:recruitment@asapkerala.gov.in) on or before 15-06-2019, 5 PM else this offer will be stand cancelled.

Offer letter accepted.

*AFSHEER A*



Yours Faithfully,

*Reetha S. Prabha*

Reetha S. Prabha

Additional Secretary and Team Leader

Regd/ A0

**വനിത ശിശുവികസന ഡയറക്ടറുടെ നടപടി ക്രമങ്ങൾ**  
(സാന്നിദ്ധ്യം: അനുപമ ടി വി, ഐഎഎസ്)

ഉത്തരവ് നമ്പർ : WCD/E3/ 8205/2021

തിരുവനന്തപുരം, തീയതി : 18/06/2021

വിഷയം :- വനിത ശിശുവികസന വകുപ്പ് - ജീവനക്കാര്യം - ഐസിഡിഎസ് സൂപ്പർവൈസർ (ജനറൽ ക്വാട്ട) പി.എസ്.സി. നിയമന ശുപാർശ - ഉദ്യോഗാർത്ഥികൾക്ക് നിയമനം നൽകി - ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

പരാമർശം :- കേരള പബ്ലിക് സർവ്വീസ് കമ്മീഷൻ സെക്രട്ടറിയുടെ 07/04/2021ലെ RIC(1)2380/2021/GW നം.ശുപാർശ കത്ത്.

പരാമർശിത കത്ത് പ്രകാരം കേരള പബ്ലിക് സർവ്വീസ് കമ്മീഷൻ ഐ.സി.ഡി.എസ്. സൂപ്പർവൈസർ തസ്തികയിലേക്ക് (ജനറൽ ക്വാട്ട) നിയമന ശുപാർശ നൽകിയിട്ടുള്ള ചുവടെ പറയുന്ന ഉദ്യോഗാർത്ഥികളെ നിലവിൽ ഒഴിവുള്ള ഐസിഡിഎസ് പ്രോജക്ട് ഓഫീസിൽ Rs. 37400 - 79000 ശമ്പള സ്കെയിൽ ഐസിഡിഎസ് സൂപ്പർവൈസർ തസ്തികയിൽ നിയമിച്ചുകൊണ്ട് ഉത്തരവാകുന്നു.

ക്രമ നം	ഉദ്യോഗാർത്ഥിയുടെ പേരും മേൽവിലാസവും	നിയമനം നൽകുന്ന കാര്യലയം	ഉദ്യോഗാർത്ഥി ജോലിക്ക് ഹാജരാകേണ്ട കാര്യലയമേധാവി
128	REBITHA KANNAN CHERUVEEDU CHEMPANCHERY BALAL, BALAL 671533 KASARAGOD	ഐ.സി.ഡി.എസ് പ്രോജക്ട് ഓഫീസ്, മഞ്ചേശ്വരം അഡീഷണൽ, കാസർഗോഡ്	ശിശുവികസനപദ്ധതി ഓഫീസർ, ഐ.സി.ഡി.എസ് പ്രോജക്ട് ഓഫീസ്, മഞ്ചേശ്വരം അഡീഷണൽ, കാസർഗോഡ്

1. ഉദ്യോഗാർത്ഥി ഈ ഉത്തരവ് കൈപ്പറ്റി 15 ദിവസത്തിനകം ചുവടെ ചേർക്കുന്ന അസ്സൽ രേഖകൾ സഹിതം ബന്ധപ്പെട്ട ഓഫീസർ മുമ്പാകെ ഹാജരായി ജോലിയിൽ പ്രവേശിക്കേണ്ടതാണ്.
  1. വിദ്യാഭ്യാസ യോഗ്യത തെളിയിക്കുന്നതിനുള്ള സർട്ടിഫിക്കറ്റ്
  2. ജനന തീയതി തെളിയിക്കുന്ന സർട്ടിഫിക്കറ്റ്
  3. ഒരു സിവിൽ സർജന്റെ റാങ്കിൽ കുറയാതെയുള്ള മെഡിക്കൽ ഓഫീസറിൽ നിന്നും ലഭിച്ച ശാരീരിക യോഗ്യത തെളിയിക്കുന്ന മെഡിക്കൽ സർട്ടിഫിക്കറ്റ്.
  4. ഒറിജിനൽ കമ്മ്യൂണിറ്റി സർട്ടിഫിക്കറ്റ്. (ഈ ഉത്തരവിലെ 8, 20, 28, 40, 48, 60, 68, 80, 88, 100, 108, 120, 128, 140, 148, 160, 168 എന്നീ ഉദ്യോഗാർത്ഥികൾക്ക് മാത്രം ബാധകം)
  5. സംസ്ഥാന സർവ്വീസിലെ 2 ഗസറ്റഡ് ഓഫീസർമാരിൽ നിന്നും സമ്പാദിച്ച നിശ്ചിത പ്രൊഫോർമയിലുള്ള സ്വഭാവ സർട്ടിഫിക്കറ്റ്.
  6. 6 മാസത്തിനകമുള്ള പാസ്പോർട്ട് സൈസ് ഫോട്ടോ.
  7. ഒറിജിനൽ ക്രിമീലെയർ സർട്ടിഫിക്കറ്റ് (ഈ ഉത്തരവിലെ 3, 5, 13, 16, 18, 21, 22, 23, 24, 25, 26, 30, 32, 34, 36, 38, 42, 50, 52, 54, 56, 58, 61, 62, 63, 64, 66, 70, 74, 76, 78, 82, 83, 84, 90, 94, 96, 97, 98, 101, 102, 104, 106, 112, 116, 118, 119, 122, 123, 124, 126, 132, 136, 137, 138, 142, 143, 150, 152, 154, 155, 156, 158, 161, 162, 164, 166, 172 എന്നീ ഉദ്യോഗാർത്ഥികൾക്ക് മാത്രം ബാധകം)
2. ഈ നിയമനം 1958ലെ കേരള സ്റ്റേറ്റ് ആന്റ് സബോർഡിനേറ്റ് സർവ്വീസ് റൂൾസ് 3(സി) അനുസരിച്ചാണ്. ടി നിയമത്തിലെ റൂൾ 9A (1) അനുസരിച്ച് ഈ നിയമനം പൂർണ്ണമായും താൽക്കാലികവും ഉദ്യോഗാർത്ഥിയുടെ സ്വഭാവത്തെയും പൂർവ്വചരിത്രത്തെയും കുറിച്ചുള്ള അന്വേഷണത്തിന് വിധേയവുമായിട്ടാണ്. ആയവ തൃപ്തികരമല്ലെങ്കിൽ മുൻകൂട്ടി അറിയിപ്പില്ലാതെ നിയമനം അവസാനിപ്പിക്കാനുള്ള അധികാരം വനിത ശിശു വികസന വകുപ്പ് ഡയറക്ടറിൽ നിക്ഷിപ്തമാണ്. ഉദ്യോഗാർത്ഥി ഒരു വർഷത്തിനുള്ളിൽ GPF, സ്റ്റേറ്റ് ലൈഫ് ഇൻഷുറൻസ്, ഗ്രൂപ്പ് ഇൻഷുറൻസ് എന്നിവയിൽ നിർബന്ധമായും വരിക്കാരാകേണ്ടതാണ്. ഉദ്യോഗാർത്ഥി

ജോലിയിൽ പ്രവേശിച്ചാൽ ഉടൻ തന്നെ നാഷണൽ പെൻഷൻ സിസ്റ്റത്തിൽ അംഗമാകേണ്ടതാണ്.

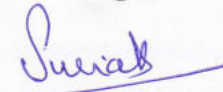
ഉദ്യോഗാർത്ഥി ജോലിയിൽ പ്രവേശിക്കുന്ന തീയതി മുതൽ തുടർച്ചയായുള്ള മൂന്ന് വർഷക്കാലയളവിനുള്ളിൽ രണ്ട് വർഷം പ്രൊബേഷനിൽ ആയിരിക്കും.

(ഒപ്പ്)  
വനിത ശിശു വികസന ഡയറക്ടർ

ബന്ധപ്പെട്ട ഉദ്യോഗാർത്ഥിക്ക്  
(രജി. വിത്ത് എ.ഡി.)

2

ഉത്തരവിൻ പ്രകാരം



സുപ്രണ്ട്



**GREEN WORMS ECO SOLUTIONS LLP**  
140B, The Crest Building, Varakkal Road Junction  
West Hill Chungam, Kozhikode - 673 005  
**M:** +91 9656 363513, +91 9656363502  
**E:** info@greenworms.org, **W:** www.greenworms.org

Ref: GR-LLP/HR/APP/19-0001

Date: 02.02.2019.....

To.  
Sreerag K.  
Karakkayadukkam  
Kolathur  
Kasaragod- 671 541

**Sub: Appointment Order**

1. Subject to the terms and conditions of this Appointment Order we, Green Worms Eco Solution LLP, are pleased to offer you employment in our organization on the following terms and conditions

Date of Revised Employment	- 01.02.2019
Designation	- Public Relation Officer
Remuneration(Monthly)	- Rs.20000/- (Twenty thousand rupees only)

2. All statutory taxes and applicable duties are payable in respect of the remuneration received by you from the Company shall be your sole liability and the Company will not be held responsible for your default under any circumstances whatsoever. It is however clarified that all payments to be made by the Company to you under this Appointment order shall be subject to applicable Income- Tax deductions at source and other statutory deductions, if any. The company undertakes that in case any statutory deductions are made by the Company, it shall provide the necessary/ requisite "Tax Deducted at Source certificates" to you within the period prescribed under the (Indian) Income Tax Act, 1961 or any other applicable Act in compliance of which deduction at source has been made by the Company

3. For the purpose of carrying out your duties, you may be given various properties including laptop, camera, visiting cards, marketing materials, brochures, programs, files, business plans, documents, or any other tangible, electronic or otherwise, containing information relating to the Company or its business. You shall not use such properties for any purpose other than for the official purposes as may be authorized by the Company from time to time. You shall not use these properties for your personal purposes. You shall return forthwith any such property that may come into your possession or under your control immediately upon termination of your employment with the Company. The Company reserves the right to deduct the money value of such things from your dues and take such other action as deemed proper in the event of your failure to account for such property to its satisfaction.

4. During the tenure of your employment, you shall, subject to the superintendence and directions of such persons as maybe directed by the Company from time to time, carry out all such duties and functions and exercise all such powers for the purpose of carrying out your duties, as may be assigned to, and vested in, you by the Company from time to time.

5.1 You shall be appointed at our Corporate Office at West Hill, Calicut and thereafter be based out of such locations in India or abroad as may be determined by the Company from time to time. You will be expected to travel within India and overseas whenever required and as directed by the Company

5.2 You shall be a fulltime employee of the Company and shall not, during the continuance of this Appointment Order, directly or indirectly, be employed in any other manner or engaged in any other business. You will devote your entire attention to your duties to promote the interest of the Company.

5.3 You shall be entitled leave as per the leave rule framed by the company.

## 6. **Non-compete and Non-solicitation**

During the period of your employment with the Company, you shall not:

- (i) either personally or through an agent, company or otherwise in any other manner directly or indirectly be concerned or interested in any business which is the same as or similar to any business carried on or proposed to be carried on by the Company or which directly or indirectly competes or may compete with any business then carried on or proposed to be carried on by the Company;
- (ii) Assist any person in any way directly or indirectly in any activities, which are competitive with the business of the Company;
- (iii) Perform any act or engage in any activity which is materially detrimental to the business or reputation of the Company.

## 7. **Confidentiality**

7.1 You shall not reveal to any person any Confidential Information (as the term is hereinafter defined) concerning the organization, business, strategy, client, operations, finances, technology, transactions or affairs or the operations and functioning of the Company, which may come to your knowledge during your employment. You shall keep complete secrecy of all such Confidential Information entrusted to you and shall not disclose any such information in any manner to any third party.

7.2 This restriction shall survive expiry or termination of your employment without limit in point of time but shall cease to apply to information or knowledge, which comes into public domain.

7.3 "Confidential Information" as is used in this Appointment Order shall mean all information or data made available to you (whether furnished orally, in writing, electronically or through any other form or medium or which has come to your knowledge and regardless of whether it is specifically marked or identified as confidential) or any part thereof, concerning or relating to the Company, including all analyses, forecasts, reports, studies, agreements and other documents, as the case may be, whether prepared by you or a third party, but shall not include any information which is generally available to the public through no fault or omission of the recipient.

7.4 Except with the prior written approval of the Company, you shall not during the continuance of your employment make otherwise than for the benefit of the Company any records, notes or memoranda relating to any matter within the scope of business of the Company or concerning any of its dealings or affairs nor shall you either during the continuance of your employment or afterwards use or permit to be used any such records, notes or memoranda otherwise than for the benefit of the Company. Upon termination of your employment, you shall forthwith return all assets and properties of the Company in his possession and documents and business records in your possession or otherwise acquired during your employment and copies thereof. You shall have no right of retention of the assets or documents of the Company.

## 8. **Intellectual Property**

8.1 You acknowledge that copy right and all other intellectual, moral or proprietary rights in any document, cinematography or other materials produced by you during the tenure of your employment, including without limitation your inventions, creations, work products or whatever forms of objects that may be protected under any intellectual property laws in India or the laws of the relevant jurisdiction shall vest in and be owned by the Company to the maximum permitted under applicable laws.

8.2 You shall do all things necessary (at the Company's request and expense) to perfect such vesting and ownership of such rights by the Company both during and after the period of your employment.

8.3 You shall ensure that such document, other material produced by you will be original and will not infringe the rights of any third party.

## 9. **Termination**

9.1 The Company may at any time terminate your appointment under this Appointment Order, for any reason whatsoever, by serving a prior written notice of not less than 30 days to you, or by making payment in lieu of. You may at any time terminate your employment, for any reason whatsoever, by serving a prior written notice of not less than 30 days on the Company or by making payment of 30 days salary to company in lieu of.

9.2 The employment under this Appointment Order may be terminated by the Company, forthwith without any prior notice to you, for any of the causes mentioned below:

(i) You commit a breach of this Appointment Order, or fail to perform your duties and obligations, or commit any misconduct or violation of Company's policies, work place discipline, ethics policy etc;

(ii) You are convicted of any criminal acts that may adversely affect your ability to perform your duties or which may adversely impact the Company's reputation or standing;

(iii) If you become insolvent or is declared bankrupt;

- (iv) If you in the sole judgment of the Company, has engaged in corrupt or fraudulent practices, including in relation to performance of your obligations under this Appointment Order;
- (v) You are engaged in acts of moral turpitude; or
- (vi) You act dishonestly or negligently in the performance of your duties hereunder or engages in acts of misconduct; or

**10. Validity of Information**

This appointment is offered to you based on the information provided by you in writing and during the course of subsequent correspondence and meetings. In the event of any of the information being proved incorrect, the Company will view it seriously and take appropriate action.

**11 Security Check**

Every personnel in this Company is liable to undergo security checks, irrespective of his status and designation. (Unless otherwise specified by the Managing Director or any Designated Director, through a written circular)

**12 Policies, facilities and amenities**

The facilities and amenities granted by the Company in excess of the statutory and contractual requirements do not form a part of the conditions of service and are subject to Change at the discretion of the Company. Any change in the rules, regulations, policies and orders announced by the Company from time to time and applicable to you will form a part of this contract of employment.

**13 Change of Address**

The address provided above will be considered as your contact address for all communications and notices. You will keep the Company informed of any change in your residential address

**14. Date of Birth**

We have recorded you date of birth as 14/05/1994 based on data submitted by you.

**15. Retirement**

You will retire on reaching an age of 55 (Fifty five) years. At that time, your dues will be settled along with all retirement benefits available to you.

**16 Training**

During your service with the Company if you agree to be sent abroad for training at Company's expense you will be required to sign an agreement with the Company to serve for 3 (Three) years from the date you return to India. You are also liable to pay



the penalty quantified by the Board in case you decide to leave the Company before completion of the period specified.

**17. E-mail:**

E-mail facility provided by the Company is to be used exclusively for Company's official business. The Company will have the right to check the e-mail sent and received.

Sending of any information related the Company's commercial / financial / technical data to unauthorized persons would be treated as a breach of trust and a serious offense. You will be responsible for the misuse of e-mail and all its consequences including litigation arising therefore.

**18. Sim**

Sim card provided by the Company is to be used exclusively for Company's official business. The Company will have the right to check the call details. Sharing any information related the Company's commercial / financial / technical data to unauthorized persons will be treated as a breach of trust and a serious offense. You will be responsible for the misuse of sim and all its consequences including litigation arising therefore.

**19. Laptop**

Laptop provided by the Company is to be used exclusively for Company's official business. The Company will have the right to check all the details. Sharing any information related the Company's commercial / financial / technical data to unauthorized persons will be treated as a breach of trust and a serious offense. You will be responsible for the damages / misuse of laptop and all its consequences including litigation arising therefore. The Company is the sole owner of the Lap Top and in the event of your Resignation/Termination from the employment you will have to handover the Lap top back to the Company. The employee will not have any right of Lien over the lap top in any circumstances whatsoever.

**20. Dispute Resolution**

- 20.1 In the event any dispute arises between the parties out of or in connection with your appointment, the parties shall endeavour to settle such dispute amicably in the first instance. The attempt to bring about an amicable settlement shall be treated as having failed as soon as one of the parties hereto, after reasonable attempts, which shall continue for not less than 15 days, gives a notice to this effect, to the other party in writing.
- 20.2 In case of such failure, the dispute shall upon the expiry of the aforesaid period, be referred to arbitration to be conducted by a sole Arbitrator, who shall be appointed by the Company. The Arbitration proceedings shall be governed by the (Indian) Arbitration and Conciliation Act, 1996 and shall be held in Ernakulum. The language of arbitration shall be English.
- 20.3 This Appointment Order shall be governed and interpreted in accordance with Indian law and the Parties submit to the exclusive jurisdiction of the Courts of Kerala.

We welcome you as a member of our organization. We hope that our association will be a mutually happy and rewarding one.

Please sign and return the duplicate copy of this letter in token of your acceptance of the above terms and conditions, at the earliest.

## 21. Working Hours

Your working duration will be 8 hours per day including lunch breaks.

The shift timings will be based on process / program requirement as and when explained by your superiors.

## 22. Notice of Termination

During the period of employment your services are terminable by giving <sup>two</sup>~~one~~ month's notice or salary in lieu of by either side.

The Company shall have the discretion to relieve you before expiry of the notice period on such terms & conditions as may be decided by the Company, including payment of salary equivalent to the balance notice period.

For Green Worms Eco Solution llp



Authorized Signatory

I confirm that all the information given by me is true and my appointment in your Organization is subject to the validity of this information. I also hereby confirm having read and having understood, agreed to abide by the above terms and conditions

Name: Sreeraj. k

Signature: 



केरल केंद्रीय विश्वविद्यालय  
CENTRAL UNIVERSITY OF KERALA

तेजस्विनी हिल्स, पेरिया पोस्ट, कासरगोड-671320  
TEJASWINI HILLS, PERIYE P.O, KASARAGOD - 671320

सं /No. CUK/NT/PF-94/SHE/2020 /10/1187

दिनांकित ४ अगस्त /Dated, 4<sup>th</sup> August 2020

आदेश/ORDER

संदर्भ/Ref:-Offer of Appointment No. CUK/REG/RO-1/2015 Vol II/16 dated 31<sup>st</sup> January 2020

1. Shri. Sreehari E is appointed provisionally as Lower Division Clerk under UR category in Central University of Kerala with effect from the forenoon of 3<sup>rd</sup> February 2020.
2. As Lower Division Clerk in Central University of Kerala, Shri. Sreehari E will draw the Pay and Allowances in Level 02 of Pay Matrix. His present basic pay is fixed w.e.f. the F/N of 3<sup>rd</sup> February 2020 as follows:-

Pay Matrix Level	: 02
Cell/Stage	: 01
Pay	: ₹ 19,900/- ✓
*DA	: As applicable
HRA	: @ 8 % of Basic pay
Transportation Allowance	: ₹ 900/- + *DA ✓

\*As amended from time to time
3. Any excess payment made/ found to have been made will be recovered by the University either by adjustment against future payments due to the employee or otherwise.
4. The declaration of probation of Shri. Sreehari E in the post of Lower Division Clerk is subject to the verification of basic qualifications and experiences submitted by him.
5. This is issued with the approval of the Vice Chancellor.

Sd/-

कुलसचिव / Registrar

मेमो सं /Memo No. CUK/NT/PF-94/SHE/2020

दिनांकित अगस्त/Dated, August 2020

सेवा मे/To

Shri. Shri. Sreehari E, Lower Division Clerk

प्रतिलिपि Copy to:-

1. PS to Vice Chancellor
2. PS to Pro Vice Chancellor
3. PS to Finance Officer
4. PS to Controller of Examinations
5. The Chief Vigilance Officer
6. The Deputy Registrar (Purchase)
7. The Internal Audit Officer
8. The Deputy Librarian
9. The Assistant Registrar(Admin/Estt.) / (Finance)
10. The System Analyst
11. The Section Officer (Finance)
12. Personal File /Service Book
13. Guard File
14. Office copy

उप कुलसचिव (प्र/स्था)/Deputy Registrar (Admin/Estt.)



# Environmental Resources Research Centre

N.C.C. Road, P.B. No. 1230, P.O. Peroorkada, Thiruvananthapuram - 695 005, India

☎ (O) : 0471-2437069

Website [errcindia.org](http://errcindia.org) E-mail : [errc1230@gmail.com](mailto:errc1230@gmail.com)

Prof. Dr. S. Anirudhan  
Principal Investigator

21 June, 2021

## EXPERIENCE CERTIFICATE

This is to certify that Mrs. Anaswara Devi B.R is working as Research Assistant under my guidance at Environmental Resources Research Centre (ERRC), Kerala, India from 15-02-2021 onwards, for the project entitled "Assessment, mapping and preparation of database on spatial distribution, status and baseline features of granite and other crystalline rock quarries in Thiruvananthapuram, Kollam and Pathanamthitta districts" funded by Directorate of Environment and Climate Change (DoECC), Govt. of Kerala, India.

As a team member of the Project as Research Assistant, her knowledge in the field of Geology and Geospatial analysis has been a great help for the successful completion of the project. She is most efficient in planning, managing, and executing the project by her proficiency in GIS analysis related to Quarry area and proximate land use using QGIS software. During my association, I have seen her as an ardent student with energetic and enthusiastic nature willing to volunteer for hard work.

I wish her all success for her future endeavors.

Regards.

Sincerely Yours,

**Dr. S. Anirudhan**

Professor of Geology (Retired), University of Kerala  
Emeritus Scientist, ERRC.

E-mail: [sap5354@gmail.com](mailto:sap5354@gmail.com), Mobile: 8921857658





Website: www.keralapsc.gov.in  
E-mail: dopkd.psc@kerala.gov.in

Telephone No: 0491 2505398

**KERALA PUBLIC SERVICE COMMISSION**  
**DISTRICT OFFICE : PALAKKAD**

Palakkad  
Dated : 29.07.2021

No. PIV(3) 288779/2020/(1)

From  
The District Officer  
Kerala Public Service Commission  
District Office, Palakkad - 678 001.

To  
**Sri. Bebin P M**

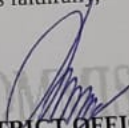
Sir/Madam,

**Sub:** Advice for appointment as **L D Clerk (Special Recruitment for Scheduled Tribes only)** on ₹ 19,000 - 43,600/- in the **Public Works** Department.  
\*\*\*\*\*

You are informed that you have been advised for recruitment as **L D Clerk (Special Recruitment for Scheduled Tribes only)** on ₹ 19,000 - 43,600/- in the **Public Works** Department in **Reservation turn**. The selection is subject to Rules 3 (c) and 10 (b) of the Kerala State and Subordinate Service Rules, 1958.

Further instructions will be issued to you in due course by the above Department.

Yours faithfully,

  
For **DISTRICT OFFICER**  
**KERALA PUBLIC SERVICE COMMISSION**  
**DISTRICT OFFICE, PALAKKAD**

- |       |    |   |
|-------|----|---|
| N.B:- | 1. | If posting orders are not received from the above Department within a period of three months from the date of this advice letter, the fact may be intimated to this office.   |
|       | 2. | If and when thrown out of appointment on the termination of the vacancy you should apply to this office immediately for re-registration, with the original relieving certificate in the proper form obtained from the Department, subject to the provision contained in Rule 7(b) of the General Rules. |
|       | 3. | You are directed to produce original advice memo before the appointing authority at the time of Joining Duty.   |



भारत सरकार

जल शक्ति मंत्रालय, जल ससाधन, नदी विकास और गंगा सरक्षण विभाग  
केंद्रीय भूमिजल बोर्ड  
दक्षिणी क्षेत्र, हैदराबाद



GOVERNMENT OF INDIA

MINISTRY OF JAL SHAKTI, DEPARTMENT OF WATER RESOURCES, RIVER DEVELOPMENT AND GANGA REJUVENATION  
Central Ground Water Board, Southern Region, Hyderabad.



NAME : **RAMEEZ AHAMED A**  
DESIGNATION : **Young Professional**

Signature of Card Holder

Issuing Authority

# Central Ground Water Board

South Western Region  
Ministry of Jal Shakti, Department of Water Resources,  
River Development and Ganga Rejuvenation  
Shri Jal Bhawan, 27th Main, 7th Cross,  
H.S.R. Layout, Sector 1  
Bengaluru-560 102.



सत्यमेव जयते  
GOVERNMENT OF INDIA

केन्द्रीय भूमिगत जल बोर्ड

पश्चिम गणित क्षेत्र  
जल संचयन विभाग, जल संसाधन,  
नदी विकास और गंगा संरक्षण विभाग  
श्री जल भवन, २७ मैन, ७ क्रॉस,  
एच.एस.आर. लेआउट, सेक्टर १,  
बंगलूरु - ५६० १०२

File No.14-128/Admn./YP/SWR/2020-606

Date : 09 SEP 2021

## TO WHOMSOEVER IT MAY CONCERN

Shri.Sarath. K.V. has joined this Region on **05-10-2020(F/N)** as Young Professional at Central Ground Water Board, South Western Region, Bengaluru for a period of One Year. His residential address is as detailed below:

C/O Shri. Krishna,  
NO.26/1, 7<sup>th</sup> Cross  
HSR Layout, 24<sup>th</sup> Main,  
BENGALURU-560 102

This certificate is issued as temporary identity proof for travelling and for other assignments.



श्री सारथ क.व. के बारे में  
Central Ground Water Board  
की ओर पंजीयन की है  
South Western Region  
बंगलूरु / BANGALURU.

*(Signature)*  
**(V.KUNHAMBU)**  
**REGIONAL DIRECTOR**  
क्षेत्रीय निदेशक  
Regional Director  
केन्द्रीय भूमिगत जल बोर्ड  
Central Ground Water Board  
पश्चिम गणित क्षेत्र  
South Western Region  
बंगलूरु / BANGALURU.



SAVE WATER - SAVE LIFE

Tel: 080-2258 0963, 080-2258 0540 Email: msa@cgwb.gov.in website: www.cgwb.gov.in www.moj.gov.in



August 16, 2021

Dear Shilpa :

Welcome to ISS. We are pleased to extend you an Offer, attached are two copies of the Letter along with the New Hire Package.

ISS conducts a background check for all new hires. Confirmation of your services in the firm is dependent on successful completion of the background check. This check includes:

- Identity verification
- Educational and Professional Qualification verification
- Employment History and References – last three years
- Credit Check
- Criminal check

In order to carry out the background check you would need to submit all the required documents to facilitate the checks. A separate email will be sent to you to provide the details. All completed forms and documents must reach us at least 5 days after the acceptance of the Offer Letter failing which your date of joining the firm will be delayed.

You are required to report to the Human Resources Department on the first day of joining.

Yours sincerely,

For and on behalf of Institutional Shareholder Services India Private Limited

A handwritten signature in purple ink, appearing to read 'B Shetty'.

**BhagyaJyoti Shetty**

Associate Vice President

Recruitment, Human Resources - Asia Pacific

---

**INSTITUTIONAL SHAREHOLDER SERVICES INC.**

7th & 8th Floor, Central B wing, Nesco IT Park - Tower 04,  
Western Express Highway, Goregaon East, Mumbai – 400063

[ISSGOVERNANCE.COM](http://ISSGOVERNANCE.COM)





## APPOINTMENT LETTER

03 Aug, 2020  
NAYANA VARMA  
PARIMANATHUKOVILAKAM  
PALLIPURAM, Alappuzha, PALLIPURA  
CHERTHALA  
688541

Resume ID # 2390106

Dear NAYANA,

This is with reference to discussion you had with us recently. We are pleased to offer you the position of a **Analyst** on the following terms:

### 1. Place of Employment and Timing.

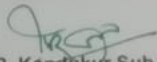
- 1.1 Your initial place of work will be at **COCHIN** However, your services are transferable, and may be assigned, after reasonable notice, to any location in India or abroad where the company or its affiliates conducts business. The duties to be performed by you hereunder shall be performed in such locations as are reasonably necessary or appropriate to carry out your duties hereunder, subject to reasonable travel requirements on behalf of the Company from time to time.
- 1.2 You will be expected to attend office - except when traveling on business during working hours/shifts as may be decided by the Company.

**India Post****भारतीय डाक****PROVISIONAL ENGAGEMENT LETTER****PF/ABPM/MAHADEVAPURAM BO / DATED 18.05.2020**

Sri/Smt. NARRA BHANU PRAKASH S/o w/o D/o NARRA SRINIVASA RAO  
is hereby provisionally engaged as GDS ABPM/ Dak Sevak, Mahadevapuram BO Da/w  
S.Konda S.O SO with effect from 18/05/2020. He/She shall be paid  
TRCA as are admissible from time to time. His/her date of birth is 11/06/1998.

Sri/Smt. NARRA BHANU PRAKASH should clearly understand  
that his/her engagement as GDS BPM/MC/MD/SV/MM/Pkr is subject to verification of original  
certificates from the respective issuing authorities and shall be in the nature of contract liable to be  
terminated by him or by the undersigned by notifying the other in writing and that his/her  
conduct and service shall also be governed by the Department of Posts Gramin Dak Sevaks  
(Conduct and Engagement) Rules, 2011 as amended from time to time.

If these conditions are acceptable to him/her, he/she should communicate his /her  
acceptance in the enclosed proforma.

  
**ASP, Kandukur Sub Division**  
**Prakasam Division**  
**Prakasam**

To (Regd AD)

Sri/Smt. NARRA BHANU PRAKASH

22-2-26A, sai nagar 2nd line

kovur road, kandukur - 523105

**Copy To: (By Regd)**

1. The IP/ASP, Kandukur Sub Division Sub division for information.
2. The Postmaster, Kandukur H.O HO for information. The memo of descriptive particulars, Declaration, attestation form, oath of allegiance, Health certificate and Conduct Certificate are enclosed.
3. The Sub Postmaster, S.Konda S.O SO for information.



## SAFA ENGLISH MEDIUM SCHOOL

(Senior Secondary - Affiliated to C.B.S.E, Delhi, Code : 930244)

Run by : Manshau Thazhkiyathi Sunniyathil Islamiya (Regd.)

MATTUL NORTH, KANNUR, KERALA - 670 325 Ph : 0497 2842812, 2843598

SEMS/EXP/02/2021-22

TO WHOM IT MAY SO EVER CONCERN

It is hereby certified that Anusree C K had worked in our institution as a PRT from 17.11.2020 to 31.03.2021 on contract basis. Her character and conduct was found to be satisfactory during this period.

Thanking You

ESTD : 1986

Yours faithfully

28.06.2021  
Mattul



  
Principal  
Safa English Medium School  
Mattul North P.O. - 670 325



# DON BOSCO COLLEGE

SULTHAN BATHERY


NAAC Accredited - An ISO 9001: 2008 Certified Institution  
Affiliated to the University of Calicut & Approved by Govt. of Kerala

## APPOINTMENT ORDER

DATE: 15-06-2021

Mrs. Kawya K.V is appointed on probation as a Faculty in Hindi at Don Bosco College Sulthan Bathery on a consolidated salary of Rs.16000 /month from July 1<sup>st</sup> 2021 to 30-04-2022.

This appointment is subject to the Terms and Conditions of service Rules attached to this appointment order.

  
Signature of the Manager

Date 15/06/2021  
Manager  
Don Bosco College  
Sulthan Bathery - 673 592  
Wayanad Dt., Kerala



Signature of the Appointee

Date:

Address:



भारतीय प्रौद्योगिकी संस्थान हैदराबाद  
Indian Institute of Technology Hyderabad



**ALPHIN JOY**

Junior Research Fellow (JRF)

Civil Engineering Department

Employee No : P1225

DOB : 14-Jun-1995

Blood Group : B +ve

Emergency Contact : 09744554098

Signature

Issuing Authority  
Registrar, IITH

Private & Confidential

July 19, 2021

Ms. Srilekha P Mambiar  
Sree Nivas, Nadal,  
P.O Edakkad, Etakkad S.O,  
Kannur,  
Kerala - 670 663

**Subject: Appointment as self-employed consultant**

Dear Srilekha,

I write to confirm our offer to appoint you as Malayalam Editor at Oxford University Press, India upon the following terms and conditions:

- 1. The Services* - During the term of this agreement ("the Consultancy"), you will provide the services described in the Schedule to this letter ("the Services") with reasonable skill and care.
- 2. Authority* - Save as expressly specified in writing, you shall not hold yourself out as the agent of OUP or any subsidiary of OUP and you shall not have any authority to conclude any contracts on behalf of OUP or any subsidiary of OUP or to enter into any legally binding commitment on its or their behalf.
- 3. Confidential Information* - As a result of the engagement, you may have access to OUP's clients and customers. You undertake to keep any such information ("Confidential Information") secret and confidential and not to disclose the same to any other person. In the case of documents provided to you by OUP, these are provided on terms that they are not to be copied or published to a third party.

All materials, concepts, ideas, methodologies and information relating to the Project or OUP's business that are disclosed to you during your consultancy are and shall at all times remain the confidential business information of OUP. Any reports, specifications, tenders and all notes and analyses relating thereto which are drafted by you as part of the Services shall also be deemed to be Confidential Information and are therefore subject to the same restrictions as other Confidential Information.

Immediately on request from OUP, you will return any Confidential Information in your possession and destroy all notes, analyses and memoranda containing or derived from such information.

4. *Data Protection and Monitoring* - You accept that OUP may need to process personal data about you and you consent to OUP processing such data for any purpose connected with this freelance arrangement. If you require further information about the processing carried out by OUP, you should contact a member of OUP's HR team in the first instance.

5. *Liability and Indemnity* - You must take all reasonable steps to safeguard your own safety and the safety of any other person who may be affected by your actions.

OUP will not hold you personally liable for any loss which arises out of your acts or omissions whilst you are performing the Services and, furthermore, we will indemnify you against any personal liability you may incur in providing the Services PROVIDED THAT that in relation to the act or omission giving rise to any such liability, you have acted

- a) honestly;
- b) in accordance with your service contract;
- c) Within your authority; and
- d) Either in the best interests of OUP, or in accordance with the express wishes of the Oxford University Press India.

6. *Ethical Code of Conduct* - The UK Bribery Act 2010 has been enacted and all associates / Contractor of OUP are bound by the provisions of this Act. The following ethical clauses shall form part of the agreement:

6.1. The contractual employee represents and warrants that it shall not act, or omit to act, in such a way as to give rise to a breach by it, or any of its Affiliates, of any applicable law related to fraud, bribery, corruption or any related matter

6.2. The contractual employee represents and warrants that it shall not offer, promise, pay, give or authorise (tacitly or otherwise) any financial or other advantage, on behalf of OUPI:

- To any person in order to induce that person illegally & / or unethically to perform a function or activity in connection with a business or organization, a person's employment, or a public function; or
- To any Official to illegally & / or unethically influence that Official in connection with obtaining business or a business advantage for any of OUPI or its Affiliates.

The contractual employee and its respective Affiliates shall maintain adequate procedures designed to prevent any persons who perform services for them or on their behalf from undertaking the activities described above to obtain or retain business or a business advantage for them.

6.3. The contractual employee shall promptly report any apparent breach of Clauses 6.1 or 6.2 to OUPI.

6.4. Contractual employee shall co-operate with OUPI and its third party representatives both in relation to any investigation in respect of matters relating to fraud, bribery, corruption or any related matter, and in case of any reasonably

suspected breach of this clause [●], such co-operation to include, without limitation, allowing [OUP entity] and its third party representatives, on reasonable notice during business hours, to access and take copies of the [contractual employee] records and any other information held at the [contractual employee] premises concerning the performance of this Agreement

6.5. OUPI shall have the right to terminate this Agreement on no notice, without liability, for breach of Clauses 6.1 or 6.2.

6.6. In this Clause

- a) "Official" includes any: (a) official or employee of any government or instrumentality of government, including any government-controlled commercial enterprise; (b) political party or party official; and (c) any candidate for political office; and.
- b) "Affiliate" shall mean, in relation to a party, a person who is, from time to time, a subsidiary or parent of that party, or is a subsidiary of that party's parent.

6.7. Conflict of interests

OUP India seeks to engage with consultants on an open, fair, transparent and clear basis. Upon entering into this agreement, you indicate that there is no conflict with any of your existing responsibilities or obligations under any of your current employment, contracts, appointments or any other business relationship with any third party.

If in exercising any of your duties under this agreement you need any prior formal/informal permission or consent from your current employer or professional/business relations, you will obtain that permission or consent before you sign and accept this agreement, to ensure that any services you provide under this agreement to not breach any aspect of your existing obligations.

By countersigning this agreement you are confirming that you have received all required due approvals/permissions to execute your role as a Consultant for OUP India.

7. *Consultancy Fees* – You will be paid Rs 30,000/- (Thirty Thousand only) per month as consultancy fee the payments will be subjected to TDS deduction.

8. *Commencement and termination* - The consultancy will commence on 20 July 2021 and shall continue till 31 January 2022 subject to the right of either party to terminate this agreement on one month's notice in writing.

9. *Leaves* - You are entitled for 15 days of Contingency Leaves in each financial year or on prorated basis for employees joining during the year.



If any provision of this Agreement shall be rendered void or unenforceable by any applicable legislation, that provision shall be severable from the remaining terms of this Agreement which shall be construed as if such provision had never been contained in this Agreement. This agreement shall be governed by Indian Law.

If the above terms and conditions are acceptable, please indicate so by returning the enclosed copy of this letter signed and dated by you were indicated.

Yours sincerely,



Payal Arora  
Associate Director, HRBP



# AU-KBC RESEARCH CENTRE

M.I.T. Campus, Anna University  
Chromepet, Chennai - 600 044.

Telefax : 91 - 44 - 2223 2711  
91 - 44 - 2223 6958  
E-mail : info4all@au-kbc.org  
URL : http://www.au-kbc.org

1<sup>st</sup> Oct.2020

To

Ms.Treesa Anjaly Cyriac  
Thazhathuveetti (H)  
Poozhikol P.O, Mannar  
Kaduthuruthy  
Kottayam  
Kerala - 686 604

Dear Ms Treesa,

## Appointment Letter

We are glad to offer you the position of "**Consultant**" in PSA Project in AU-KBC Research Centre, from 1<sup>st</sup> Oct.2020 till the end of the project. You are required to report for duty on or after 1<sup>st</sup> Oct.2020 at 10.00 A.M.

Terms & conditions governing your employment are as follows.

### 1. Job Responsibilities and Duties

You would be assigned responsibilities upon joining AU-KBC and thereafter you are expected to fulfill the duties assigned to you from time-to-time. For all work related matters you are to report to Dr.L Sobha.

### 2. Compensation

You will be given a monthly consolidated pay of Rs.30,000/- (Rupees thirty thousand only) all inclusive. Your individual remuneration is a confidential matter and you are expected to maintain this information and any changes hereafter, as personal and confidential.

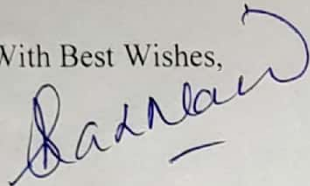
3. You have been given this offer on the presumption that the particulars furnished by you in your application and resume are correct. In case the said particulars are found to be incorrect or that you have concealed or withheld some other relevant facts, your appointment with us is liable to be terminated/cancelled without notice.

...2...

4. All the future conditions of your service - explicitly mentioned in this letter or otherwise, in AU-KBC will be as per the prevailing norms and rules of the centre.
5. This offer does not entitle you to any of the benefits and privileges of the regular employees of Anna University or the Madras Institute of Technology.
6. Your appointment is purely temporary, at the end of which the same shall stand terminated automatically unless extended through mutual consent and following relevant procedures. Your services can be terminated any time by giving one month notice on either side or one month salary in lieu thereof.
7. Please confirm your acceptance of this offer by signing and returning the duplicate copy of this letter on each page.

We look forward to having mutually rewarding professional relationship with you.

With Best Wishes,



**Dr. Sobha L**  
**Program Director**



**Dr. J Prakash**  
**Director**

**Acceptance of the Offer**

I have read, understood and accept all the above terms and conditions of employment.  
As desired, I shall join service on -----, 01/10/2020.

Name: Treesa Anjali Cyriac

Date: 01/10/2020



Signature

രജിസ്ട്രേർഡ്/മടക്ക രശീതി സഹിതം

നമ്പർ : എ3/3778/2011

വിദ്യാഭ്യാസ ഉപഡയറക്ടറാഫീസ്,  
കോഴിക്കോട്. തീയതി : 07-11-2017  
ഫോൺ നമ്പർ : 0495 2722297  
Email : kozhikodedde@gmail.com

നടപടികൾ

വിഷയം:-പൊതു വിദ്യാഭ്യാസം-ജീവനം-പി.എസ്.സി. മുഖേന-എച്ച്.എസ്.എ.(മലയാളം)  
നിയമന ഉത്തരവ് പുറപ്പെടുവിക്കുന്നു.

സൂചന:-കോഴിക്കോട് ജില്ലാ പി.എസ്.സി. ഓഫീസറുടെ 10.10.2017 തീയതിയിലെ  
നമ്പർ : DII(1) 3910/13 നമ്പർ നിയമന ശുപാർശ.

\*\*\*\*\*

മേൽ സൂചന പ്രകാരം കോഴിക്കോട് ജില്ലാ പി.എസ്.സി.ഓഫീസർ എച്ച്.എസ്.എ.  
(മലയാളം) തസ്തികയിൽ നിയമനം നൽകാനായി ശുപാർശ ചെയ്ത താഴെ പേര് കൊടുത്ത  
ഉദ്യോഗാർത്ഥികളെ 29200-62400 രൂപ ശമ്പള നിരക്കിൽ അവരുടെ പേരിന് നേരെ കാണിച്ച  
സ്കൂളിലേക്ക് നിയമിച്ചിരിക്കുന്നു. കെ.എസ്.എസ്. റൂളിലെ 10 (5) വകുപ്പിലെ എ(1) നിയമ  
പ്രകാരം ഈ നിയമനം തികച്ചും താൽക്കാലികവും ഉദ്യോഗാർത്ഥിയുടെ സ്വഭാവവും പൂർവ്വകാല  
ചരിത്രവും പരിശോധിച്ച് തൃപ്തികരമല്ലെങ്കിൽ മുൻകൂട്ടി അറിയിക്കാതെ പിരിച്ചു വിടാവുന്നതാണ്.

ഉദ്യോഗാർത്ഥികൾ 24-11-2017 നോ അതിനു മുൻപോ ജോലിയിൽ ചേരേണ്ടതാണ്.  
വിഴ്ച വരുത്തുന്നയാളുടെ നിയമനം സ്വമേധയാ റദ്ദായി പോകുന്നതും പുനർ നിയമനത്തിന്  
അർഹതയില്ലാത്തതുമാണ്. ജോലിയിൽ ചേർന്ന തീയതി മുതൽ തുടർച്ചയായ 3 വർഷത്തി  
നുള്ളിൽ 2 വർഷക്കാലം പ്രൊബേഷൻ കാലമായിരിക്കും. ജോലിക്ക് ഹാജരാകുമ്പോൾ  
വിദ്യാഭ്യാസ യോഗ്യത, ജാതി മുതലായവ തെളിയിക്കുന്നതിനാവശ്യമായ അസ്സൽ സർട്ടിഫിക്ക  
റ്റുകൾ, ഒരു സിവിൽ സർജനിൽ താഴെയല്ലാത്ത മെഡിക്കൽ ഓഫീസർ സാക്ഷ്യപ്പെടുത്തിയ  
നിർദ്ദിഷ്ട മാതൃകയിലുള്ള ഒരു മെഡിക്കൽ സർട്ടിഫിക്കറ്റ് എന്നിവ പ്രധാനാധ്യാപകനു മുൻപിൽ  
ഹാജരാക്കേണ്ടതാണ്.

5-6-2009 ലെ ജി.ഒ. (പി.) നം. 79/09/ഫോം സർക്കാർ ഉത്തരവു പ്രകാരമുള്ള ഒരു മാതൃകാ  
ഫോറം ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു. ജോലിക്ക് ഹാജരാകുമ്പോൾ മേൽ ഫോറം  
പൂരിപ്പിച്ച് പ്രധാനാധ്യാപകനെ ഏൽപ്പിക്കേണ്ടതാണ്. ഉദ്യോഗാർത്ഥി ജോലിയിൽ ചേർന്ന വിവരം  
അറിയിക്കുമ്പോൾ ഫോറവും ഈ ഓഫീസിലേക്ക് അയക്കേണ്ടതാണ്. ഉദ്യോഗാർത്ഥി ജോലിയിൽ  
പ്രവേശിച്ചു കഴിഞ്ഞാൽ പി.എസ്.സി.യുടെ അംഗീകാരം ലഭിക്കുന്നതിലേക്കായി ടിയാളുടെ  
സർവീസ് ബുക്കിന്റെ 1,2,3,4 എന്നീ പേജുകളുടേയും, നിയമന ഉത്തരവ്, പി.എസ്.സി. അഡ്വൈസ്  
മെമ്മോ, പി.എസ്.സി. തിരിച്ചറിയൽ കാർഡ് എന്നിവയുടേയും സാക്ഷ്യപ്പെടുത്തിയ പകർപ്പുകൾ  
ഈ ഓഫീസിലേക്ക് അയച്ചു തരേണ്ടതാണ്. ഉദ്യോഗാർത്ഥിയെ ജോലിയിൽ പ്രവേശിപ്പിക്കുന്ന  
തിനു മുമ്പായി അവരുടെ വിദ്യാഭ്യാസ യോഗ്യത, ജനന തീയതി മുതലായവ പരിശോധിച്ച്  
ബോധ്യം വരുത്തേണ്ടതാണ്. പി.എസ്.സി. ഇന്റർവ്യൂ സമയത്ത് ഹാജരാക്കിയ ഉദ്യോഗാർത്ഥി  
കളുടെ ഫോട്ടോയും ഒപ്പും പരിശോധിച്ച് ബോധ്യം വരുത്തിയ ശേഷം അക്കാദ്യം പി.എസ്.സി.  
തിരിച്ചറിയൽ കാർഡിൽ രേഖപ്പെടുത്തി ഓഫീസ് മേധാവി ഒപ്പു വെക്കേണ്ടതാണ്. എന്തെങ്കിലും  
അപാകതകൾ ശ്രദ്ധയിൽപ്പെട്ടാൽ ഉദ്യോഗാർത്ഥിയെ ജോലിയിൽ പ്രവേശിപ്പിക്കുവാൻ പാടില്ലാ  
ത്തതും, ആ വിവരം ഈ ഓഫീസിലേക്ക് അറിയിക്കേണ്ടതുമാണ്. ജോലിയിൽ പ്രവേശിച്ചു കഴി  
ഞ്ഞാൽ പി.എസ്.സി. തിരിച്ചറിയൽ കാർഡ് അവരുടെ സേവന പുസ്തകത്തിൽ പതിക്കേണ്ട  
താണ്. ജോലിയിൽ ചേർന്ന വിവരം ഉടനെ അറിയിക്കേണ്ടതാണ്.

(മുദ്രപുറം)

റിസർവേഷൻ ക്വാട്ടയിൽ നിയമനം ലഭിച്ച ഉദ്യോഗാർത്ഥികളിൽ നിന്നും നോൺ ക്രിമിലെയർ സർട്ടിഫിക്കറ്റ് വാങ്ങി ഓഫീസ് മേധാവി പരിശോധിച്ച് തൃപ്തിപ്പെടേണ്ടതാണ്. പകർപ്പ് ഫയലിൽ സൂക്ഷിക്കേണ്ടതുമാണ്.

ഇപ്പോഴുള്ള ജനന തീയതി തിരുത്തി കിട്ടേണ്ട ഉദ്യോഗാർത്ഥികൾ ജോലിയിൽ പ്രവേശിച്ച് 5 വർഷത്തിനകം (30.12.91ലെ സർക്കാർ ഉത്തരവ് (പി)45/91/പിആന്റർഡിഅനുസരിച്ച്) അപേക്ഷിക്കേണ്ടതാണ്. പിന്നീട് ഈ കാര്യത്തിൽ സമർപ്പിക്കുന്ന അപേക്ഷകൾ പരിഗണിക്കുന്നതല്ല.

സർക്കാർ ഉത്തരവ് (പി) നമ്പർ :149/2013/ഫിൻ, തീയതി :3.4.2013 പ്രകാരം 1.4.2013 നോ, അതിനുശേഷമോ ജോലിയിൽ പ്രവേശിക്കുന്നവർക്ക് പങ്കാളിത്ത പെൻഷൻ ബാധകമാകയാൽ ജോലിയിൽ പ്രവേശിക്കുന്ന സമയത്ത് Permanent Retirement Account Number (PRAN) ലഭിക്കുന്നതിനുള്ള നിശ്ചിത ഫോറത്തിൽ രണ്ടു കോപ്പി വീതം സമർപ്പിക്കേണ്ടതാണ്.

1.4.2013 ന് മുൻ സ്ഥിരം സർവീസിൽ ജോലിയിൽ തുടർന്നുകൊണ്ടിരിക്കെ 01.04.13നോ അതിനുശേഷമോ പുതിയ നിയമനം ലഭിച്ച ഉദ്യോഗാർത്ഥിക്ക് Kerala Service Rules, Part III Pension Scheme-ൽ തുടരുന്നതിന് സർക്കാർ ഉത്തരവ് (പി) നമ്പർ : 209/2013/ഫിൻ, തീയതി : 7.5.2013 ന്റെ കൂടെ കൊടുത്തിരിക്കുന്ന ഓപ്ഷൻ ജോലിയിൽ പ്രവേശിച്ച് മുൻ മാസത്തിനുള്ളിൽ നൽകാവുന്നതാണ്.



*(Handwritten Signature)*

ഇ.കെ. സുരേഷ്കുമാർ,  
വിദ്യാഭ്യാസ ഉപഡയറക്ടർ,  
കോഴിക്കോട്

സമീകർത്താവ്

- 1) *(Handwritten Signature)* ഉദ്യോഗാർത്ഥിക്ക്.
- 2) ബന്ധപ്പെട്ട പ്രധാനാധ്യാപകർക്ക്.

Sl. No.	Name and Address	Name of Father/Guardian	Date of Birth	Educational Qualification	Name of Office/School	Turn
7.	Mahesh.P.C., Pulickel, Puduppady, Mylellampara, Kozhikode-673 586.  (Thiyya)	Chandran. P.V.	26.05.1986	1. BA (Malayalam Language & Literature).  2. B.Ed. (Malayalam)	GHS Puthuppadi	OC

*(Handwritten Signature)*

ഇ.കെ. സുരേഷ്കുമാർ,  
വിദ്യാഭ്യാസ ഉപഡയറക്ടർ,  
കോഴിക്കോട്

**കാസർഗോഡ് വിദ്യാഭ്യാസ ഉപഡയറക്ടറുടെ നടപടി ക്രമം**  
(ഹാജർ, ഡോ. ഗിരീഷ് ചോഴയൻ)

വിഷയം: പൊതുവിദ്യാഭ്യാസം-ബിവാഹക്കാര്യം- കേരള പി.എസ്.സി മുഖേന എച്ച്.എസ്.എ സോഷ്യൽ സയൻസ് - കന്നഡ നിയമനം നൽകി ഉത്തരവാകുന്നത്- സംബന്ധിച്ച്

വായന: കാസർഗോഡ് ജില്ലാ പി.എസ്.സി ആഫീസറുടെ 09.11.2018.-ലെ കത്ത് നം.കെ.ജി.ഡി 1(1) 3474/13 നമ്പർ നിയമന ശുപാർശ

**ഉത്തരവ് നം.എ2/18222/18 തീയതി: 31.12.2018**

മേൽ സൂചന പ്രകാരം കാസർഗോഡ് ജില്ലാ പി.എസ്.സി ആഫീസർ, എച്ച്.എസ്.എ (സോഷ്യൽ സയൻസ് (കന്നഡ) തസ്തികയിൽ നിയമനം നൽകാനായി ശുപാർശ ചെയ്ത താഴെ പേര് കൊടുത്ത ഉദ്യോഗാർത്ഥികളെ 29200- 62400 രൂപ ശമ്പള നിരക്കിൽ അവരുടെ പേരിന് നേരെ കാണിച്ച സ്കൂളിലേക്ക് നിയമനം നൽകി ഉത്തരവാകുന്നത്. കെ.എസ്.എസ് റദ്ദിലെ 10 (5) വകുപ്പിലെ എ(1) പ്രകാരം ഈ നിയമനം തികച്ചും താൽകാലികവും ഉദ്യോഗാർത്ഥി യുടെ സ്വഭാവവും പൂർണ്ണ കാല ചരിത്രവും പരിശോധിച്ച് തൃപ്തികരമല്ലെങ്കിൽ മുൻകൂട്ടി അറിയിക്കാതെ പിരിച്ച് വിടാവുന്നതാണ്.

ഉദ്യോഗാർത്ഥി 14.01.2019 നോ അതിനു മുൻപോ ജോലിയിൽ പ്രവേശിക്കേണ്ടതാണ്. വിഴ്ച വരുത്തുന്നയാളുടെ നിയമനം സ്വഭാവം റദ്ദായി പോകുന്നതും ചുനൻ നിയമനത്തിന് അർഹതയില്ലാത്തതുമാണ്. ജോലിയിൽ ചേർന്ന തീയതി മുതൽ തുടർച്ചയായ മൂന്ന് വർഷത്തിനുള്ളിൽ രണ്ട് വർഷക്കാലം പ്രൊബേഷൻ കാലമായിരിക്കും. ജോലിക്കു ഹാജരാകുമ്പോൾ വിദ്യാഭ്യാസ യോഗ്യത, ജാതി മുതലായവ തെളിയിക്കുന്നതിനാവശ്യമായ അസ്സൽ സർട്ടിഫിക്കറ്റുകൾ, ഒരു സിവിൽ സർജനിൽ താഴെയല്ലാത്ത മെഡിക്കൽ ഓഫീസർ സാക്ഷ്യപ്പെടുത്തിയ നിർദ്ദിഷ്ട മാതൃകയിലുള്ള ഒരു മെഡിക്കൽ സർട്ടിഫിക്കറ്റ് എന്നിവ പ്രധാനാധ്യാപകന് മുനിൽ ഹാജരാക്കേണ്ടതാണ്.

05.06.2009-ലെ ജി.എ.പി നമ്പർ 79/09 ഫോം സർക്കാർ ഉത്തരവ് പ്രകാരമുള്ള ഒരു മാതൃകാ ഫോറം ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു. ജോലിക്കു ഹാജരാകുമ്പോൾ മേൽ ഫോറം പൂരിപ്പിച്ച് പ്രധാനാധ്യാപകനെ ഏൽപ്പിക്കേണ്ടതാണ്. ഉദ്യോഗാർത്ഥി ജോലിയിൽ ചേർന്ന വിവരം അറിയിക്കുമ്പോൾ ഫോറവും ഈ ഓഫീസിലേക്ക് സമർപ്പിക്കേണ്ടതാണ്. ഉദ്യോഗാർത്ഥി ജോലിയിൽ പ്രവേശിച്ച കഴിഞ്ഞാൽ പി.എസ്.സി യുടെ അംഗീകാരം ലഭിക്കുന്നതിലേക്കായി സേവന പുസ്തകത്തിന്റെ 1,2,3,4 എന്നീ പേജുകളുടേയും, നിയമന ഉത്തരവ്, പി.എസ്.സി നിയമന ശുപാർശ, പി.എസ്.സി തിരിച്ചറിയൽ കാർഡ് എന്നിവയുടെ സാക്ഷ്യപ്പെടുത്തിയ പകർപ്പുകളും, പി.എസ്.സി ഒറ്റത്തവണ രജിസ്ട്രേഷൻ സർട്ടിഫിക്കറ്റിന്റെ അസ്സൽ രേഖപ്പെടുത്തലുകൾ വരുത്തി ഈ ഓഫീസിലേക്ക് അയച്ചു തരേണ്ടതാണ്. ഉദ്യോഗാർത്ഥിയെ ജോലിയിൽ പ്രവേശിപ്പിക്കുന്നതിന് മുമ്പായി അവരുടെ വിദ്യാഭ്യാസ യോഗ്യത, ജനന തീയതി മുതലായവ പരിശോധിച്ച് ഉറപ്പുവരുത്തേണ്ടതാണ്. പി.എസ്.സി ഇന്റർവ്യൂ സമയത്ത് ഹാജരാക്കിയ ഉദ്യോഗാർത്ഥിയുടെ തിരിച്ചറിയൽ കാർഡിലെ ഫോട്ടോയുടെയും പരിശോധിച്ച് ഉറപ്പു വരുത്തിയ ശേഷം അക്കാദ്യം പി.എസ്.സി തിരിച്ചറിയൽ കാർഡിന് രേഖപ്പെടുത്തി ഓഫീസ് മേധാവി ഒപ്പു വെയ്ക്കേണ്ടതാണ്. എന്തെങ്കിലും അപാകതകൾ ശ്രദ്ധയിൽപ്പെട്ടാൽ ഉദ്യോഗാർത്ഥിയെ ജോലിയിൽ പ്രവേശിപ്പിക്കാൻ പാടില്ലാത്തതും ആ വിവരം ഈ ഓഫീസിലേക്ക് അറിയിക്കേണ്ടതുമാണ്. ജോലിയിൽ പ്രവേശിച്ച കഴിഞ്ഞാൽ പി.എസ്.സി തിരിച്ചറിയൽ കാർഡ് അവരുടെ സേവന പുസ്തകത്തിൽ പതിക്കേണ്ടതാണ്. ജോലിയിൽ ചേർന്ന വിവരം ഉടൻ ഈ ഓഫീസിൽ അറിയിക്കേണ്ടതുമാണ്.

റിസർവ്വേഷൻ ക്വാട്ടയിൽ നിയമനം ലഭിച്ച ഉദ്യോഗാർത്ഥികളിൽ നിന്നും നേരെ ക്രിമിലെയർ സർട്ടിഫിക്കറ്റ് വാങ്ങി ഓഫീസ് മേധാവി പരിശോധിക്കേണ്ടതും പകർപ്പ് ഫയൽ സൂക്ഷിക്കേണ്ടതുമാണ്.

ഇപ്പോഴുള്ള ജനനത്തിന് തിരുത്തി ലഭിക്കേണ്ട ഉദ്യോഗാർത്ഥികൾ ജോലിയിൽ പ്രവേശിച്ച് അഞ്ച് വർഷത്തിനകം 30/12/1991-ലെ ഉത്തരവ് (പി) 45/91 പി.ആർ.ഡി അനുസരിച്ച് അപേക്ഷ സമർപ്പിക്കേണ്ടതാണ്. പിന്നീട് ഈ കാര്യത്തിൽ സമർപ്പിക്കുന്ന അപേക്ഷകൾ പരിഗണിക്കുന്നതല്ല.

സർക്കാർ ഉത്തരവ് (പി) നമ്പർ 149/2013/പിൻ തീയതി: 03.04.13 പ്രകാരം 01.04.13 നോ അതിന് ശേഷമോ ജോലിയിൽ പ്രവേശിക്കുന്നവർക്ക് പങ്കാളിത്ത പെൻഷൻ ബാധകമാകുന്ന

അംഗീകരിക്കുന്ന സമയത്ത് പെർമനന്റ് റിട്ടയർമെന്റ് അക്കൗണ്ട് നമ്പർ ((പ്രാബ്) ലഭിക്കുന്നതിനുള്ള അപേക്ഷ നിശ്ചിത ഫോറത്തിൽ രണ്ട് കോടി വീതം സമർപ്പിക്കേണ്ടതാണ്.

01.04.2013-ന് മുമ്പ് സ്ഥിരം സർവ്വീസിൽ അംഗീകരിച്ച് തുടർന്നു കൊണ്ടിരിക്കെ 01.04.2013-നോ അതിന് ശേഷമോ പുതിയ നിയമനം ലഭിച്ച ഉദ്യോഗാർത്ഥികൾക്ക് കേരള സർവ്വീസ് റൂൾ പാർട്ട്-II പെൻഷൻ സ്കീമിൽ തുടരുന്നതിന് സർക്കാർ ഉത്തരവ് (പി) നമ്പർ 250/2013/ഫിൻ യി.യ.യി 07.05.2013-ന്റെ കൂടെ കൊടുത്തിരിക്കുന്ന ഫോഴ്മ് അംഗീകരിച്ച് പ്രഖ്യാപിച്ച മൂന്ന് മാസത്തിനുള്ളിൽ സമർപ്പിക്കേണ്ടതാണ്.

SL No	Name of Address of Candidate	Name of Father of Guardian	Date of Birth	Qualification And Experience	School/ Office to which posted
1	SUMITHRA.M SARATHI NIVAS MULIYADKA KUMBLA KASARAGOD 671321	BABU.I	10.05.1986	1.SSLC 2.BA (History ) 3. B.Ed (Social Science)	GHSS Bekur
3	HASIM.A ADKASTHALA HOUSE PERALA POST KATTUKUKKE KASARAGOD 671 552	BAPUKUNHI	07.11.1991	1. SSLC 2. BA (Economics) 3. B.Ed (Social Science)	GHSS Adoor
5	JAYASHREE.K 7/89 PMS ROAD NULLIPADY KASARAGOD	NARAYANA PATALI	05.04.1986	1. SSLC 2. BA (Economics) 3. B.Ed (Social Science)	GHSS Chandragiri
6.	RADHAKRISHNA.M MAKOOR HOUSE BATHERI BOMBRANA KASARAGOD	BHASKARA	03.05.1986	1.SSLC 2.BA (History ) 3. B.Ed (Social Science)	GHS Moodamba
7	RAJALAKSHMI.B MYLATTY HOUSE POINACHI MYLATTY (P.O) KASARAGOD	ANANDA	15.04.1986	1. SSLC 2. BA (History, Economics & Political Science) 3. BEd (English and History) 4. M.A (History)	GHSS Palli



സീക്രട്ടറിയുടെ അംഗീകാരം

വിദ്യാഭ്യാസ ഉപഡയറക്ടർ  
കാസറഗോഡ്

1. ബന്ധപ്പെട്ട പ്രധാനാധ്യാപകർ
2. ബന്ധപ്പെട്ട വ്യക്തിക്ക് (രജിസ്ട്രേഡ് തപാൽ മുഖേന)
3. കരുതൽ ഫയൽ

# Siliguri Primary Teachers' Training College

&

## Siliguri Terai B.ED. College

(A Composite Unit as per N.C.T.E. Norms, 2014)

Recognised by N.C.T.E. Ministry of HRD. Govt. of India

Affiliated by WBBPE & WBUTTEPA



Ref. No. STBC/2018/081  
From Secretary / Principal

Date 01/07/2018

### Appointment Letter

You are hereby appointed as Assistant Professor in English at Siliguri Primary Teachers' Training College & Siliguri Terai B. Ed. College, B.Ed. Department, With effect from 1<sup>st</sup> July, 2018.

This appointment is purely temporary and upto the end of the current academic year 2018-2019 of B.Ed Department as per the West Bengal University of Teacher Training, Education Planning and Administration University norms.

Your employment is liable to be terminated on serving notice of one month ( or payment of one month's salary in lieu of notice ) without giving any reasons whatsoever for such termination. Further you are hereby instructed not to leave the service in the middle of the academic year under any circumstances.

You will be paid a consolidated salary of Rs.21,000/-per month.

You are entitled to one day casual leave per month of service.

The terms and conditions of the employment will be as per the rules and regulation of the society.

If you are agreeable to these conditions you are required to report to duty to the Secretary, Siliguri Primary Teachers' Training College & Siliguri Terai B. Ed. College on 1<sup>st</sup> July, 2018.

To,  
Noel Kispotta, B.A., M.Ed., SET,NET,  
Gayaganga TE Girja Line, Kamala Bagan,  
Darjeeling-734426.

*Puspita Sarkar*  
Puspita Sarkar  
Secretary  
Siliguri Primary Teachers  
Training College (D.El.Ed)  
Siliguri Terai B. Ed. College

Vill : Dudhajote, P.O. Thanjhora Bagan, P.S. Kharibari, Siliguri, Dist. Darjeeling, Pin- 734427 (W.B.)

E-mail : slgpttc@gmail.com / slgtbc@gmail.com / www.slgpttc.com

Phone : 0353-2110882 / 2110972, Mobile: 97349-65214





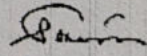
# The West Bengal Central School Service Commission

"Acharya Sadan",  
Bidhannagar, Sector - II, EE - 11 & 11/1, Kolkata - 700091, West Bengal.

MARKSHEET OF TEACHER ELIGIBILITY TEST (UPPER-PRIMARY), 2015  
FULL MARKS : 150

CANDIDATE'S NAME :	NOEL KISPOTTA	
ROLL NO :	20215060005848	
APPLICATION ID :	1021506000163623	
DATE OF BIRTH :	21-SEP-1983	
GENDER :	MALE	
RESERVATION CATEGORY :	ST	
MEDIUM OF INSTRUCTION (LANGUAGE-I):	HINDI	
MARKS OBTAINED :	Child Development & Pedagogy	18
	Language-I	15
	Language-II	17
	Mathematics & Science/ Social Studies	39
	Total Score	89
	Percentage	59.3
STATUS :	QUALIFIED	
CLASS LEVEL VALIDITY :	UPPER-PRIMARY	
DATE OF PUBLICATION OF RESULT :	14-SEP-2016	

[N.B. : The eligibility even for a candidate who has qualified in TET, 2015 (Upper-Primary) shall be finally verified by the concerned Recruiting Agency/Appointing Authority]

  
Chairman

The West Bengal Central School Service  
Commission

Electronic Certificate No.: 171018858



**University Grants Commission**  
NATIONAL EDUCATIONAL TESTING BUREAU



**NATIONAL ELIGIBILITY TEST FOR ASSISTANT PROFESSOR**

UGC Ref. No.: 18858/(ST)(NET-NOV 2017)

Roll No.: 33004148

Certified that NOEL KISPOTTA

Son/Daughter of CARLUS KISPOTTA

and



JOSEPHINA EKKA

had applied for the UGC-NET for eligibility for

Assistant Professor held on 05-11-2017 in the ST

category and qualified by securing marks at par with the qualifying cut-off  
for ST category

in the Subject EDUCATION

As per the information provided by the candidate, he/she had not completed his/her Master's degree or equivalent examination at the time of applying for NET.

The date of eligibility for Assistant Professor is the date of declaration of NET result, i.e.,  
2nd January, 2018, OR the date of completion of Master's degree or equivalent  
examination with required percentage of Marks within two years from the date of  
declaration of NET result, i.e., by 1st January, 2020, whichever is later.

This is an electronic certificate only and its authenticity should be verified from the UGC  
by the employer. This electronic certificate can also be verified by scanning QR Bar Code  
printed on the electronic certificate.

Validity of this electronic certificate is forever.

Date of Issue: 19-03-2018

Head  
NET Bureau

Note: a) UGC has issued the electronic certificate on the basis of information provided by the candidate in his/her Application Form. The appointing authority should verify the original records/certificates of the candidate while considering him/her for appointment, as the Commission is not responsible for the same. The candidate must fulfil the minimum eligibility conditions for NET as laid down in the notification for UGC-NET.

b) Wherever SC/ST/OBC/PWD is shown in the UGC Ref. No., the institution/recruitment body should check the relevant documents of that category.

Certificate No. WBCSC20172406



# THE WEST BENGAL COLLEGE SERVICE COMMISSION

TWENTIETH STATE ELIGIBILITY TEST FOR THE POST OF  
ASSISTANT PROFESSOR OF COLLEGES & UNIVERSITIES  
(Accredited by the UNIVERSITY GRANTS COMMISSION, New Delhi)  
(Valid in the State of West Bengal only)

Certified that NOEL KISPOTTA

Son/Daughter of CARLUS KISPOTTA

and JOSEPHINA EKKA



Roll No. 1850486 Category ST PWD NO

has qualified at the Twentieth West Bengal SET -2017 held on 03.12.2017 in

the Subject EDUCATION

The date of qualifying for SET is 06.06.2018

This Certificate is valid forever.

**Prof. (Dr.) Subha Sankar Sarkar**  
Chairman  
Steering Committee, W.B.SET

**Dr. Dipak Kumar Kar**  
Chairperson  
The West Bengal College Service Commission &  
Member Secretary, W.B. SET

Date of Issue : 21.06.2018

- Note :
- The West Bengal College Service Commission is issuing the Certificate on the strength of the information provided by the candidate. The appointing authority should verify the original record/certificate(s) of the candidate while considering him/her for appointment, as the SET agency cannot take the responsibility of authenticating the genuineness of his/her claims.
  - If the candidate is a PG student, he/she must complete the same with the requisite marks within two years of the date of declaration of result of the SET examination.
  - If the candidate belongs to SC/ST/OBC/PWD category, the appointing authority should check the document(s) while considering him/her for appointment, as per the stipulations laid down by the concerned Dept. (s) of the State Govt.
  - This is an electronic certificate and its authenticity should be verified by the employer from the WBCSC. The electronic Certificate can also be verified by **scanning QR Bar Code printed on the certificate.**