



केरलकेन्द्रीयविश्वविद्यालय
CENTRAL UNIVERSITY OF KERALA
TEJASWINI HILLS, PERIYE, KASARAGOD-671316

**MINUTES OF THE 7TH MEETING OF THE 3RD EXECUTIVE COUNCIL HELD ON
2ND MARCH, 2018 AT CENTRAL UNIVERSITY OF KERALA, KASARAGOD**

The Seventh Meeting of the Third Executive Council was held on 2nd March, 2018 in the Conference Hall, Central University of Kerala, Thejaswini Hills, Periy, Kasaragod.

Members present:

01	Prof. (Dr.) G. Gopa Kumar, Vice Chancellor, Central University of Kerala	Chairperson
02	Dr. M. Mohandas (Professor (Rtd.)), Kerala Agricultural University, Thrissur	Member
03	Dr. C.I. Issac, Member, ICHR, New Delhi	Member
04	Dr. Vikraman Nair (former Principal, Mar Gregorios College of Law, Thiruvananthapuram & former Professor & Head, Dept. of Legal Studies, M.G. University)	Member
05	Dr. K. Jayaprasad, Professor, Department of International Relations & Dean, School of Cultural Studies, Central University of Kerala, Kasaragod	Member
06	Dr. K C Baiju, Professor & Head, Department of Economics, Central University of Kerala, Kasaragod	Member
07	Dr. A Radhakrishnan Nair, Registrar, Central University of Kerala	Secretary

The Secretary, Department of Higher Education, MHRD, Govt. of India, New Delhi; Prof. Vinod Kumar Singh, Director, IISER, UGC Nominee; the Principal Secretary (Higher Education), Govt. of Kerala and Dr. C.A. Jayaprakas, Principal Scientist, ICAR-CTCR had expressed their inability to attend the meeting because of unavoidable commitments and took leave of absence. The comments from the Secretary, MHRD were received on 1st March, 2018.

The Vice Chancellor welcomed all the members and thanked them for making it convenient to attend the meeting. Thereafter, the agenda items were taken up for discussion and the following decisions were adopted. The comments from MHRD on agenda items, vide Lr. F. No. 46-3/2018/CU. III, dated 1st March, 2018, were strictly adhered.

EC:03:07:01	<i>Confirmation of the Minutes of the 6th meeting of the Third Executive Council held on 30th November, 2017 at Central University of Kerala, Tejaswini Hills, Periy</i>
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The Minutes of the 6th meeting of the Third Executive Council held on 30th November, 2017 at Central University of Kerala, Tejaswini Hills, Periy were circulated to all the members and the comments received from the members were incorporated. The amount of expenditure (for seed money, rent, imprest and electricity) incurred towards Capital Centre and Thiruvalla Campus mentioned in the above minutes vide item no. EC: 03:06:19 and EC:03:06:20 were Rs. 1,750,868/- and Rs. 2,548,488/- instead of Rs. 18,861,307/- and Rs. 4,596,407/- respectively.

The Executive Council noted the rectification in the Minutes on the resolution pertaining to the Item Nos. EC: 03:06:19 and EC: 03:06:20 (amount of expenditure incurred towards Capital Centre and Thiruvalla Campus).

Decision: The Executive Council resolved to confirm the Minutes of the 6th Meeting of the Third Executive Council.

EC:03:07:02	<i>Action Taken Report of the 6th meeting of the Third Executive Council held on 30th November, 2017 at Central University of Kerala, Tejaswini Hills, Periy</i>
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Decision: The Executive Council accepted the Action Take Report of the last meeting of the Third Executive Council held on 30.11.2017. While considering the ATR, Executive Council noted that the follow up on the preparation of perspective plan by each department should be done seriously. Any laxity on the part of HoD and faculty in this regard be treated as dereliction of duties.

EC:03:07:03	<i>Activity Report of Central University of Kerala – from last meeting of Executive Council (30th November, 2017) to February, 2018</i>
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The Vice Chancellor briefed the activities that took place in the University from the last meeting of the Executive Council held on 30th November, 2017 up to 28th February, 2018 as follows:

- Department of Computer Science organized an instructional school on Advanced Topics in Algorithms as part of UGC-NET coaching from 5th to 7th December, 2017.
- The Department of Education organized two day national seminar on Main Streaming Life Skills Education in Educational Institutions: Challenges & Prospects on 19th and 20th December, 2017.
- Inspire Internship Science Camp hosted by Central University of Kerala held from 26th December, 2017 to 31st December, 2017 was attended by 175 students from 99 schools and 15 invited school teachers and 12 INSPIRE alumni. The camp became the venue for fruitful interactions between reputed scientists and young talents.
- Hon'ble M.P., Dr. Richard Hay sponsored and dedicated two High Mast Lamp worth Rs.11, 25,000/- to CUK.
- The University celebrated the 69th Republic Day of India on 26th January, 2018. Flag was hoisted in Tejaswini Hills, Periy Campus, Capital Centre, Thiruvananthapuram and Thiruvalla Campus.
- The Annual Report and Annual Accounts of Central University of Kerala for the year 2016-17 were submitted to MHRD for placing before the Parliament.
- As there was a clerical error occurred while allotting Centres in different Schools, the revised Ordinance No.1 was again submitted to the Ministry vide Letter No. CUK/ADMN/ORDINANCE/2010/Vol. II dated 4th December, 2017.

- In continuation of UGC letter No.F.34-2/2017(CU) dated 16.10.2017, fresh letter has been forwarded to UGC regarding the expenditure on outsourced positions in Central University of Kerala vide letter no. CUK/ADMN/BUDGET/11-12/D5595 dated 10th January, 2018.
- Further, based on the recommendation of the committee constituted to discuss and prepare proposal for the reduction of outsource staff to the sanctioned strength, the services of 9 library staff were terminated as and when Library Trainees were joined and the contract appointment like Nurse, Pharmacist, Security Personnel through Zilla Sainik Welfare Board etc. were discontinued and converted to outsource staff. In the meantime, Mr Jayakrishnan V, Library Attendant, on contract has filed a Writ Petition (WP C) 41827 of 2017 in the Hon'ble High Court of Kerala for continuance of his contract as his period of contract expired on 31.12.2017. The Hon'ble High Court of Kerala issued a judgement on the Writ Petition on 08.01.2018 as "*There will be direction to the University to hear the petitioner and consider his objections as well as his claims for continuance before taking any decision to terminate contract service. The petitioner will be permitted to continue as a contract employee till then. Orders in this regard shall be passed by the University, with notice to the petitioner as well within a period of one month from the date of receipt of copy of this judgement*".
- The PMMMNMTT Workshop on "*Digital Learning and Curriculum Transaction*" was held at Ernakulam during 15th -17th February, 2018 jointly organized by Central University of Kerala and St. Albert's College, Ernakulam.
- The Construction of Academic Buildings and other works are going on. We expect it to be completed by 25th April, 2018.
- During the year 2017, the University has received 203 (online 102+ offline 101) RTI applications and during the year 2018, the University has received 14 (online 8 + offline 6) RTI applications so far and answers to these questions have been furnished to the applicants in a time bound manner.
- The Department of Economics organized a six day National Level Workshop on '*Research Methodology and Quantitative Techniques in Social Sciences*' from 19th to 24th February, 2018 at CUK.
- PG Diploma Programme in Yoga Therapy has started on 23rd February, 2018 onwards.
- A three day work shop on '*Research Methodology for Social Sciences*' sponsored by ICSSR, Southern Regional Centre, Hyderabad was held from 26th – 28th February, 2018 under the auspices of School of Cultural Studies, CUK.

Decision: The Executive Council noted the report presented by the Vice Chancellor.

EC:03:07:04	<i>To consider the constitution of committee for the preparation of revised CRR for non-teaching staff of Central University of Kerala and to consider the approval for the revised Cadre Recruitment Rules for non-teaching staff of Central University of Kerala</i>
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A committee has been constituted for finalizing the Cadre Recruitment Rule for the non-teaching positions in Central University of Kerala vide order dated 16th January, 2018. The first meeting of



the above committee was held at Association of Indian Universities, New Delhi on 9th, 10th and 11th February, 2018 and the second on 24th -25th February, 2018. The revised Cadre Recruitment Rules for non-teaching staff of Central University of Kerala has been prepared by the committee constituted for finalizing the Cadre Recruitment Rule for the non-teaching positions in Central University of Kerala.

Decision: The Executive Council ratified the constitution of the Committee for the review and finalization of CRR for non-teaching staff and resolved to approve the revised Cadre Recruitment Rules prepared by the Committee constituted for finalizing the Cadre Recruitment Rule for non-teaching staff and authorized the Vice Chancellor to notify the same after getting approval from MHRD and UGC.

EC:03:07:05	To consider the appointment of Legal Consultant through Outsource Agency
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1. As per EC resolution, EC:03:SPL02:07, the Executive Council has approved the proposal of appointing of a Legal Consultant in the University till the sanction of Legal Officer from MHRD, for a monthly honorarium of Rs. 30,000/- (Rupees thirty thousand only). Also approved the qualification for the Legal Consultant as having a minimum of four years' experience as Legal Advisor/Bar practice after five year or 3 year LLB Degree with outstanding knowledge in service cases of educational institutions.
2. In pursuance of the above resolution, the competent authority has approved the engagement of a legal consultant. After screening the candidates sponsored by the outsourcing agency M/s. Gurubani Security Pvt. Ltd, Adv. Shiga N.P. has been appointed as the Legal Consultant of Central University of Kerala, and she joined on 26th October, 2017.
3. The wages to the outsource staff has to be regulated based on the Order No. CUK/EST/ATTENDANCE/OS/MANPOWER/15.Vol.III/D 584, dated 4th May, 2017.
4. The monthly payment to be made to the Legal Consultant on the basis of duty certificate as the attendance certificate is mandatory for payment of wages through outsourcing agency. Legal Consultant position is not a regular post and the work of the Legal Consultant depends on the work assigned by the University from time to time. In the ordinary course and daily attendance in office may not be made mandatory. The Legal Consultant was deployed as the cases against the University are on the increase and enquiries and follow up actions are also on the rise. However, the U.G.C has rejected the proposal of a Law Officer vide Lr. F No.42-3/2010 (CU) dated 26th October, 2017.
5. The standing counsel reported that the performance of Legal Section had improved after the engagement of Adv. Shiga.
6. However, the lump sum payment is permissible only if Executive Council stands by the decision to create the post of Legal Consultant and ratifies the appointment through the outsourcing agency. In the alternative legal consultant has to work with day to day attendance applicable to the other outsourced employees with remuneration applicable to the Technical employees.

Decision: The Executive Council resolved that designation of Legal Consultant shall be Legal Assistant, the salary of the Legal Assistant shall be regulated as per the rules

pertaining to outsource technical staff and payment be made on the basis of attendance. The sanction shall be for six months which shall be reviewed later.

EC:03:07:06 *To consider the preparation of Seniority List – Teaching*

1. The University is in the process of preparation of seniority list of teachers.
2. Statute 24(1) states that, whenever, in accordance with the Statues, any person is to hold an office or be a member of an authority of the University by rotation according to seniority, such seniority shall be determined according to the length of continuous service of such person in his grade and in accordance with such other principles as the Executive Council may from time to time prescribe. Also, Statutes 24(3) states that if two or more persons have equal length of continuous service in a particular grade or the relative seniority of any person or persons is otherwise in doubt the Registrar may, on his own motion and shall, at the request of any such person, submit the matter to the Executive Council whose decision thereon shall be final.
3. UGC Regulations 2010, Clause 16.3 i.e. inter-se seniority of direct recruit shall be determined with reference to the date of joining and for the teachers promoted under CAS with reference to the date of eligibility as indicated in the recommendations of the selection committee of the respective candidates. The rules and regulations of the respective Central/State Government shall apply, for all other matters of seniority.

4. Legal opinion was sought regarding preparation of seniority list of teaching staff and the legal opinion states that:-

Clause 17 of the draft Ordinance No 6 relates to designation, emoluments, qualification and other terms and conditions of service of teachers and other academic staff of the University:

The seniority of the direct recruited will normally be counted on the basis of their place in the select list, provided that in case a teacher fails to join duty within the extended period of 3 months from the date of issuance of appointment order, he /she will lose his/her seniority based on the select list and the seniority thereafter will be reckoned only with effect from the date of joining at the University. Provided that a teacher promoted under CAS will be entitled to count his seniority in the promoted cadre with effect from the date of promotion entitlement.

Provided that Seniority in a grade will be decided based on the total length of service in that grade. In case grade seniority is to be reckoned, the entire service in their respective grades including previous service in the grade to be counted.

5. Hence, it is proposed to prepare two seniority lists i.e. Station Seniority and Grade Seniority.

Decision: The Executive Council discussed the proposal in detail and decided that there shall be only one seniority list i.e. Grade Seniority as stated in the UGC Guidelines 2010, under Clause 16.3 i.e. inter-se seniority between the direct recruited and teachers promoted under CAS.

EC:03:07:07

To consider the collaboration with CPCRI, Kasaragod

1. The faculty members of Science Departments, CUK proposed to initiate collaborative research with CPCRI (Central Plantation Crops Research Institute), which is a Central Government Institution under the Ministry of Agriculture. The CPCRI, Kasaragod is one of the premier research institutes and faculty of CUK has already engaged in collaborative research with several scientists at CPCRI.
2. UGC guidelines has suggested the improvement of the academic environment in the University system by promoting collaboration and formal linkage with other Universities, National Laboratories, Institute of national importance and Industrial R & D Laboratories in all branches of knowledge through programme of teaching, training and research. Hence academic collaboration with CPCRI may be considered.
3. Draft MoU has already been forwarded to University Standing Counsel for his vetting.

Decision: The Executive Council approved the proposal and further suggested that the same should be within the mandate of the Departments concerned.

EC:03:07:08

To consider the engagement of Clinical Psychologist as Consultant

1. As per the feedback from the Medical Officer (on contract), Central University of Kerala, it is observed by the competent authority that the cases of mental health problems are repeating quite often among the students and staff of the University.
2. Authorities further feel that it is essential that the University may deploy/hire a part-time qualified and experienced psychologist as a consultant once in a week in the University Health Centre for the benefit of the Students and Staff.

Decision: The Executive Council approved the proposal. The honorarium to the Psychologist (Consultant) will be Rs. 3,000/- (Rupees three thousand only) per sitting and T.A in 2nd A.C. There will be maximum one sitting in a week. Medical Officer will be the in-charge of this work.

EC:03:07:09

To consider the membership in Asian Law Institute (ASLI), Singapore

1. The Head, Department of Law has requested for a permission to obtain membership of ASLI for the School of Legal Studies, Central University of Kerala from May, 2018 to May, 2019.
2. Asian Law Institute (ASLI) C/o National University of Singapore was established in 2003 through the efforts of several leading Asian Law schools to foster Asian legal scholarship and facilitate greater interaction amongst legal scholars in Asia as well as legal scholars outside Asia working on Asian Law. At present there are 70 institutions as part of the Universities as members of the ASLI out of which 9 Universities are from India.
3. The membership fees SGD\$200/- (approximately INR Rs. 11,500/-) is payable annually for a period from May 2018 to May 2019 and non-refundable. An amount of Rs.SGD 200/- as membership fee (Non-refundable) has to be paid in the form of DD in SGD in favour of National University of Singapore payable at Singapore. The membership subscription is renewable on 30th May of each year on payment of annual membership fee.

4. Each new member will be entitled to certain privileges for each year of membership as follows:
- Receipt of three copies of the Asian journal of Comparative Law volume (2-issues) annually.
 - Participation in the open forum of members at the annual ASLI Conference
 - The right to apply, on a competitive basis, for an ASLI fellowship with tenure of two months including housing and stipend at the NUS Law School
5. FC meeting held on 17th February, 2018 has approved the proposal.

Decision: The Executive Council approved the same for two years and further continuation will be subject to review the utility of the same for the faculty and students of Department of Law.

EC:03:07:10	<i>To consider the declaration of probation of faculties</i>
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The Committee formed to assess the performance of teachers for declaration of probation has recommended declaration of probation for the following teaching staff:

Sl. No.	Name	Designation	Date of joining	Date of clearance of probation
01	Dr Alagu Manickavelu	Associate Professor	11.07.2016 (F/N)	10.07.2017 (A/N)
02	Dr Rishiram Ramanan	Assistant Professor	29.07.2016 (F/N)	28.07.2017 (A/N)
03	Dr Chandan Kumar B	Assistant Professor	29.07.2016 (F/N)	28.07.2017 (A/N)
04	Dr Gugulothu Srinu	Assistant Professor	29.07.2016 (F/N)	28.07.2017 (A/N)
05	Dr Pratheesh P	Assistant Professor	01.08.2016 (F/N)	31.07.2017 (A/N)
06	Ms Parvathy P Chandran	Assistant Professor	01.08.2016 (F/N)	31.07.2017 (A/N)
07	Dr Ashalekshmi BS	Assistant Professor	03.08.2016 (F/N)	02.08.2017 (A/N)
08	Dr Devi Parvathy	Assistant Professor	03.08.2016 (F/N)	02.08.2017 (A/N)
09	Dr Devi K	Assistant Professor	04.08.2016 (F/N)	03.08.2017 (A/N)
10	Dr Taru Somalu Pawar	Associate Professor	05.08.2016 (F/N)	04.08.2017 (A/N)
11	Dr Chandrabose R	Assistant Professor	08.08.2016 (F/N)	07.08.2017 (A/N)
12	Dr Sandeep K	Assistant Professor	10.08.2016 (F/N)	09.08.2017 (A/N)
13	Dr.Sijin Kumar A V	Assistant Professor	10.08.2016 (F/N)	09.08.2017 (A/N)
14	Dr.Germina K A	Associate Professor	05.09.2016 (F/N)	04.09.2017 (A/N)
15	Dr.Govinda Rao Duddukuri	Professor	15.09.2016 (F/N)	14.09.2017 (A/N)
16	Dr Nagaraj V	Assistant Professor	09.09.2016 (F/N)	08.09.2017 (A/N)
17	Dr Elezebeth Mathews	Assistant Professor	26.09.2016 (F/N)	25.09.2017 (A/N)
18	Ms Jayalakshmi Rajeev	Assistant Professor	03.10.2016 (F/N)	02.10.2017 (A/N)
19	Dr ChithraManisseri	Assistant Professor	04.10.2016 (F/N)	03.10.2017 (A/N)
20	Mr Kodali Prakash Babu	Assistant Professor	19.10.2016 (F/N)	18.10.2017 (A/N)
21	Dr SibasisHense	Assistant Professor	20.10.2016 (F/N)	19.10.2017 (A/N)

Decision: The Executive Council approved the proposal.

1. Dr. Girish Kumar R., Assistant Professor, Mahatma Gandhi University, Kottayam was appointed as Assistant Professor (on deputation) in the Department of Relations w.e.f. 12.07.2012. Subsequently he was promoted as Associate Professor, vide Order No. CUK/ET/PF-36/GK/12, dated, 12.10.2012 and Chair Professor, vide EC Item No. 02:03:AA:19 (a), dated, 13.11.2013 (3rd Meeting of the 2nd EC) by CUK. The University received various complaints stating that promotion of Dr Girish Kumar as Associate Professor without issuing notification was highly irregular. On verification it has been found that he was not having 8 years of teaching experience as mandated by UGC Regulations. It was further noticed that his placement was based on a Bio data, submitted by him without correct material particulars. He has only 6 years of service even taking into account his period of leave for about 12 months abroad. Therefore he was liable to be considered only as Assistant Professor on deputation.
2. The Competent Authority after verification of the records and antecedents leading to his appointment has found that, they were not satisfied in continuation of the deputation of Dr. Girish Kumar R in CUK and issued order to repatriate him to his parent Organisation w.e.f 15.01.2015. Same was approved by the Executive Council vide EC 02:11:13. Dr Girish Kumar R filed a Writ Petition against the order vide W P (C) 1969 of 2015 before the Hon'ble High Court of Kerala. The Hon'ble High Court disposed the WP(C) declining the petitioners claim for right to continue on deputation.
3. As per the remarks of the Vice Chancellor in his note dated 13.01.2015 , the question whether financial loss suffered by the University on account of illegal placements /promotions are to be recovered or not will be decided after referring the matter to the Executive Council .
4. Dr. Girish Kumar R has again approached the Hon'ble Court for reviewing the circumstances stated therein. Based on the submission by Standing Counsel for the University that the University is unable to recover the benefits unduly given to Dr Girish Kumar, the Hon'ble High Court has given the order that nothing will stand in the way of Central University of Kerala proceeding against the review petitioner in accordance with the law.
5. Accordingly, a Committee was constituted for assessing the financial undue benefits given to Dr. Girish Kumar R. The Committee has submitted a report stating that an amount of Rs. 9,65,951/- as undue.
6. The University has forwarded the report to Mahatma Gandhi University to effect recovery of Rs 9,65,951/- and remit the same to CUK. MG University has forwarded the explanation submitted by Dr Girish Kumar R in this regard stating that his appointment to various posts in CUK was by seeking prior consent from parent Institution and neither his parent Institution or he has ever been a party to the posts offered except to the extent of agreeing to perform the functions of various positions offered, and the CUK cannot make either his parent Organisation or him liable for the appointments/position which was given to him by CUK.
7. A legal opinion has obtained from the Standing Counsel on the subject. The legal opinion states that a person who is not having the minimum eligibility has no right to blame authorities to refuse the excess payment received. The University needs to reject his explanation and continue to peruse all efforts to effect recovery of excess salary drawn by him.

Decision: The Executive Council resolved to recover the excess amount paid to Dr. Girish Kumar R.

Resolved further that in all future recruitment the veracity of the certificates including experience shall be examined by the University from the certificate issuing authorities before finalizing the list of candidates to be called for interview.

EC:03:07:12

To consider reviving Earn While You Learn Scholarship Scheme

1. Media Relation Officer of University proposes launch a scholarship scheme during the Academic Year 2013 titled *Earn While You Learn* to strengthen its activities by involving students in its endeavours namely;
 - (i) Reporting issues and Academic Activities in three campuses and ensuring qualitative participation of the students
 - (ii) Preparing comprehensive prospectus
 - (iii) Issuing CUK News Letters
 - (iv) Providing details for updating the University Website etc.
2. The scheme aims to improve the writing skills and stimulate the journalistic flare of the selected students and engage them as an active participant in the development of the campus, its academic, cultural and social activities and report them, besides enabling them to find some money to meet living expenses during their campus life.
3. Details of scholarship
 - (i) No of awards: 12
 - (ii) Amount of Scholarship: 1500/- per month
 - (iii) Mode of selection: the Office of Media Relation will invite application from among the students and choose not less than 12 students (at least two from each campus) through an open essay competition and interview
 - (iv) Using the talents of the students to use the Social Media like Facebook, Twitter etc. to counter the hype and canards against the University
4. The Scholarship was abruptly stopped when the then Media Relation Officer was repatriated to his parent institute and subsequently no task was assigned to students by the new Media Relation Officer I/C.
5. However, Vice-Chancellor has opined that revival of Earn While You Learn Scholarship can be made from this Academic Year onwards and it is further directed by the Registrar to place the matter in the forthcoming Executive Council for its recommendation.
6. Executive Council considered the proposal for reviving Earn While You Learn Scholarship scheme and the following;
 - (i) Number of Scholarship slot
 - (ii) Amount of Scholarship
 - (iii) Duration of Scholarship and its disbursal
 - (iv) Mode of Selection

- (v) Work to be assigned to selected candidate and the authority to monitor the same
(vi) and any other recommendation in the opinion of the Executive Council as it deem fit to be.

Decision: The Executive Council examined the matter in detail and resolved to submit the proposal for the approval of UGC. The Executive Council recommended for 10 (ten) scholarships for a period of one year @ Rs. 1,500/- (Rupees one thousand five hundred only) per month.

EC:03:07:13 *To consider the constitution of Institutional Human Ethics Committee*

1. In compliance to the guidelines put forth by Indian Council for Medical Research (ICMR), the Vice-chancellor has constituted the Institutional Human Ethics Committee (IHEC) of Central University of Kerala vide notification No. CUK/ACA/54/12/ dated 14th August, 2012 based on the proposal received from Dr. Rajendra Pilankatta, Associate Professor, Department of Biochemistry and Molecular Biology.
2. The Institutional Human Ethics Committee (IHEC) of Central University of Kerala is constituted for reviewing and approving all type of research proposals involving human participant with a view to safeguard the dignity, rights, safety and well-being of all actual and potential research participant.
3. The Institutional Human Ethics Committee (IHEC) may function as per the guidelines issued by Indian Council for Medical Research (ICMR) and Central University of Kerala in this regard and submit activities report to the University periodically.
4. The above said Institutional Human Ethics Committee was reconstituted vide notification dated 13th January, 2017 based on the proposal from the first Member Secretary Dr. Rajendra Pilankatta and modified vide notification dated No. CUK/ACA/54/12 dated 22nd August, 2017.
5. UGC and MHRD have not issued any guidelines regarding the constitution and operation of Institutional Human Ethics Committee to the University so far and it is as per the guidelines issued by ICMR.
6. The Member Secretary is entrusted to submit all the details for registration to Central Drugs Standard Control Organization, Government of India through the University at the earliest.
7. The standard Operating Procedure formulated for institutional Human Ethics Committee has been forwarded to University Standing Counsel and it was opined that the Standard Operating Procedure is in tune with the guidelines issued by Indian Council for Medical Research (ICMR) and recommended for approval.
8. Dr. C.I. Issac, EC member has suggested to constitute Internal Committee including Institutional Human Ethics Committee with the approval of Executive Council in Central University of Kerala.

Decision: The Executive Council approved the suggestion of Dr. C.I. Isaac and resolved to constitute a Sub-Committee with the following EC Members to prepare a panel of maximum nine persons to constitute Institutional Human Ethics Committee:

1. Prof. (Dr.) M. Mohandas
2. Prof. (Dr.) Vikraman Nair
3. Prof. (Dr.) K. Jayaprasad

EC:03:07:14 *To consider the constitution of Animal Ethics Committee*

1. Committee for the purpose of Control and Supervision of Experiments on Animal (CPCSEA) under Ministry of Environment, Forest and Climate Change, Government of India has issued a circular regarding the constitution/reconstitution of the Institutional Animal Ethics Committee (IAEC). As such the Vice-Chancellor Central University of Kerala has constituted Institutional Animal Ethics (IAEC) Committee vide Notification No.CUK/RPC/PROJ/AEC/2017 dated 23rd January, 2018 based on the proposal received from Dr.L.Divya, Assistant Professor, Department of Animal Science.
2. Now Head, Department of Animal Science has informed the University that the Institutional Animal Ethics (IAEC) Committee need to be reconstituted with senior faculties available in the Departments since the responsibilities of the committee are of important nature. Hence it is proposed to reconstitute the committee by the University. Executive Council may kindly consider authorising Vice-chancellor to constitute the same as per the procedure proposed for the purpose of Control and Supervision of Experiments on Animal (CPCSEA).

Decision: The Executive Council authorized the Vice Chancellor to constitute the Committee for the purpose of Control and Supervision of Experiments on Animal (CPCSEA).

EC:03:07:15 *To consider the engagement of Ombudsman for redressal of grievances of students*

1. As UGC regulations 2012 all the Universities shall constitute a Grievance Redressal Committee and appoint an Ombudsman for redressal of grievances of students under these regulations. The Ombudsman shall be a person who has been a judge not below the rank of District Judge or retired professor who has at least 10 years' experience as a professor. The ombudsman shall be part time officer appointed for a period of three years or until he attains the age of seventy year whichever is earlier and shall be paid a fees of Rs.3000/- per day for hearing the cases in addition to reimbursement of the conveyance.
2. The Ombudsman shall exercise his powers to hear any grievance of any students against the University after the student has availed of remedies available for redressal of grievance.
3. The CU Kerala has not appointed the above said Ombudsman so far. We have sent letters to other Central Universities to provide the details of appointment of "Ombudsman for redressal of grievances of students" made if any, as per UGC (Grievance Redressal) Regulation 2012. The reply is awaited.
4. In the meantime it may please be noted that the CU Kerala has been effectively addressing all its students' related issues at the University level itself.



5. The University has constituted Students Grievance Redressal Cell, Students Counselling Centre, Internal Complaints Committee, Anti-Discrimination Cell, Equal Opportunity Cell and Placement Cell etc. The aggrieved Students are at liberty to approach these Committees as and when in need.
6. However, action for the appointment of Ombudsman which involves various processes has been initiated.

Decision: The Executive Council resolved to constitute a Committee to consider the engagement of Ombudsman for redressal of grievances of students with the following:

1. Prof. (Dr.) Vikraman Nair – Chairman
2. Prof. (Dr.) K C Baiju, Member
3. Prof. (Dr.) K. Jayaprasaad, Member

The Committee will propose the further course of action and submit its report to the Executive Council for consideration.

EC:03:07:16	<i>To consider the report on candidates successfully completed their open defence</i>
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1. The following candidates have successfully completed their open defence (**Annexure XXVI**):

Sl. No.	Name	Name of the Research Guide	Title	Department	School	Date of Open defence	Chairman of the Open defence
1.	Nageswara Rao Karrey (MAT071402)	Dr.Shaini.P	Dimension of posets in the study of set labeling of graphs	Mathematics	School of Physical Sciences	04.12.2017	Dr.B.Basa Vanagoud
2.	M.Arivalagan (BBM071303)	Dr.Santhosh R Kanade	Biochemical and Nutritional Evaluation of coconut (cocosnucifera L.) Haustorium and its co-products	Biochemistry and Molecular Biology	Biological Sciences	18.12.2017	Dr.Kalyani Srinivasan
3.	Shameem C.C (GIR071402)	Prof.(Dr) K.Jayaprasad	Intra-Regional trade relations and economic regionalism:	International Relations and Politics	Global Studies	24.01.2018	Dr.Gopal Reddy

			A study with reference to BRICS				
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Decision: The Executive Council approved the report of the Open Defence of the students as above.

EC:03:07:17	To consider the starting of Master's Program in Yoga, through CUCET 2018 and approval for starting Post Graduate Diploma in Yoga (PGDY) of one year (2 Semesters) during in the Dept. of Yoga
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1. Based on the communication from UGC vide letter no. F.No. 6-4/ 2016 (CU) dated February 28, 2017; sanction of manpower, infrastructure development and other recurring expenses for the newly created Yoga department to start the Yoga Programs at Central University of Kerala (CUK).
2. The proposal to start the Yoga programs at CUK was placed before the EC on the 5th meeting EC:03:05:18 as establishment of Yoga Department.
3. Following the constitution of team members (3Nos.) visited Swami Vivekananda Yoga Anusandhana Samsthana (SVYASA – Deemed University), Bangalore on September 22, 2017. The team has submitted an encouraging report to start the Yoga Program at CUK.
4. As stated in the UGC letter Post Graduate Diploma in Yoga (PGDY) of one year (2 Semesters) duration program commenced from February 26, 2018 at CUK.
5. A consultative committee meeting in this regard was convened on January 08, 2018, to finalise the Curriculum, fees etc..
6. Dr. Subramanya Pailoor, Academic Co-ordinator – Yoga joined CUK on November 29, 2017.
7. From the next academic year (2018-2019) Master's Program in Yoga will be launched through CUCET 2018.
8. Details of fee for Post Graduate Diploma in Yoga (PGDY)
 - (i) Application fee: Rs 500/- (for Gen/ OBC-NC), Rs 200/- (for SC/ST) by DD payable to Central University of Kerala payable at Periyar or Kasaragod
 - (ii) Tuition fee / Semester: Rs. 6,000/- per semester; (Total: Rs. 12,000/- per year)
 - (iii) Onetime fee at the time of admission: Rs 1320/- [Registration fee: Rs.220/-; ID Card: Rs. 55/-; Dept. Developmental fund: Rs. 550/-; Alumni Association fee: Rs. 110/-; Consolidated grade card: Rs. 110/-; Students welfare fund: Rs. 110/-; Magazine fee: Rs.55/-; Sports fee: Rs. 55/-; Medical exam fee: Rs. 55/-]
 - (iv) Refundable Caution Deposit: Rs 1100/- (in addition to above fees)

Hence, First Semester: Rs. 8,420/- and in Second Semester: Rs.6,000/- [Rs. 8,420 + 6,000 = 14,420/-]

Decision: The Executive Council approved the proposal.

EC:03:07: 18	<i>To consider the proposal for creation of teaching posts for the Department of International Relations (Undergraduate Course), Capital Centre, Trivandrum</i>
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1. The University has started five years Integrated Course of International Relations in January 2014, which was inaugurated by Dr. Manmohan Singh, the then Hon'ble Prime Minister of India. The undergraduate course is running at Trivandrum Capital Centre of the University in a rented building. The UGC has accorded in-principle approval for integrated MA in IR at the Capital Centre. No regular teaching posts have been sanctioned for this Department till date. Currently a regular Assistant Professor of PG Department of IR is given the additional responsibility as Head In-charge of the Department and an under graduate course is offered there. All other classes are taken by Guest Faculty. In order to strengthen teaching and extension activities of the Centre, we have to create the following teaching positions for undergraduate course (BA in IR) at the Capital Centre;

Associate Professor (International Relations)	-	1 post
Assistant Professor (International Relations)	-	2 posts
Assistant Professor (Malayalam)	-	1 post
Assistant Professor (English)	-	1 post
Assistant Professor (Hindi)	-	1 post

Decision: The Executive Council considered the comments of Secretary, MHRD and deferred the proposal accordingly.

EC:03:07: 19	<i>To consider the Proposal for creation of Teaching posts for the Department of Yoga</i>
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1. The UGC has sanctioned Department of Yoga in 2016-17 vide letter No.F.No.6-4/2016 (CU) dated 28th Feb. 2017. Accordingly the UGC has sanctioned one post of Associate Professor, two posts of Assistant Professor and three posts of Adjunct Faculty (Yoga Teachers/Therapist/Instructor). These positions were sanctioned only upto 2019. The University has proposed to start PG Diploma Course in February 2018. In order to take up the Masters Programme and Ph. D, University requires permanent sanction to set up the Department of Yoga. For a recognised PG Department minimum faculty required is as follows:

Professor (Yoga)	-	1 post
Associate Professor (Yoga)	-	2 post
Assistant Professor (Yoga)	-	4 posts

Decision: The Executive Council considered the comments of Secretary, MHRD and deferred the proposal accordingly.

EC:03:07: 20	To consider the Proposal for creation of Teaching posts for the new Departments to be started from 2018-19 to 2020-21
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1. As per the draft MoU to be signed between the Central University of Kerala, University Grants Commission and the Ministry of Human Resource Development, by 2020-21 the students strength of the University needs to be enhanced to 3000.
2. At present the students strength is around 1500.
3. In order to reach the students strength, 3000, the University proposed to start 3 Departments every year.
4. As per the Ordinance No.1 following Departments were proposed.

<i>Departments proposed as per Ordinance No. 1</i>	<i>Status</i>
1. Department of Comparative Literature	Started
2. Department of Economics	Started
3. Department of Animal Science	Started
4. Department of Biochemistry Molecular Biology	Started
5. Department of Genomic Science	Started
6. Department of Plant Science	Started
7. Department of International Relations	Started
8. Department of Mathematics	Started
9. Department of Physics	Started
10. Department of Chemistry	Started
11. Department of Computer Science	Started
12. Department of Hindi	Started
13. Department of Linguistics	Started
14. Department of Malayalam	Started
15. Department of Education	Started
16. Department of Social Work	Started
17. Department of Policy Studies & Public Administration	Started
18. Department of Environmental Sciences	Started
19. Department of Geology	Started
20. Department of Law	Started
21. Department of Public Health & Community Medicine	Started
22. Department of Yoga	PG Diploma Course started on 23.02.2018. MSc in YT from 2018-19 onwards to be started
23. Department of Management Studies	Not yet started.
24. Department of Commerce & International Business	Not yet started.
25. College of Medicine	Not yet started
26. Department of Journalism & Mass Communication	Not yet started.
27. Department of Library & Information Science	Not yet started.
28. Department of Psychology	Not yet started.
29. Department of History	Not yet started.
30. Department of Kannada	Not yet started.

31. Department of Sociology	Not yet started.
32. Department of Sanskrit	Not yet started.

5. For the academic year 2018-19 three Departments may please be proposed from the above.

6. In order to start three new Departments in the academic year 2018-19, the following teaching posts are proposed to be created:

Professor (1 each for 3 Departments)	-	3 posts
Associate Professor (2 each for 3 Departments)	-	6 posts
Assistant Professor (4 each for 3 Departments)	-	12 posts

Decision: The Executive Council considered the comments of Secretary, MHRD and deferred the proposal accordingly.

EC:03:07:21 To consider granting deputation to staff of CUK

1. Mr Subash KB, Section Officer has submitted an appeal regarding forwarding his application for deputation to DRDO.
2. Mr Subash KB has requested to forward his application for deputation /absorption to DRDO. The request was not considered since the University has decided not to consider deputation due to shortage of non-teaching staff.
3. Mr Subash KB has stated the following:-
 - a. The Vice Chancellor has allowed Shri Mohammed Ashraf, Assistant to proceed on deputation to Saudi Arabia as Haj Assistant.
 - b. University has given NOC to Mr Mohammed Shameer K, Technical Assistant to go abroad on deputation as Haj Assistant for 3 months.
 - c. University has given NOC to Mr Shabu MA, Semi Professional Assistant to go abroad on deputation as Haj Assistant for 3 months.
 - d. The Vice Chancellor has given approval to Mr Anver Sadath, Assistant Professor to go abroad on deputation for 2 months for Haj duties.
4. He has requested to forward his application through proper channel to DRDO with NOC since he has already submitted the advance copy of application.
5. The following are submitted with regard to the points 3 (a) to 3(d) ;
 - a. Shri Mohammed Ashraf, Assistant was on deputation to Saudi Arabia from 10.07.2017 to 03.10.2017 as Haj Assistant.
 - b. NOC was given to Mr Mohammed Shameer K and Mr Shabu MA after confirming from the Head of the Department that the work in the concerned sections will be managed by them during the short period of deputation.
 - c. Approval for NOC was given to Dr Anver Sadath, Assistant Professor since he has confirmed that the period of Deputation will be during July- August and classes can be managed since it is the beginning of the semester.

6. NOCs for the above cases were given since the period of deputation is for 2 to 3 months and alternative arrangements were guaranteed by Controlling Officers and the Officers concerned.
7. The Vice Chancellor objected the request from Mr Subhash KB for deputation to DRDO since it is for a longer period including absorption and further that there is acute shortage of non-teaching staff (61 in the place of 131 sanctioned posts).

Decision: The Executive Council authorized the Vice Chancellor to take appropriate action as per the Act, Statutes and Ordinance of the University and GoI Rules.

EC:03:07:22 *To consider and approve the internal allocation of departments in the newly constructed 8 Academic Buildings of Central University of Kerala*

1. The construction of eight Academic Buildings are in the finishing stage and the proposed date of completion including the development works of Phase I given by the PMC holder as 31/03/2018. Accordingly University has proposed to shift the various departments at present functioning in rented premises to these buildings. For that University has made an arrangement of sharing of all these departments to own campus so that University can vacate all the rented premises except Thiruvananthapuram and Thiruvalla centres. So the division of each building is as follows:

Sl No.	Building Details	Department Details	No of floors	Total Area	Remarks
1	<u>Building No. 1</u>	Dept. of Animal Science	3	4506	
		Dept. of Plant Science			
2	<u>Building No. 2</u>	Dept. of Bio Chemistry & Molecular Biology	3	4506	
		Dept. of Genomic Science			
3	<u>Building No. 3</u>	Temporarily for administration	2	2739	Originally planned for Comparative Literature
4	<u>Building No. 4</u>	Dept. of Linguistics	2	2739	
		Dept. of Comparative Literature			
		Dept. of Master of Public Health			
5	<u>Building No. 5</u>	Dept. of Hindi	2	2739	The library at Padannakad and Vidyannagar will be shifted. In case more space is available the present library at Periyé also will be shifted in due course
		Dept. of Malayalam			
		Central Library			
6	<u>Building No. 6</u>	Dept. of Chemistry	4	4969	
		Dept. of Geology			

		Common Seminar hall			
7	<u>Building No. 7</u>	Dept. of Physics	3	4506	
		Dept. of Environmental Science			
8	<u>Building No. 8</u>	Dept. of Economics	2	2739	
		Dept. of International Relations			
		Dept. of Public Administration			

- The remaining departments like Mathematics, Computer Science, Master of Social Work, Education, Yoga etc. will function at the semi-permanent buildings at Periya campus. Moreover, the above eight academic buildings are originally planned for one department only and the additional departments which are included in the above buildings will be shifted to separate buildings as when the buildings for that respective departments will be constructed.
- Executive Council may kindly consider the allocation of the eight academic buildings so that University can vacate all rented premises w.e.f. 30.04.2018 except Thiruvananthapuram and Thiruvalla campuses.

Dr. K.C. Baiju, EC Member has stressed the inevitability of the allotment of at least a single floor (ground) of the Building No. 8 exclusively to the Department of Economics considering its requirements and future needs. The Vice Chancellor clarified that bare minimum adjustment only is made to accommodate three departments in one block and the same will be only for a short period of time as University is expected to construct new academic building shortly.

Decision: The Executive Council approved the proposal. However, the Council noted that wherever three Departments are allotted, when new buildings are constructed, the third Department should be given preference for shifting, so that other two Departments will get space to function effectively.

EC:03:07:23 *To consider the present stage of the Malathumpara Colony rehabilitation*

- As per the Minutes of meeting held at Pullur-PeriyaPanchayat hall on 17.03.2014, University has decided to construct 16 Independent houses and one Community hall for the rehabilitation of Malathumpara colony residents on the mutually agreed land of the University. Accordingly, vide Executive Council decision EC:02:14:17 dated, 30.12.2015 University had entrusted M/s. RITES Ltd for the construction of 16 independent houses and one community hall amounting to Rs 2,84,22,000/-. But M/s. RITES Ltd vide their letter RITES/SO/Kasaragod/CUK/-Works/2015 dated 02.02.2016 informed the detailed estimate for the above construction as Rs.3,45,32,685/-. The Executive Council vide EC Minutes EC:02:16:47 dated 24th May 2016 decided to take over the Malathumpara colony land of about 20.80 acres situated at the middle of the University and to substitute equal University land identified for this purpose.
- M/s. Rites Ltd has started the above construction as per the approved plan of each houses having same area under their possession. But in different occasions these colony residents demanded various additional facilities in their house constructions which was approved by Hon. Vice Chancellor Accordingly M/s. RITES Ltd had given an estimate amounting to Rs.

34,02,264/-. Based on the above additional cost of construction Executive Council vide EC 03:03:45(v) dated 23rd February 2017 accorded a revised financial sanction amounting to Rs. 4,05,04,726/-. After incorporating all the additional constrictions M/s. RITES Ltd has completed the above works in all respect and hand over the houses to the University on 06/10/2017 with an expected completion cost including 4.5% PMC charge as Rs. 3,39,625,000/- vide RITES Ltd letter RITES/SO/Kasaragod/CUK-Works/2017/439 dated 31/07/2017. M/s. RITES Ltd has constructed one bore well and one open well on the location suggested the colony residents.

3. As per the minutes of meeting conducted on 11.10.2012 between Central University of Kerala and the Malathumpara colony residents in presence of revenue officials decided to hand over their land to University on mutual land transfer basis and also to construct and hand over houses to householders. In addition to the above they demanded job in University, for that University has replied that will consider it.
4. Once again the Colony residents raised issue of job opportunity in University during the meeting held on 17/03/2014. University has replied that the matter will be brought to the notice of Govt. as well as Executive Council of the University. Accordingly, the University has send communication to MHRD for their job opportunities. For that vide letter F.No.46-2/2016-CU.III dated 01/11/2016 stated that land for the University has to be provided by the State Government and Central Government didn't have commitments in this regards.
5. As per the Minutes of meeting held on 09.09.2015 between Central University of Kerala and the Malathumpara colony residents, against the demand of job opportunities, University Authorities informed that 3 persons from the families having houses at colony may get job in the next month through Outsource agency against the MTS vacancies and the remaining 13 members may get their job through outsource agency as and when vacancy arises through outsources agency.
6. Similarly during the meeting held on 29/11/2016 at the Chamber of the District Collector, once again University made it clear that regarding the job opportunity, University can offer appointment against the upcoming vacancy through outsource agency only.
7. Then the Colony residents went on indefinite strike even after the completion of their new houses in the earmarked locations after incorporating all the extra works demanded by the colony residents. During the strike period they have withdrawn the already appointed 3 members through outsource agency. Once again the Revenue Divisional Officer, Kanhangad conducted a meeting on 06.01.2017 to settle the various problems associated with the rehabilitation of Malathumpara colony residents. As per the minutes of this meeting. University has to give fresh job offer to 3 persons through outsource agency immediately and other 5 members in September 2017 against the expecting vacancies. After that the remaining 5 persons (with that the total will be 16) to be accommodated against the upcoming vacancies with in another one year. Accordingly, University had appointed another 3 in September 2017 and informed them that the remaining can be accommodated against the future vacancies after the shifting of the entire campus to Periya. So University has appointed a total of 6 members from the Malathumpara Colony through outsource agency as MTS till date.
8. University had completed the registration of the mutual land transfer between University and 31 residents of the colony in which 15 owners having land with house and another 16 having only land. Moreover University had paid compensation of about Rs.22,97,593/- (Rupees Twenty Two lakhs Ninety Seven thousand five hundred and Ninety Three only) to the colony

residents as per the agreed terms and conditions of the compensation package based on the certification of revenue officials. The colony residents has made lot of improvements in the newly allotted land consists of construction of individual bore well, compound wall, agricultural planting and external developments etc. But even after the appointment of these 6 members nobody from the Malathumpara colony is ready to occupy their new house and also not ready to vacate their present premises.

9. Now we came to understand from the revenue officials that the colony residents will vacate their houses and occupy their new house only after the appointment of the remaining 10 members from the colony. In order to achieve their target again and again they are submitting fresh demands. The same thing also mentioned in the letter issued by the District Collector based on the special intelligence reports.
10. In this circumstance we like to bring to the kind attention of the Executive Council to give valuable suggestions to the University administration to overcome this rehabilitation crisis and future course of action to be taken.

Decision: The Executive Council noted the present stage of the Malathumpara Colony rehabilitation and authorized the Vice Chancellor to take appropriate action as per the decisions of the meetings convened by the District Collector/Revenue Divisional Officer, in which University also participated.

EC:03:07:24	<i>To consider the present stage of the Land acquisition (about 9 Cents) at Moonam Kadavu for the proposed water supply scheme of the University</i>
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1. Govt. of Kerala has allotted Rs. 10.50 Crores to Central University of Kerala for an exclusive water supply scheme to Central University based on the project report submitted by Kerala water Authority. The above project consists of the construction of an intake well of 8 M diameter and 16 M depth to be constructed in Karichery river at Moonam Kadavu. Supply and laying water pumping main line with 250 mm diameter D1 K9 pipe for a length of about 6.90 KM from Muoonam Kadavu to University campus. Then construction of a treatment plant and 2.00 lakhs Under Ground at University Campus. As per the above project report and the necessary funds received from Govt. of Kerala, we have Rs. 10.50 to Kerala Water Authority.
2. We are in need of about 9 Cents of private land for the approach road to intake well at MoonamKadavu. For that we have given necessary request letter to District Collector Kasaragod for the acquisition of land at MoonamKadavu. Accordingly Govt. of Kerala has authorized District Collector of Kasaragod vide order No. G.O (Rt).No. 4307/2017/RD dated 11/10/2017 for negotiated purchase for an extent of 9 Cents of land 313/2, 313/3A of Periya Village, Hosdurgtaluk of Kasaragod District. District collector Kasaragod has conducted a negotiation meeting on 15/02/2018 with the authorized representative of the land Shri. Abdulla and finalize the purchase price as Rs. 71450 /- per cent. The District Collector will forward the land purchase rate to Govt. of Kerala for final approval. After that we can register the above land of nine cents to University's name.
3. Kerala Water authority has invited tenders for the execution of the above project as a PMC holder of Central University of Kerala. The above tenders were opened on 20.02.2018.

4. In these circumstances, Executive Council may kindly review the present stage of the execution of the exclusive water supply scheme of the University funded by Govt. of Kerala to be executed through Kerala Water Authority as the PMC holder of Central University of Kerala.

Decision: The Executive Council perused the matter and resolved to authorize the Vice Chancellor to take appropriate further action, as per the decision of the meetings convened by the District Collector/RDO, in which University also participated.

EC:03:07:25	<i>To consider the proposal for opening a Branch of Canara Bank in the new Administrative Building of Central University of Kerala</i>
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1. As per UGC Letter No. F.1-1/2017 (Secy) dtd 6th June, 2017 & 28th August, 2017, all monetary transactions in the University have to be done in digital modes under the National Digital Payments Mission (NDPM) of MHRD from the forth coming academic year. In order to operate the procedure easily, the need of an independent branch of a Bank in the University is inevitable. Moreover, the three Campuses located at Kasaragod, Padnekkad and Kuniya are being shifted to the new Academic Building in April, 2018 and therefor the total number of commuter's in the Campus crosses 1500.
2. In view of this, the proposal for opening a branch of Canara Bank (Linked Bank of Central University of Kerala) in the new Administrative Building at a nominal rate of rent may be considered.

Decision: The Executive Council approved the proposal to start Extension Counter of Canara Bank within the University Campus on a nominal rent. A full-fledged branch can be opened, once sufficient building space is available.

EC:03:07:26	<i>To consider the proposal for opening a Branch of Post office in Central University of Kerala</i>
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1. Central University of Kerala is located at Periyar which is about 22 km. from nearby town Kanhangad. The Postal articles of the University are being conveyed through BNPL Scheme operated by the Postal Department. As the volume of letters despatched/delivered at the University is increasing day by day, the proposal for opening a Sub Post office at the University for the smooth functioning of the postal articles is obligatory.
2. Considering this, the proposal for opening a Sub Post office inside the University Building at a nominal rate of rent may be considered.

Decision: The Executive Council approved the proposal to open a Sub-Post Office in CUK Campus on nominal rent.

EC:03:07:27	<i>To consider the conduct of CUCET 2018</i>
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The CUCET 2018 scheduled to be conducted on 28th and 29th April, 2018 at various centres across the country. The Central University of Kerala is also one of the participating Universities among the 10 institutions.

Decision: The Executive Council noted the same.

The University has admitted 43 scholars provisionally to the Ph.D. Programme under the following Schools:

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|---|------|
| 1. School of Biological Science | : 08 |
| 2. School of Global Studies | : 01 |
| 3. School of Education | : 06 |
| 4. School of Social Science | : 05 |
| 5. School of Medicine and Public Health | : 02 |
| 6. School of Legal Studies | : 01 |
| 7. School of Earth Science Systems | : 03 |
| 8. School of Languages and Comparative Literature | : 17 |

As per the clauses 42&43 of the Regulation for Award of the Degree of Doctor of Philosophy (Ph.D.) of the Central University of Kerala, the Director of the Research is required to submit the list of candidates provisionally registered to the Ph.D. Programme to the Executive Council for ratification for enabling issue of formal orders of registration.

SCHOOL OF BIOLOGICAL SCIENCE

1. Department of Plant Science

Sl No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Ms.Aswathi.N.V	Conservation Strategies and Phytochemical Studies in Aristolochiaceae, Asteraceae and Verbenaceae	Prof.(Dr.) Dennis Thomas.T	BPS071724	26.09.2017	Full Time
2	Ms.Krishna Vrundha Chandran.P	Tissue Culture Studies and Antimicrobial activities in the family Aristolochiaceae and Cucurbitaceae	Prof.(Dr.) Dennis Thomas.T	BPS071725	26.09.2017	Full Time
3	Ms.Princy.T.P	Exploring microbial diversity for cost effective production of biofuel and value added products	Dr.Chithra Manisseri	BPS071726	26.09.2017	Full Time
4	Mr.Vinod.B	Characterization of various pretreated seaweed biomasses for Ethanol production	Dr.Arunkumar.K	BPS071727	26.09.2017	Full Time



2. Department of Animal Science

SI No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Ms.Bhavana.K	Transcriptome analysis of mallard ducks during laying and broodiness stage	Dr.M.Arunachalam	BAS071702	31.08.2017	Full Time

Transfer from Kannur University:

SI No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Effective date of transfer cum Registration	Remarks
2	Ms.Aishwar Nath	Studies on differential pattern of hormonal interaction for the programming of growth and reproduction in decapod crustaceans	Dr.Sudha K	BAS071703	29/12/2017	Full Time
3	Ms.Nikhila Reshmi M V	Copepods (Arthropoda: Crustacea) parasitising the marine fishes of Malabar Coast-distribution, phylogeny and host-parasite interaction	Dr.Sudha K	BAS071704	29/12/2017	Full Time
4	Ms.Amrutha Vani S	Studies on moult and reproduction in cymothoids(Isopoda: Crustacea) infesting the marine fishes	Dr.Sudha K	BAS071705	29/12/2017	Full Time

SCHOOL OF GLOBAL STUDIES

Department of International Relations and Politics

SI No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Ms.Archana.M	Urban Governance and Solid Waste Management in Kerala: A Study of Municipal Corporations	Dr.P.C.Prasanna Kumar	GIR071704	25.10.2017	Full Time

SCHOOL OF EDUCATION

Department of Education

Sl No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Ms.Anjali Rajeevan	Effectiveness of Assistive Technology for Developing Independent Daily Living Skills among students with Intellectual Disability	Dr.Vanitha.C	EME071706	24.08.2017	Full Time
2	Ms.Vijila.C	Massive Open Online Courses: Awareness, Readiness, Perception and Engagement among Post Graduate students of Kerala	Dr.K.Thiyagu	EME071707	25.08.2017	Full Time
3	Mr.Md.Shadab Alam	Analysis of the Academic Difficulties among under privileged students of Primary School of Simanchal area- An Exploratory Study	Dr.Vanitha.C	EME071708	05.09.2017	Full Time
4	Ms.Debani Deb	Critical Reading of Official Digital Content Available for Teaching of English at Secondary Level in West Bengal	Dr.Amruth G Kumar	EME071709	05.09.2017	Full Time
5	Mr.Arun.K	Effectiveness of Mobile Learning approaches on ICT Competencies and Achievement of Prospective Teachers in Kerala	Dr.K.Thiyagu	EME071710	05.09.2017	Full Time



6	Mr.Santhosh.T	Impact of Cyber Safety and Security Literacy Program on Cyber Security Competency, Cyber Socialization and Etiquette among Prospective Teachers in Kerala	Dr.K.Thiyagu	EME071711	05.09.2017	Full Time
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SCHOOL OF SOCIAL SCIENCE

Department of Public Administration and policy Studies

Sl No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Mr.Sajikumar.B	Policy Responses and Institutional mechanisms in the Coastal Security: A case study of Kadalora Jagratha Samithy in Kerala	Dr.M.R.Biju	SPA071701	23.08.2017	Full Time
2	Ms.Sruthi Vijayakrishnan	Women Participation in IT sector: A study of Kerala	Dr.Gugulothu Srinu	SPA071702	23.08.2017	Full Time
3	Ms.Nimisha.M.N	Plateauism among Employees in Kerala-A comparative study of Public and Private Organizations	Dr.Devi Parvathy	SPA071703	23.08.2017	Full Time
4	Mr.ShettySai Dinesh	E waste management and urban Governance in India: A study	Dr.Ashalekshmi.B.S	SPA071704	23.08.2017	Full Time
5	Mr.Bestin Varkey	Role of the Election Commission in the Electoral Reforms of India: Policy Options and Alternatives	Dr.M.R.Biju	SPA071705	23.08.2017	Full Time

SCHOOL OF MEDICINE AND PUBLIC HEALTH

Department of Public Health and Community Medicine

Sl No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Ms.Julie Abraham	Community based Lifestyle Intervention Program to prevent	Dr.Elezebeth Mathews	MMP071701	13.09.2017	Full Time



		disability and promote healthy ageing among elderly in Kerala				
2	Mr.ThufailKorankulangara	Mainstreaming palliative care in health system: a mixed- method study on the palliative care movement in Kerala	Dr.SibasisHense	MMP071702	15.09.2017	Full Time

SCHOOL OF LEGAL STUDIES

Department of Law

Sl No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Ms.Sreenidhi.L	Law Relating to the Practice of Homeopathy-An Analytical Study with Special Reference to Kerala	Dr.Meera Sivakami	LLM071701	10.08.2017	Full Time

SCHOOL OF EARTH SCIENCE SYSTEM

1. Department of Environmental Science

Sl No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Ms.Shilpa.V	ENERGY RECOVERY FROM FOODWASTE USING BIOLOGICAL BASED FUEL CELL – A WASTE TO WATTS APPROACH	Dr.S.Anbazhagi	EES071701	12.09.2017	Full Time
2	Ms.Shalu George	Modelling of climate change scenarios in protected areas of Anamalai Landscape, Western Ghats and develop climate change adaptation strategies for biodiversity conservation	Dr.Muthukumar Muthuchamy	EES071702	12.09.2017	Full Time
3	Ms.Tejaswini Dash	Investigation of Duckweed-microbe interactions for their use in wastewater treatment and in other applications	Dr. KSowjanya Sree	EES071703	15.09.2017	Full Time



SCHOOL OF LANGUAGES AND COMPARATIVE LITERATURE

1. Department of English and Comparative Literature

SI No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Ms.Jaincy John	Indian Literature beyond the Post-Colonial: A study on Select Narratives	Dr.PrasadPannian	LEC071701	11.09.2017	Full Time
2	Mrs.Shirin Kunnummal Madathodi	Tamil Nationalism and evolution of corresponding literature in the context of Sri Lanka and Tamil Nadu, post-independence	Dr.Efthikar Ahamed.B	LEC071702	17.10.2017	Full Time

2. Department of Malayalam

SI No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Mr.Abhilashkumar. A.B	നാട്യ സിദ്ധാന്തങ്ങളെ അടിസ്ഥാനമാക്കി മുടിയേറ്റിനെ കുറിച്ചുള്ള വിമർശനാത്മക പഠനം	Dr.Ajithkumar.N	LML071701	19.09.2017	Full Time
2	Mr.Saran Chandran.N	മന:ശാസ്ത്ര സമീപനം അനുകൂലന സിനിമകളിൽ- തെരഞ്ഞെടുത്ത സിനിമകളെ ആസ്പദമാക്കി വിമർശനാത്മക പഠനം	Dr.Devi.K	LML071702	14.09.2017	Full Time
3	Ms.Priyalatha.P	മലബാറിന്റെ സാമൂഹിക സാംസ്കാരിക ചരിത്രം ആദ്യകാല മലയാള നോവലുകൾ	Dr.Devi.K	LML071703	14.09.2017	Full Time
4	Mr.Mahesh.P.C	പശ്ചിമഘട്ടത്തിന്റെ പ്രതിനിധാനം സമകാലിക കഥകളിൽ	Dr.Chandrabose. R	LML071704	15.09.2017	Full Time
5	Ms.ReshmaPrakash	ആക്ഷേപഹാസ്യത്തിന്റെ പുതിയ മുഖം മലയാളത്തിൽ നവമാധ്യമങ്ങളെ മുൻനിർത്തി ഒരു പഠനം	Dr.Chandrabose. R	LML071705	18.09.2017	Full Time
6	Mr.Sarath.M	കാസനശ്ലോകങ്ങളിലെ സ്ഥലനാമപഠനം- ചരിത്രവും സംസ്കാരവും ഭാഷയും	Dr.Ajithkumar.N	LML071706	21.09.2017	Full Time



7	Ms.Swathy.S	കുട്ടികളുടെ സിനിമയും സാംസ്കാരിക വിനിയോഗവും ചലച്ചിത്രഭാഷയെ ആസ്പദമാക്കിയുള്ള പഠനം	Dr.Devi.K	LML071707	18.09.2017	Full Time
8	Ms.Shilpa.N.P	അവഗണിക്കപ്പെട്ട ജനകീയ നാടകവേദി.കേരളത്തിലെ പുറം നാടകങ്ങളുടെ അന്വേഷണവും വിശകലനവും	Dr.Ajithkumar.N	LML071708	14.09.2017	Full Time
9	Ms.Aruna Omanakkuttan	കുടുംബസങ്കല്പം എം മുകുന്ദന്റെ നോവലുകൾ	Dr.Chandrabose. R	LML071709	14.09.2017	Full Time

3. Department of Hindi

Sl No	Name of Student	Topic of Research	Name of Supervisor	Reg. No.	Date of Registration	Remarks
1	Ms. Ajina O.V	हर्दीउपन्यासोंमेंकामकाजीना रीचेतना	Dr. Ram Binod Ray	LHC 071701	28.08.2017	Full Time
2	Ms. Deeksha Singh	संजीवऔरमहाश्वेतादेवी केकथासाहित्यमेंअभिव्यक्तआदवासीजीवनका तुलनात्मकअध्ययन	Dr. Taru S Pawar	LHC 071702	28.08.2017	Full Time
3	Mr. Hemant Kumar	समकालीनयात्रासाहित्यकावश्लेषण	Dr. Dharmendra Pratab Singh	LHC 071703	28.08.2017	Full Time
4	Mr. PrabhanshuShukla	भारतीयआदवासीआन्दोलनकेपरदिश्यमेंराकेश कुमारसहिकासाहित्य	Dr. Supriya.P	LHC 071704	28.08.2017	Full Time
5	Ms.PriyaRana	इक्कीसवींसदीकेपरमुखहनिदीउपन्यासोंमेंनारी काबदलतास्वरूप	Dr. Taru S Pawar	LHC 071705	28.08.2017	Full Time
6	Mr.RamYash Pal	आधुनकिसंदर्भोंमेंमध्यकालीनहनिदी साहित्य	Dr. Ram Binod Ray	LHC 071706	28.08.2017	Full Time

Decision: The Executive Council ratified the provisional registration as above. The Council further directed the Director of Research to issue detailed guidelines to faculty regarding the formulation of the titles of the study.

EC:03:07:29	<i>To ratify the extension of agreement for providing security personnel, house-keeping services and cleaning services through M/s Security and Personnel Services, Kannur</i>
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1. The tender Notice No. CUK/ADM/OUTSOURCE-SECURITY-TENDER/16 dated 19.12.16 was published for outsourcing security personnel, cleaning service and housekeeping services to Central University of Kerala w.e.f 1st February, 2017 and M/s George Thomas Puthenveetil Security Agency, Trivandrum became L1 firm.
2. As the L1 firm failed to execute the work as per tender notification and work order, legal opinion sought and based on the legal opinion work order issued to L1 firm, M/s George Thomas Puthenveetil Security Agency was cancelled vide letter No. CUK/ADM/OUTSOURCE-SECURITY-TENDER/16/5776 dated 02.02. 2017.
3. In this connection, M/s George Thomas Puthenveetil Security Agency has filed writ petition No. 9398 of 2017 against the University and as per the interim order dated 20th March, 2017 in connection with the said WP(C), the tender referred in the writ petition shall not be awarded to anybody without further orders from the Hon'ble High Court of Kerala.
4. In view of the above circumstances and considering the exigency of services, legal opinions were obtained. Based on the legal opinions and approval from the competent authority, then existing contract for outsourcing security personnel (quoted rate @5%) and contract for outsourcing cleaning services and housekeeping services(quoted rate @2.5%) through M/s Security and Personnel Services, Kannur has initially extended for three months w.e.f 1st February, 2017, again extended for three more months w.e.f 1st May, 2017, w.e.f 1st August, 2017 , w.e.f 1st November, 2017 and further extended for three more months w.e.f 1st February, 2018 (copy of letter no. CUK/ADM/OUTSOURCE/MANPOWER /15/D5936&/D5937 dated 31st January, 2018 are placed as Annexure XLIII for perusal) at the existing rate.
5. As per the legal opinion dated 27.01.2018, the Standing Counsel has opined that the present arrangement may be extended for another 3 months and in the meantime all efforts will be made to get the matter disposed of and in case of any further delay issuance of fresh tender can be examined.
6. Further, the matter of the engaging housekeeping agency are under process at Estate branch and the process of new tender for outsourcing security personnel has also initiated.

Decision: The Executive Council ratified the action taken by the University.

EC:03:07:30	<i>To ratify the appointment of Dr Subramaya Pailoor as Academic Coordinator (on contract) in the Dept. of Yoga</i>
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1. In order to start Department of Yoga from the academic year 2017-2018, an Academic Co-ordinator has been appointed through interview conducted on 09.11.2017. Dr Subrmanya Pailoor who was placed in Rank 1 was offered the post on contract basis initially for period of one year. He joined the post on 29.11.2017 (FN). He has been paid the salary and allowances in the scale of Associate Professor.

Decision: The Executive Council ratified the action taken by the University.



EC:03:07:31 *To report the constitution of Anti Ragging Cell in Central University of Kerala*

1. The UGC has constituted four members committee to study the issues relating to ragging in selected educational institutions in India as per the orders of the Hon'ble Supreme Court of India in its order dated 08.05.2009.
2. Accordingly the Secretary, UGC has informed all universities to implement the recommendations and ensure a ragging free campus and create an institutional climate which is supportive and fair with faculty who are attuned and interested in student development, that will become the foundation of a dynamic culture that is just, progressive and open to change towards an egalitarian society (UGC letter D.O. No. F.1-15/2009(ARC)pt.III dated 13.11.2017).
3. In this regard University has already constituted a Anti Ragging Cell vide notification no. CUK/ACA/65/2012/D2058 dated 21.06.2017.

Decision: Noted.

EC:03:07:32 *To report the resignation of Dr R Jayangondaperumal, Associate Professor, Dept of Geology*

1. Dr R Jayngondaperumal joined as Associate Professor in eth Dept. of Geology on 13-10-2017 by holding lien for a period of two years with his parent Organisation i.eWadia Institute of Himalayan Geology. He had submitted a request on 10.11.2017 to relieve from Central University of Kerala him due to personal problems. As per the Memorandum of Agreement signed by Dr R Jayangondaperumal 3 months' notice period is required for resignation.
2. Dr R Jayangondaperumal has been relieved on 14.02.2018 (AN) and repatriated to his parent Organisation i.eWadia Institute of Himalayan Geology, 333, General Mahadeo Singh Road, Dehradun-248001 vide order No CUK/ET/PF-154/EJP/2017 dated 14.02.2018.

Decision: Noted.

EC:03:07:33 *To report updating of court case regarding the petition submitted by Shri. Jayakrishnan V, Library Attendant on contract on termination of contract*

1. ShriJayakrishnan V was appointed as Library Attendant on 14.10.2009 initially for a period of 179 days. The contract period was extended further with periodical breaks as follows:

No.	Extended from	With break	Total Days
1	12.04.2010 (F/N)	09.04.2010 to 11.04.2010	179 days
2	11.10.2010	08.10.2010 to 10.10.2010	179 days
3	11.10.2011	08.04.2011 to 10.04.2011	179 days
4	08.10.2011	07.10.2011	179 days
5	07.04.2012	04.04.2012 to 06.04.2012	179 days
6	03.10.2012	01.10.2012 & 02.10.2012	179 days
7	02.04.2013	29.03.2013 to 01.04.2013	179 days
8	01.10.2013	28.09.2013 to 30.09.2013	89 days
9	31.12.2013	29.12.2013 & 30.12.2013	89 days

10	01.04.2014	30.03.2014 & 31.03.2014	89 days
11	01.07.2014	28.06.2014 to 30.06.2014	89 days
12	30.09.2014	27.09.2014 to 29.09.2014	89 days
13	29.12.2014	27.12.2014 & 28.12.2014	179 days
14	29.06.2015	26.06.2015 to 28.06.2015	179 days
15	29.12.2015	25.12.2015 to 28.12.2015	179 days
16	28.06.2016	25.06.2016 to 27.06.2016	179 days
17	27.12.2016	24.12.2016 to 26.12.2016	179 days
18	01.07.2017	24.06.2017 to 30.06.2017	89 days
19	04.10.2017	29.09.2017 to 03.10.2017	89 days

2. The period of contract expired on 31.12.2017, the University has decided not to give further extension to Mr Jayakrishnan V since UGC objected to the continuance of all contract posts. In the meantime, he has filed a Writ Petition (WP C) 41827 of 2017 in the Hon'ble High Court of Kerala for continuance of his contract.

3. The Hon'ble High Court of Kerala has issued a judgement on the Writ Petition on 08.01.2018 as follows:-

“There will be direction to the University to hear the petitioner and consider his objections as well as his claims for continuance before taking any decision to terminate contract service. The petitioner will be permitted to continue as a contract employee till then. Orders in this regard shall be passed by the University, with notice to the petitioner as well within a period of one month from the date of receipt of copy of this judgement”.

Decision: The Executive Council noted the Court verdict and authorized the Vice Chancellor to take further action on the basis of the judgement.

EC:03:07:34	<i>To report the forwarding of application for availing Fulbright-Nehru Scholarship</i>
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- The following faculties of the University have applied for Nehru Fulbright Fellowship for the Academic year 2018-19.
 - Dr.KSudha, Associate Professor, Department of Animal Science
 - Dr.AlaguManickavelu, Associate Professor, Department of Genomic Science
- For the completion of application process, the applicants had to submit a duly signed employer's endorsement to the effect that applicant will receive leave for the fellowship period, if selected.
- Since the University had forwarded their applications, we have to grant appropriate leave in case if they are selected.

Decision: Noted.

EC:03:07:35	<i>Reporting of items from Finance Committee meeting held on 17th February, 2018 and approval taken by circulation from EC members</i>
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Since the matter is to be placed before the Standing Committee meeting of the UGC scheduled on 27/02/2018 and the 7th EC meeting is scheduled to be held on 02.03.2018, the

following agenda items were circulated among EC Members for their consideration and approval. The Executive Council approved the proposals on circulation. The same submitted to the EC for information.

1. Vide DO No. F.1-3/2017 (CU), dated 21st September, 2017, Joint Secretary, UGC has conveyed the sanction of Rs. 35 Crore for the capital expenditures of the University for the year 2017-18. Out of these Rs. 20 Crore has been received. Vide letter referred UGC has approved allotment for new building projects namely; construction of Central Library, Residence for the Vice Chancellor, Quarters for Registrar, Finance Officer and Controller of Examination and its development works. The university needs to spend this money before 31st March, 2018. As such to start construction of the buildings the proposal has been placed before the Building Committee dated 30th October, 2017 and the Finance Committee dated 17th February, 2018. Both the Committee has approved the construction of these buildings and development work in connection with these buildings.

Minutes of the FC meeting is placed below:

EC:03:07:35(i)	FC: 03:06:09(i)	<i>To consider according Administrative Sanction and Expenditure sanction for the construction of Central Library with an estimated amount of Rs.18,34,29,641/-</i>
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The UGC as per the letter DO No.F.1-3/2017(CU) dated 21.09.2017 has allocated a sum of Rs.18.00crore for construction of Central Library and Rs.7.00Cr.was released against the allocation for utilization during 2017-18.

Based on the request of University, Architect M/s. Mukesh & Associates has prepared the revised design and layout of Central Library Building after incorporating the suggestions of Finance Committee, Building Committee and the Library Advisory committee. The preliminary estimate for the construction of Central Library based on current schedule of CPWD rates including 4 % GST, 3 % contingencies and 1 % labour welfare and cess comes to Rs.18,34,29,641/-. The central Library consists of G+1 R.C.C framed structure with laterite filler walls. The total Plinth area of Library building is 3267 Sq.M.

The Finance Committee resolved that since the UGC has already conveyed the approval for the project, the University may incur expenditure with the funds available with the University and subject to additional release of funds from UGC/GoI.

Decision: Noted.

EC:03:07:35 (ii)	FC: 03:06:09(ii)	<i>To consider according Administrative Sanction and Expenditure sanction for the construction of Residential Quarters for Vice Chancellor with an estimated amount of Rs. 1,73,83,951/-</i>
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The UGC as per the letter DONo.F.1-3/2017(CU) dated 21.09.2017 has allocated a sum of Rs.172.00lakh for the construction of residential quarter for the Vice-Chancellor and Rs.75.00lakh was released against the allocation for utilization during 2017-18.

Based on the request of University, C.P.W.D has prepared the revised design and layout of residential quarters for Vice-Chancellor after incorporating the suggestions of Finance Committee, and Building Committee. The preliminary estimate for the construction of Residence for Vice - Chancellor based on current schedule of CPWD rates including 4 % GST, 3 % contingencies and 1 % labour welfare cess comes to Rs.1,73,83,951. The Residence for Vice - Chancellor consists of G+1, R.C.C framed structure with laterite filler walls. The total Plinth area of Library building is 508 Sq.M. The minutes of the Building Committee meeting held 30th October 2017.

The Finance Committee resolved that since the UGC has already conveyed the approval for the project, the University may incur expenditure with the funds available with the University and subject to additional release of funds from UGC/GoI.

Decision: Noted.

EC:03:07:35(iii)	FC: 03:06:09(iii)	<i>To consider according Administrative Sanction and Expenditure sanction for the construction of Residence for Registrar with an estimated amount of Rs.72,23,369/-</i>
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The UGC as per the letter DONo.F.1-3/2017(CU) dated 21.09.2017 has allocated a sum of Rs.75.00lakh for the construction of Residential Quarter for Registrar and Rs.75.00 lakh was released against the allocation for utilization during 2017-18.

Based on the request of University, C.P.W.D has prepared the revised design and layout of Residence for Registrar after incorporating the suggestions of Finance Committee and Building Committee. The preliminary estimate for the construction of Residence for Registrar based on current schedule of CPWD rates including 4 % GST, 3 % contingencies and 1 % labour welfare cess comes to Rs.72,23,369/- . The Residence for Registrar consists of G+1 R.C.C framed structure with laterite filler walls. The total Plinth area of Library building is 211.27 Sq.M. The minutes of the Building Committee meeting held 30th October 2017.

The Finance Committee resolved that since the UGC has already conveyed the approval for the project, the University may incur expenditure with the funds available with the University and subject to additional release of funds from UGC/GoI.

Decision: Noted.

EC:03:07:35(iv)	FC: 03:06:09(iv)	<i>To consider according Administrative Sanction and Expenditure sanction for the construction of Residence for Finance Officer with an estimated amount of Rs.72,23,369/-</i>
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The UGC as per the letter DONo.F.1-3/2017(CU) dated 21.09.2017 has allocated a sum of Rs.75.00 lakh for the construction of Residential quarter for Finance Officer and Rs.75.00lakh was released against the allocation for utilization during 2017-18.

Based on the request of University, C.P.W.D has prepared the revised design and layout of Residence for Finance Officer after incorporating the suggestions of Finance Committee and Building Committee. The preliminary estimate for the construction of Residence for Finance Officer based on current schedule of CPWD rates including 4 % GST, 3 % contingencies and 1 % labour welfare cess



comes to Rs.72,23,369/-. The Residence for Finance Officer consists of G+1 R.C.C framed structure with laterite filler walls. The total Plinth area of Library building is 211.27 Sq.M. In order to utilize the funds released by UGC for the Residential Quarter of Finance Officer during the financial year 2017-18.

The Finance Committee resolved that since the UGC has already conveyed the approval for the project, the University may incur expenditure with the funds available with the University and subject to additional release of funds from UGC/GoI.

Decision: Noted.

EC:03:07:35(v)	FC: 03:06:09(v)	<i>To consider according Administrative Sanction and Expenditure sanction for the construction of Residence for Controller of Examinations with an estimated amount of Rs.72,23,369/-</i>
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The UGC as per the letter DONo.F.1-3/2017(CU) dated 21.09.2017 has allocated a sum of Rs.75.00 lakh for the construction of Residential quarter for Controller of Examinations and Rs.75.00 lakh was released against the allocation for utilization during 2017-18.

Based on the request of University, C.P.W.D has prepared the revised design and layout of Residence for Controller of Examination after incorporating the suggestions of Finance Committee and Building Committee The preliminary estimate for the construction of Residence for Controller of Examination based on current schedule of CPWD rates including 4 % GST, 3 % contingencies and 1 % labour welfare cess comes to Rs.72,23,369/-. The Residence for Controller of Examination consists of G+1 R.C.C framed structure with laterite filler walls. The total Plinth area of Library building is 211.27 Sq.M. The minutes of the Building Committee meeting held 30th October 2017.

The Finance Committee resolved that since the UGC has already conveyed the approval for the project, the University may incur expenditure with the funds available with the University and subject to additional release of funds from UGC/GoI.

Decision: Noted.

EC:03:07:35(vi)	FC: 03:06:09(vi)	<i>To consider according Administrative Sanction and Expenditure sanction for the Development work of Vice- Chancellor's Residence, Statuary officers Residence and Academic Building for Department of Yoga and Education at Central University of Kerala , with an estimated amount of Rs.2,07,48,314/-</i>
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The UGC as per the letter DONo.F.1-3/2017(CU) dated 21.09.2017 has allocated a sum of Rs.2.00 Cr. for the Developmental works and Rs.2.00 Cr. was released against the allocation for utilization during 2017-18.

Based on the request of University, C.P.W.D has prepared the revised design and layout of Development work of Vice- Chancellor's Residence, Statutory officers Residence and Academic Building for Department of Yoga and education at Central University of Kerala after incorporating the suggestions of Finance Committee, and Building Committee. The preliminary estimate for the construction of Development work of Vice- Chancellor's Residence , Statutory officers Residence and Academic Building for Department of Yoga and education at Central University of Kerala based

on current schedule of CPWD rates including 4 % GST, 3 % contingencies and 1 % labour welfare cess comes to Rs.2,07,48,314/-.

The Finance Committee resolved that since the UGC has already conveyed the approval for the project, the University may incur expenditure with the funds available with the University and subject to additional release of funds from UGC/GoI.

Decision: Noted.

.EC:03:07:35(vii)	FC:AA:03.06.03	<i>To consider Administrative approval and expenditure sanction for the construction of compound wall at Thiruvalla campus with an estimated amount of Rs.1,00,34,748/-</i>
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The above item was placed before the Finance Committee held on 24/06/2017 and as per the minutes of the meeting, vide Item FC:03:04:10 (v) the proposed work was approved subject to the condition that the land is taken in full possession of the University after resolving the issues of land transfer. Now as per Govt. of Kerala reviser order G.O (Ms.) No.57/2018/Rd dated 15/02/2018 accorded sanction to District Collector Pathanamthitta to assign 3.88.03 hectares of land comprised in Block No.3, Sy No.248/1,248/2,256/3 at Kadapara Village , Thiruvalla Taluk in Pathanamthitta District free of cost to Central University of Kerala to set up University campus .

The Finance Committee noted the Govt. of Kerala revised order G.O (Ms.) No.57/2018/Rd dated 15/02/2018 which accorded sanction to District Collector Pathanamthitta to assign 3.88.03 hectares of land comprised in Block No.3, SyNo.248/1,248/2,256/3 at Kadapara Village, Thiruvalla Taluk in Pathanamthitta District, free of cost to Central University of Kerala for setting up University campus .

The proposal for construction of compound wall can be approved, provided GoI/MHRD has approved this Campus at Tiruvalla in Pathanamthitta district. No additional funds will be sanctioned since necessary funds has already been available with the University.

Government of Kerala has sanctioned 10 acres of land vide Order No. G.O. (Ms) No. 57/2018/RD, dated 15.02.2018 for the construction of permanent campus at Thiruvalla for the Department of Law. The Department of Law of Central University Kerala was established at Thiruvalla on 2014 as per the sanction received from UGC/MHRD. The Building Committee, Finance Committee and Executive Council has approved the construction of boundary wall for the 10 acres allotted by Govt. of Kerala vide decisions dated 16.02.2017, 24.06.2017 and 24.06.2017 respectively subject to the availability of land without encumbrances. Now, Govt. of Kerala has sanctioned land without encumbrance. Hence, approval may be granted for the construction of boundary wall in the 10 acres of land comprised in Block No. Sy. No. 248/1, 248/2 and 256/3 at Kadapra Village, Thiruvalla Taluk, Pathanamthitta District.

1. Vide the Executive Council decision dated 24.06.2017, University has decided to entrust the upcoming construction works of CUK to CPWD.
2. The proposals under Para 1 and 2 may please be approved enabling us to submit the same before Standing Committee of UGC. The approval of Standing Committee is mandatory for the release of the money to CPWD. Since the time is very short, the agenda is circulated for the approval from the Hon'ble EC Members.

Decision: Noted.

EC:03:07: 36	<i>Items from Finance Committee meeting held on 17.02.2018</i>	
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EC:03:07: 36(i)	FC:03:06:04	To consider the Revised Budget Estimates for 2017-18 and Budget Estimates for 2018-19
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Budget proposal for the year 2018-19 and Revised Estimates for 2017-18 have been prepared based on the direction of the Executive Council decision No.EC:03:06:02(6)dated,30.11.2017and presented before the Finance Committee for approval.

- (i) Budget at a Glance
- (ii) Explanatory Memorandum
- (iii) Abstract of Budget Estimates
- (iv) Revenue Receipts
- (v) Conditions of Expenditure

The 6th meeting of the 3rd Finance Committee meeting held on 17.02.2018 vide item No. FC:03:06:04approved the Budget proposal for the year 2018-19 and Revised Estimates 2017-18 with the following comments:

In the Revised Estimates for salary, the arrears to be paid for teaching and non-teaching employees are to be added and revised, so as to pay the 7th CPC arrears before March 2017. In the estimate for Capital allocation, the funds allotted by the UGC 2017-18 has to be shown on item wise for spending the amount during 2017-18.

Accordingly the Revised Estimates for salary for teaching and non-teaching employees for paying arrears are added and estimates revised along with the allocation for capital assets based on the funds allocated by UGC for 2017-18.

Decision: The Executive Council approved the Revised Budget for the financial year 2017-18 and Budget Estimates for 2018-19. The Executive Council suggested that separate budget code may be given for each head. A separate budget head and allocation may be provided for Landscaping and related development works from the Financial Year 2018-19 onwards.

EC:03:07: 36(ii)	FC: 03:06:05	Details of Pending Audit Paras
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The Finance Committee noted the position that there were no Audit paras. The Committee suggested to constitute Audit Committee with members from DGACE.

Decision: The Executive Council noted and approved the suggestion of the Finance Committee.

EC:03:07: 36(iii)	FC: 03:06:06	To consider the implementation of a Group Medical Insurance Scheme for the students of the Central University of Kerala
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The 6th meeting of the Third Executive Council held on 30.11.2017 recommended that the University shall implement a Group Medical Insurance Scheme for the Students of the University. The E.C further recommended to submit a proposal to the University after studying a similar schemes of other Central Universities and Institutions. Accordingly preliminary enquiry was made with all the Central as well as State Universities. At present the scheme of Group Medical Insurance is not available in any of the Universities responded to our mail except in one Institution viz. English and Foreign Languages University (EFLU), Hyderabad. According to the communication received from EFLU, the New India Assurance Co. Ltd. is offering the Medical Insurance package for 1284 students with an Annual Premium of Rs,12,26,220/- and per head annual premium of Rs.955/-. The EFLU is collecting 750 from Ph.D scholars and Rs.400/- from other students per annum and the University is contributing around Rs.6.00 lakh per annum towards premium being the shortfall in contribution by students.

The Central University of Kerala has invited proposals from the National Insurance Co.Ltd, United Insurance Co. Ltd, Oriental Insurance Co. Ltd and New India Assurance Co. Ltd. including Canara Bank who has tie up with New India Assurance Co. Ltd and Apollo Munich Health Insurance Co. Ltd. As per the offer, the New India Assurance Co. Ltd, which is providing insurance scheme to the EFLU, has quoted a tentative annual premium of Rs.1200/-+GST, Rs1500+GST and Rs.1700/-+GST for Rs.1.00 lakh, Rs.1.5 lakh and Rs.2.00 lakh respectively of Sums Insured per student for a pool of 1500 students in the age group of 18-35. The premium shall vary according to the number of students actually enrolled, the average age, the Sum Insured and the facilities required.

At present as on 31st December 2017, the total number of students in Central University of Kerala is 1406 including 307 Ph.D scholars. The following alternatives are possible according to the numbers of students and the three different amounts of Sums Insured.

Calculation of Premium based on Sum Assured

(Amount in Rupees)

Sum Assured	Premium payable per annum per student	Premium payable for 1406 students	Contribution from the University	Reduced premium for students
1,00,000	1200+GST	116,87,200+GST	5,00,000	845+GST
1,50,000	1500+GST	21,09,000+ GST	5,00,000	1145+GST
2,00,000	2000+GST	28,12,000+ GST	5,00,000	1645+GST

The premium amount per student will be less if the contribution from the University side is enhanced. The final premium payable to the Insurance Company can be arrived at only after entering into the insurance package based on student's age and actual number of students in the next academic year.

The Finance Committee recommended to forward the proposal to UGC for consideration.

Decision: The Executive Council noted the comments from Secretary, MHRD and authorized the Vice Chancellor to submit the proposal to the UGC for their consideration. The reply from the UGC shall be submitted before the Executive Council for further action.

EC:03:07: 36(iv)	FC: 03:06:07	To approve the implementation of the 7th CPC for the employees of Central University of Kerala
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As per the letter F.No.11-1/2017(CU) dated 18th January 2018, from the UGC, the benefit of Pay revision on the recommendation of the 7th Central pay Commission is extended to the non-teaching employees of the University under certain conditions Para 3(iv) of the letter states as follows:

"It may also be ensured that the Institutions which are in a position to fully meet the additional financial impact or the institutions which are not in a position to meet either 30% or any lesser amount from their internal resources, the revised pay scales are allowed only after adjusting the amount so calculated. It is, therefore, mandatory that the internal resources are strictly and realistically kept in view for this purpose. The Statutory Bodies viz. Finance Committee, Executive Committee etc. should ensure this conditionality."

Therefore, in order to adjust the available Internal revenues, the actual internal receipts received during 2016-17, estimated revenue during 2017-18 and Budget estimate of revenue for 2018-19 are shown below along with the additional financial commitment on account of implementation of 7th CPC.

Statement of Internal Revenue & Additional Financial Impact (Rupees in lakh)

Actual Internal Revenue 2016-17	Revised Estimate of Internal Revenue for 2017-18	Budget Estimate of Internal Revenue for 2018-19	Additional financial commitment			Remarks
			Teaching	Non-teaching	Total	
142.43	122.82	155.65	387.69	139.24	526.93	30% additional commitment comesto Rs.158.08

The Finance Committee may note the internal resources of the University and the additional financial commitment consequent on implementation of the 7th CPC for teaching and non-teaching employees, in view of the stipulation in the orders extending pay revision to the employees. 30% of the additional commitment including allowances comes to Rs.158.08 lakh. But the actual internal receipts of the University comes around Rs.150.00 lakh only annually. The condition for implementing the 7th CPC is to adjust the available internal receipts even if it is lesser than 30% of the additional financial impact. The Finance Committee may allow to implement the 7th CPC by adjusting the above available revenue of around Rs.150.00 lakh per year.

The Finance Committee considered the proposal and noted that the internal revenue is highly inadequate to adjust any amount required for the implementation of the 7th CPC. The available revenue receipts has already been adjusted against the recurring expenditure. Therefore, the University shall write to the UGC for allocation of full amount needed for the implementation of the 7th CPC.

The Executive Council may kindly consider the payment of arrears within the financial year and request UGC to sanction 30% of the arrear amount since the internal resources are insufficient.

Decision: The Executive Council approved the proposal of the Finance Committee.

EC:03:07: 36(v)	FC: 03:06:08	To consider the proposal of House Building Advance to the employees of Central University of Kerala and the rules relating thereto
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As of now there is no scheme for House Building Advance for the employees of Central University of Kerala. A committee has been constituted for considering the scheme of House Building Advance and the rules for the University employees. . The committee has recommended the implementation of HBA to the employees of the University based on the rules of Government of India, as amended from time to time.

The Finance Committee resolved to write to the UGC to ascertain whether there is separate funding available for implementing HBA.

Decision: The Executive Council noted the comments of Secretary, MHRD and resolved to write to UGC on the matter.

EC:03:07: 36(vi)	FC:AA:03.06.01	To approve the introduction of New Fee Items from the Academic Session 2018-19
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The Deans' Committee held on 02.02.2018 has approved to introduce the following new fee items, in addition to the prescribed 10% hike on the existing fees structure, from the academic session 2018-19 onwards.

The Finance Committee noted the following new fee items, in addition to the prescribed 10% hike on the existing fee structure, from the academic year 2018-19 onwards and recommended to the considerations of the Executive Council.

Sl No	Head	Fee (Amount in Rs.)	Remarks
1.	Academic Handbook	200/-	For PG and UG
2.	Cultural Activity	500/-	For all courses per annum
3.	Sports and Games Fund (By replacing the Existing Sports Fee)	1000/-	-do-
4.	Training and Placement Assistance Fee	500/-	For all courses per annum (For PG and UG)
5.	Research Adjudication Fee	5000/-	For Ph.D Programme at the time of Admission
6.	Students' Aid Fund	200/-	For all courses
7.	Internet and ICT Charges	500/-	For all courses



8.	University Students' Council Fund	500/-	For all courses per annum
9.	Campus Amenities Fees	800/-	For all courses per annum
10.	Thesis Late Submission Fee	2500/-	Up to for 6 (six) months (for Ph.D. Programme)
		5000/-	Exceeding 6 (six) months upto one year (for Ph.D. Programme)
11.	Semester Fee for M.Sc. Yoga Programme	6000/-	For P.G

Decision: The Executive Council noted and approved.

EC:03:07: 37	<i>To consider and ratification of medical reimbursement sanctioned to Dr. Curiously Bareh, Assistant Professor, Department of Linguistics</i>
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1. Dr. Curiously Bareh, Assistant Professor, Department of Linguistics, Central University of Kerala has been undergoing treatment for cancer from 2015 onwards at Christian Medical College, Vellore and reimbursement of medical claim from 2015 onwards was being made and present position regarding the reimbursement of medical expenses in respect of Dr. Curiously Bareh was brought to the notice of UGC/MHRD for further direction.
2. In pursuance of EC resolution, EC:03:06:06 - clarification regarding the ceiling on medical reimbursement has been sought to UGC vide letter no. CUK/ET/MED/CLAIM/CB/15/D5259 dated 26th December, 2017 and reply in this regard has not received so far.
3. In the meantime, the IAO points out that, according to para 4 of Appendix XII of CS(MA) Rules), Ministries/Departments of GOI and also Head of Department are empowered to allow reimbursement of medical claims in relation of rules in respect of treatment taken in private hospital/medical institutions without any distinction. Reimbursement may be allowed upto the extent admissible without any overall ceiling.
4. Regarding cancer treatment and for the post-operative follow up treatment, the beneficiaries under CS(MA) Rules shall be permitted to get themselves treated from any of the 27 hospitals recognised by the Ministry of Health under National Cancer Control programme that are funded by GOI (OM No.1-1/13/Hospital Cell/R&H/CGHS). The said OM also delegated the powers to Head of Department / Head of Office in respect of serving employees covered under CS(MA) Rules for grant of permission for post-operative follow up treatment from the same centre, where permission has been granted earlier for cancer treatment as per the terms and conditions of OM dated 10.04.2001.

5. Further, an amount of Rs. 2,62,039/- (Rupees Two lakh sixty two thousand and thirty nine only) was also sanctioned as medical reimbursement towards his 6th& 7th cycle of Immunotherapy at CMC Vellore on 18.09.17 and 11.10.17). The total amount sanctioned has become Rs.19,02,550/- (Rupees Nineteen lakh two thousand five hundred and fifty only) so far towards medical reimbursement to Dr. Curiously Bareh.

Decision: The Executive Council approved the sanctioned amount and decided to advise the concerned faculty to take medical treatment from Govt. approved hospitals in future.

EC:03:07: 38

Appointment of consultant/instructor in Physical Education

1. Dr. Meloth Chandrasekharan Nair was appointed as Consultant in Physical Education and Yoga Activities on 23.06.2016 for a period of 10 months on contract basis. The appointment was ratified by the Third Executive Council in its Fourth Meeting vide item No 03:04:05 and approved for extension of contract for a period of 6 months. The period has been further extended till 31.03.2018.
2. The tenure of Dr. Meloth Chandrasekharan Nair cannot be extended since he has already crossed the age limit of 62 years. Since there is no academic position sanctioned for Sports/ Physical Education, University is not in a position to extend the tenure beyond 62 years. In non-teaching positions posting beyond 62 years is not permissible.
3. The University has proposed a post of Assistant Director (Sports) to the UGC. But the UGC has informed that new positions will be sanctioned only after 80 % of the sanctioned positions are filled up. The delay in filling up of vacancies is due to the delay in getting the CRR approval, which has been taken up vigorously.
4. The presence of a sports in-charge is absolutely required, without which the University cannot address the needs of students relating to sports and games.

Decision: The Executive Council noted that the tenure of Dr. Meloth Chandrasekharan Nair cannot be extended since he has already crossed the age limit of 62 years and authorized the Vice Chancellor to engage an outsourced Physical Education Instructor and the PEI should report to the Dean of Students' Welfare. The salary be regulated as per the rules for outsource staff.

EC:03:07:39

Other items

1. With the permission of the Chair Dr. C.I Issac, Executive Council Member has pointed out that he has received a complaint against the appointment of Dr. Kalarikad Jonah Thomas, Professor, Department of Physics, Central University of Kerala. He has pointed out that the complaint is of serious nature and hence it should be inquired into. The Executive Council authorized the Vice Chancellor to constitute a Committee to look into complaint and conduct enquiry on the allegations raised in it.

2. The Executive Council Members pointed out that they are receiving several mails directly from the faculty members and employees of the University, which is not a healthy practice. The Executive Council has suggested that an employee should not write about their grievances directly to the Executive Council Members or the Vice Chancellor. They should write to the Registrar, and only if the grievances are not resolved, then only they may submit it for the consideration of the Executive Council. Disciplinary action should be taken against those who violated the rule.
3. The Executive Council has constituted a Sub-Committee to look into the inauguration of the new campus of the University. Prof. (Dr.) M. Mohandas will be the Chairman of the Committee. Professor (Dr.) K. Jayaprasad, Prof. (Dr.) C.I. Issac and Prof. (Dr.) C.A. Jayaprakas will be Members.
4. The Executive Council has noted that the selection of Shri. Ajith as Ph.D. Student in the Department of International Relations and Politics under the guidance of Dr. Gilbert Sebastian, Asst. Professor, Department of I.R. & Politics was irregular and violation of the regulations of UGC and the Ordinance of CUK. The selection of the candidate was made in the absence of the supervising teacher in the DRC. The Executive Council decided to conduct a detailed investigation into the selection process of Ph.D. Student in the Department of International Relations and Politics.

As there was no other items for discussion, the meeting ended with Vote of Thanks from and to the Chair.


**Registrar &
Secretary, Executive Council**
कुलसचिव / Registrar
केरल केन्द्रीय विश्वविद्यालय
Central University of Kerala
कासरगोड / Kasaragod