



केरल केंद्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF KERALA

(संसद के अधिनियम, वर्ष 2009 द्वारा स्थापित / Established under the Act of Parliament in 2009)

No.CUK/ACA/AC MEETING/ATR/591/2018 / 885/ दिनांक/Date: 06/08/2018
E2126

अधिसूचना/NOTIFICATION

Vide item no. 3:03:17 dated 01/06/2018 the Academic Council resolved to approve the following Regulations in addition to the Ordinance – 12 to facilitate Ph.D. Programmes of Central University of Kerala.

Regulations for the Award of the Degree of Doctor of Philosophy (Ph.D.) of the Central University of Kerala, 2018.

The regulations shall be called the Central University of Kerala Regulations for the Award of the degree of Doctor of Philosophy (Ph.D.), 2018 and shall be deemed to have come into force on 13th June 2018.

Admission of the Ph.D. Programme

1. Application for admission to the Ph.D. Programme will be received twice in a year, in June-July and December-January. The June-July admission will be done through the CUCET. Only JRF and similar fellowship holders are exempted from the CUCET Score. However they will be required to register through the CUCET if they are seeking admission during this round. The December-January admission will be exclusively limited to JRF and similar fellowship holders.
2. Project fellows working in projects carried out by faculty members are eligible to apply for PhD admission only in June-July and their applications can be processed only if they obtain the necessary CUCET score. Further, such fellows should take up research topics corresponding to the project they are engaged in and the supervisor in all such cases shall be the principal teacher-investigator under whom the project is carried out.
3. Students who are applying for admission to Ph.D. Programme will be required to remit an application fee as prescribed by the CUCET regulations from time to time if they are applying in the June-July round. If the application is made in December-January, a fee of RS.1000/- will be charged.
4. The Head of the Department shall serve the advice for provisional admission and forward the application along with supporting documents to the DoR for provisional Registration.
5. Only upon receipt of the provisional registration order, the prescribed fee should be paid. The fee will be effective from the date of admission.
6. The registration order will be effective from the date of joining unless otherwise specified. The provisional registration order will be issued by the DoR.
7. Ordinarily a student is expected to join in two weeks time. The Head of the Department may allow a candidate to extend the joining time up to one month.

The DRC may allow a candidate to take up to 3 months for joining the programme in exceptional cases. No further joining time may be allowed.

8. The list of provisionally registered candidates shall be forwarded to the Executive Council for ratification in every quarter.

Change of Area of Research

9. The area of research can be changed only in exceptional circumstances. Such changes can be effected only by the Vice Chancellor/EC and in all such cases a minimum period of one year should be completed after the change before the pre-PhD seminar could be held. This can be entertained on the basis of a DRC recommendation endorsed by the DoR.

Change of Topic of Research

10. Change of Topic can be effected by the DoR on the basis of the recommendation of the DRC. In all such cases a minimum period of 6 months should lapse before the Pre-PhD Seminar presentation is held. The DRC should recommend that the change of topic does not lead to change of area of research.

Change/Rewording of Title of Thesis

11. Minor change of title of thesis could be effected on the basis of a recommendation by the supervising teacher forwarded by the Head of the Department. In all such cases, a minimum period of 3 months should be completed before the pre-submission seminar can be held. The order effecting the minor title change shall be issued by the DoR.

Attendance, Leave

12. A full time research scholar shall be eligible to avail leave for thirty days in one calendar year and Maternity/Paternity leave as per rules, along with leave without fellowship for three months on medical grounds or for any other genuine reason with the consent of the research supervisor.
13. The Vice Chancellor will have the power to sanction any other kind of leave over and above the existing ones in exceptional cases based on the merit of the case.

Change of Guide

14. Ordinarily, a request for change can be made only once. Such requests recommended DRC should be made on valid grounds such as incapacitation, resignation, death and long period of absence of the existing supervisor. In all such cases there has to be a request from the student and consent from both the existing supervisor and the prospective supervisor and a specific recommendation from the DRC. In exceptional cases, the Vice Chancellor may allow the change of supervisor more than once.

Course Work and Grade sheet

15. Course work, Grade sheet shall be issued by the Controller of Examinations. It shall be submitted by the Head of the Department and routed through the DoR.

Submission of Synopsis.

16. All synopsis shall be routed through the DoR and processed by the Academic Branch before being forwarded to the Controller of Examinations for initiating the adjudication procedures.

The following points may be checked by the Department before initiation;

- Whether all the fees have been paid (Proof needed)
- Grade sheet of course work or copy of M.Phil. certificate
- Whether the necessary 2 presentation at seminars have been made.(proof needed)
- Whether the pre-PhD presentation has been made. A report of the same from the HoD is needed. (proof- No. of persons attended etc.)
- Whether a paper has been published and, if yes, a certificate from the Supervisor that it is a refereed journal and is in the UGC list.

Viva-Voce Examination

17. An order may be issued by the CE for holding the Viva-Voce in consultation with the supervising teacher with a copy to HoD & Dean.

18. A form needs to be prepared for incorporating the recommendation of the Viva Voce Board with the following contents and the same may be made available in the University website.

Name of the candidate:

Title of the Thesis:

Date of Open Defence:

Venue and Time:

Recommendation of the Viva Voce Board:

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Sd
Supervisor

Sd
Head

Sd
Chairman

19. The list of participants with their signatures and Viva-Voce Board Report should be submitted to the office of the Controller after the Open Defence.

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 13/8/2018
 कुलसचिव/ Registrar *h*

प्रतिलिपि / Copy to:

- PS to VC, PVC & Registrar
- All Deans
- Director of Research
- DSW
- Deputy Librarian
- All HoDs/In-charges
- All Assistant Registrars
- All Teaching Faculties
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